



Town of Atkinson, New Hampshire

Request for Proposals

Mosquito Control Services

Proposals Due  
12 Noon Thursday, December 30, 2021

Town of Atkinson  
19 Academy Avenue  
Atkinson, NH 03811  
ATTN: Town Administrator

## NOTICE

The Town of Atkinson is currently requesting proposals from qualified Mosquito Control firms to manage and operate the Town's Mosquito Control Services. Submittals should address the firm's ability to work within a medium-sized municipal environment. All proposals are due in the Selectmen's Office, 19 Academy Avenue, Atkinson, NH 03811, clearly labeled "2022 Mosquito Control Bids", on or before 12 Noon, Thursday, December 30, 2021.

The firm deemed most qualified will enter into a one-year contract with the Town, according to the Specifications starting on April 1, 2022.

For additional information, please contact via e-mail Barbara Snicer at [BSnicer@atkinson-nh.gov](mailto:BSnicer@atkinson-nh.gov).

## SPECIFICATIONS

### Larval Mosquito Control Services:

- Complete a larval control program within the Town of Atkinson, NH between April 1, 2022 and October 31, 2022 including all labor & materials. Complete control applications of larvicide including emergent marshes, woodland pools, red maple swamps, roadside ditches, flooded fields, catch basins and stormwater basins. The target mosquito species to be controlled are associated with West Nile Virus (WNV) and Eastern Equine Encephalitis (EEE).

### Monitoring and Reporting:

- From April 1, 2022 to October 31, 2022 supply labor, materials, transportation and supplies necessary for collection & microscopic identification of mosquito larvae, monitoring and aerial GIS mapping of freshwater mosquito breeding habitats, including red maple swamps, woodland pools, roadside ditches, flooded fields and stormwater basins.
- From June 1, 2022 to October 15, 2022 complete a weekly mosquito collecting/disease testing program. Collected mosquitos will be microscopically identified to species and transported to the state health laboratory in Concord for Eastern Equine Encephalitis and West Nile Virus testing.

## Professional Information and Qualifications

Each interested firm shall submit the following information:

1. Name of Firm
2. Address of principal place of business and all partners or firm's offices and corresponding telephone and fax numbers. Please note specifically which partners will be assigned to work with the Town of Atkinson.
3. Prior Mosquito Control service experience
4. Examples of your record of success representing municipalities.
5. The firm's ability to provide the services in a timely fashion: Response time in hours:
6. List all charges.
7. Three client references.
8. Certifications for performing the work and ability to attain all proper permits by April 1.
9. Proof of insurance.
10. Number of employees.

## Selection Criteria:

The selection criteria used in awarding a contract or agreement for professional services as described herein shall include:

1. Qualifications of the individuals who will perform the tasks.
2. Experience and references.
3. Ability to perform the task in a timely fashion.
4. Cost competitiveness.
5. Other factors, if demonstrated to be in the best interest of the Town of Atkinson.

## Submission Requirements:

RFP's will be accepted via standard mail or may be dropped off at Town Hall. All proposals must be sealed, and the sealed envelope must be labeled "2022 Mosquito Control Bids". Submissions must be delivered no later than 12 Noon, Thursday, December 30, 2021 to:

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