

Job Posting – Mechanic

Closing date April 20, 2022, at Noon

The Town of Atkinson is located in Southern Rockingham County between NH Route 125 and NH Route 111. The fire department's service area is approximately 11.2 square miles serving a population of ~7,000 residents (2,664 single family and 224 multi occupancy units). Commercial property and structures are approximately 6% of town land and buildings.

The Fire Department is a combination department currently consisting of a part-time fire chief, two fulltime firefighters/EMTs and 25 call members. In 2021 there were approximately 700 calls for service.

Summary:

The Atkinson Fire Department is now accepting applications from qualified individuals to fill one current vacant part-time Mechanic position.

Under the supervision of the Fire Chief, the mechanic is responsible for all vehicle and equipment repairs, preventative maintenance, and fleet scheduling.

Pay is commensurate with experience and certification.

Minimum Qualifications:

Applicants must be a team oriented professional, willing to embrace the opportunity to work alongside the department's part-time, call and per diem members, town employees and town residents.

- High School Diploma or equivalent and at least 18 years of age.
- Emergency Vehicle Technician (EVT) Certified Mechanic.
- NH State Inspection License.
- CDL License Endorsement.
- ASE Master Mechanic.
- Fire Pump Certified.
- Experience servicing & maintaining emergency vehicles and equipment.
- Experience performing annual NH state inspections and annual fire pump testing for certification.
- Experience performing annual aerial testing for certification.
- Must be able to pass a pre-employment medical, driving, and criminal background check.

Duties and Responsibilities:

- Inspects units; advises the Chief whether to remove unit from service for repairs; troubleshoots equipment.
- Performs repairs in the field and at fire scenes.
- Communicates any upcoming scheduling for repairs to the Chief or his designee.
- Ensures that all repairs and vehicle operations comply with Federal, State, local laws, rules, and regulations including NFPA Standards.
- Performs thorough preventive maintenance on all apparatus and vehicles.
- Facilitates annual New Hampshire State Inspections (every September).
- Performs annual pump performance testing per NFPA 1911 and annual aerial performance testing per NFPA.
- Works with vendors to meet the needs of Atkinson Fire for procurement, repair, and replacement of items they are responsible for.
- Reviews specifications on vehicles to be purchased.
- Maintains all documentation (both paper and electronic) regarding repairs and certifications.
- Makes recommendations and provides input on fire and rescue apparatus and equipment.

Other Considerations and Requirements:

- Ability to use critical thinking, multitasking, and prioritization skills to solve problems and overcome issues.
- Operate a computer, fire truck pumper, aerial fire rescue, ambulance hazardous material trailer, mechanics' tools, freon charging station, or other equipment as necessary to complete essential functions.
- Provide a high level of professionalism and attention to detail.
- Create and implement fleet maintenance procedures.

To Apply:

Send cover letter with resume and all pertinent certificates to:

April 2022 Mechanic Hiring Committee

PO Box 6

Atkinson, NH 03811

