

*Town of Atkinson
21 Academy Avenue
Atkinson, NH 03811*

INVITATION TO BID

2019 Propane Fuel and Service

The Town of Atkinson is accepting bids to furnish propane gas, and for service of the propane units, for Town buildings between January 1, 2019 and December 31, 2019. Bids should be based on an estimated total usage of 20,000 gallons during the year and routine maintenance of the burners over 12 months. Sealed bids must be received at the Selectmen's Office, 21 Academy Avenue, Atkinson, NH 03811, by 12 Noon, Monday, November 26, 2018. The sealed bids should be clearly labeled "2019 Propane Bids". The Board of Selectmen reserves the right to reject any or all bids together with the right to negotiate with the lowest responsible bidder in the best interest of the Town.

Propane Fuel and Service Specifications

The Town of Atkinson is accepting bids to furnish propane gas, and for service of the propane units, for each of the following town buildings:

Community Center	Fire Station	Kimball Library	Police Station
Town Garage	Family Mediation Building		

Propane Gas

Bids should be based on an estimated total usage of 20,000 gallons during the year. Separate fill-slips are to be submitted to the bookkeeper, Town Hall, after each filling. The contract year begins on January 1, 2019 and expires on December 31, 2019. NOTE: See Tank Purchase option below.

Service Contract

24-hour, 7-day per week service is required, and should include at least two check-ups, once in the Spring and once in the Fall, of each unit. Please also include a list of parts that would be covered in a service contract.

Tank Purchase option

It is our understanding that the two underground tanks at the Library are owned by the current supplier. Please also include in your pricing, the cost to buy the tanks outright and should we do so, the adjusted cost for the Propane taking this into account.

For additional information, please contact Maintenance Supervisor Dave Weymouth (603) 234-0664, or maintenance@atkinson-nh.gov.