

*Town of Atkinson*

**REQUEST FOR PROPOSAL**

The Town of Atkinson seeks proposals from qualified New Hampshire Municipal Assessing Contractors to perform the duties and functions of a Municipal Assessor for the Town. The Assessor's hours will remain flexible, but will follow general patterns of one day per week, and up to six additional days, to accommodate abatement requests, processing state forms and required meetings with the Department of Revenue Administration and Board of Selectmen. Knowledge of the Avitar CAMA system is mandatory. Specifications are available in the Selectmen's Office, 19 Academy Avenue, Atkinson, NH 03811.

All proposals must be received in the Selectmen's Office on or before 12 Noon, Monday, December 20, 2021, in a sealed envelope clearly labeled "Assessing Proposals". For additional information, please call (603) 362-5266, or [selectmen@atkinson-nh.gov](mailto:selectmen@atkinson-nh.gov).