

Bill:

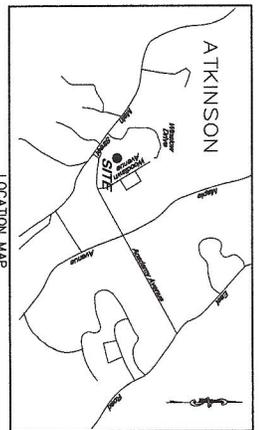
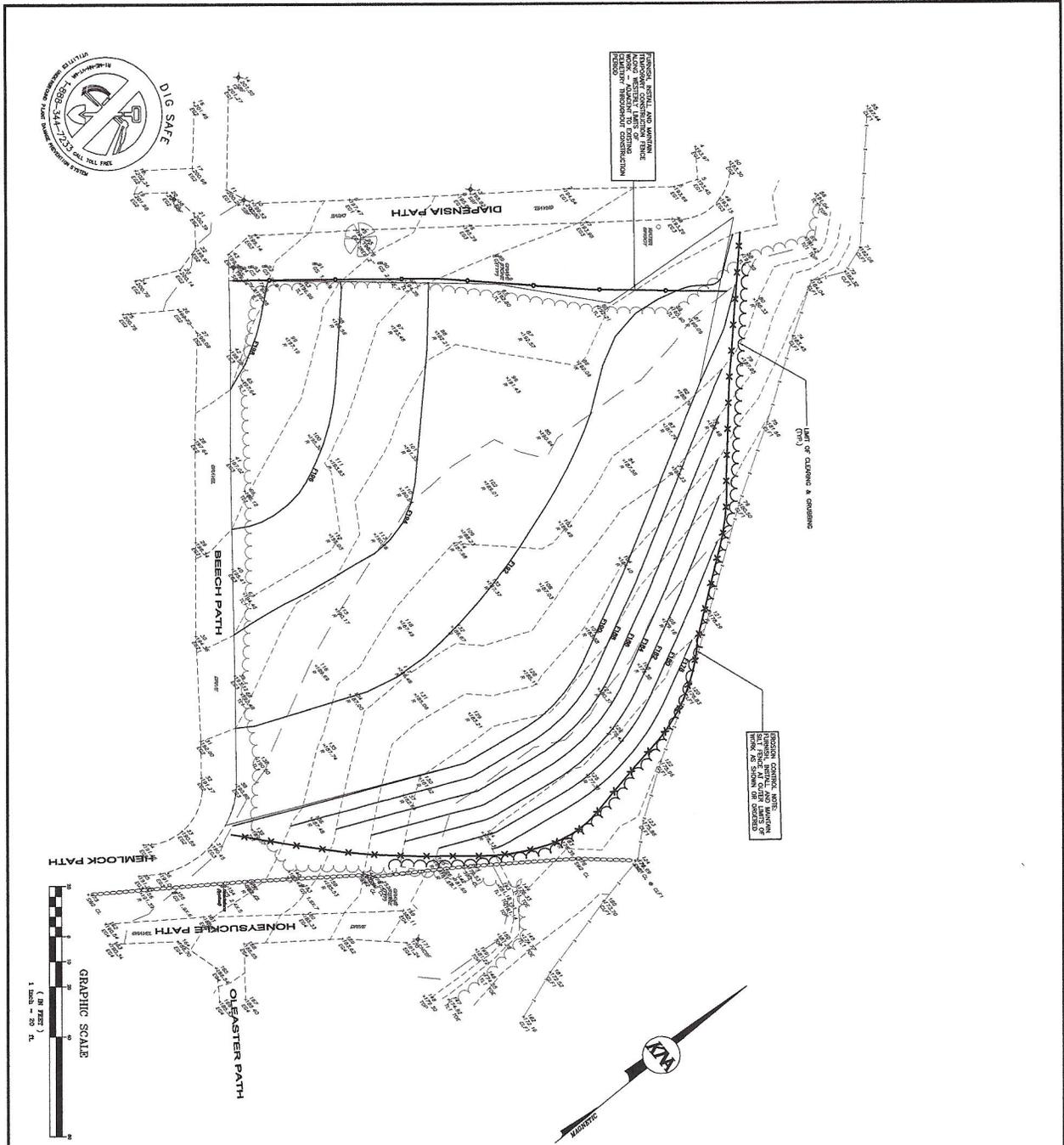
Attached please find the following items pertaining to the subject matter:

- A drawing depicting existing conditions of the planned cemetery expansion site as well as a preliminary site grading/preparation plan;
- A cover letter; and
- A preliminary engineer's construction cost opinion.

I have placed several hard copies of these same materials in today's outgoing mail for you to share with the Cemetery Trustees. As always, please contact me directly if you or the Trustees should have specific questions, thoughts or further instructions at this time.

Steve K.

Steven B. Keach, P.E.; President
Keach-Nordstrom Associates, Inc.
10 Commerce Park North – Suite 3
Bedford, New Hampshire 03110
Telephone: (603) 627-2881
Email: skeach@keachnordstrom.com



GRADING PLAN
ATKINSON CEMETERY EXPANSION
TOWN OF ATKINSON
 ACADEMY AVENUE
 ATKINSON, NEW HAMPSHIRE
 ROCKINGHAM COUNTY

CITY:
 TOWN OF ATKINSON CEMETERY TRUSTEES
 21 ACADEMY AVENUE
 ATKINSON, NEW HAMPSHIRE 03811

KMA
 KERRICK-MORSE/STEVENS ASSOCIATES, INC.
 Civil Engineering, Surveying, and Planning
 10 Commerce Park North, Suite 20, Bedford, NH 03110 Phone (603) 887-2444

NO.	DATE	DESCRIPTION	BY

DATE: OCTOBER 21, 2015
 PROJECT NO.: 15-0728-3
 SCALE: 1" = 20'
 SHEET 1 OF 1

November 09, 2015

Mr. Bill Innes, Town Administrator
Town of Atkinson
21 Academy Avenue
Atkinson, New Hampshire 03811

Subject: **Atkinson Cemetery Expansion – Academy Avenue**
Atkinson, New Hampshire
KNA Project No. 15-0126-3

Dear Mr. Innes:

Attached please find a drawing illustrating both existing conditions as well as a proposed grading design of land situated between Beech Path, Diapensia Path, Honeysuckle Path and the northerly boundary of the Atkinson Cemetery prepared by this office on behalf of the Town of Atkinson Cemetery Trustees. In keeping with direction provided by the Trustees, we have endeavored to identify a scope of betterments required in order to improve the subject area for use as a future burial site.

As illustrated on the attached drawing, at present the existing grade and contour of the land is such that its southwesterly corner (adjacent to the intersection of Beech Path and Diapensia Path) is approximately 24 feet higher in elevation than its northeasterly corner. This elevation difference represents a slope of more than 8.5 percent, as measured along a diagonal connecting these two points, making use of unimproved land for cemetery purposes challenging at best. As the Cemetery Trustees correctly presumed, with the addition of fill, it would be possible to improve the grade and contour of this land so as to be suitable for cemetery use. On the attached drawing a preliminary plan of site grading, which can be realized through the addition of fill material, is superimposed over existing site topography. Through the addition of an estimated 4,550 cubic yards of suitable soil material, it would be possible to improve this one± acre site to create an additional three-quarter of an acre of useable cemetery land. Since it is my understanding that the Cemetery Trustees are contemplating raising funds sufficient to undertake these preparatory improvements, we have prepared the attached Engineer's Construction Cost Opinion. This opinion provides both estimated quantities of various items of work, as well as an opinion of cost associated with this construction based on anticipated unit cost values for each item of work for the 2015/2016 construction season.

If you could be kind enough to share this information with the Cemetery Trustees it would be greatly appreciated. I am having several "hard copies" of the drawing and opinion placed in

Mr. Bill Innes
November 09, 2015

today's outgoing mail. If either the Trustees or yourself have further thoughts, questions or instructions, please contact me directly at your convenience.

Sincerely:

Steven B. Keach, P.E.
President
Keach-Nordstrom Associates, Inc.

Civil Engineering

Land Surveying

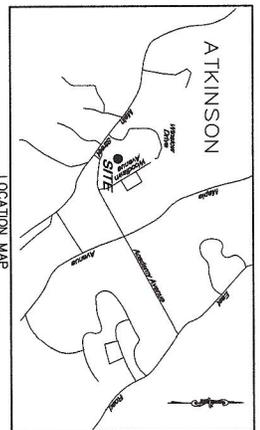
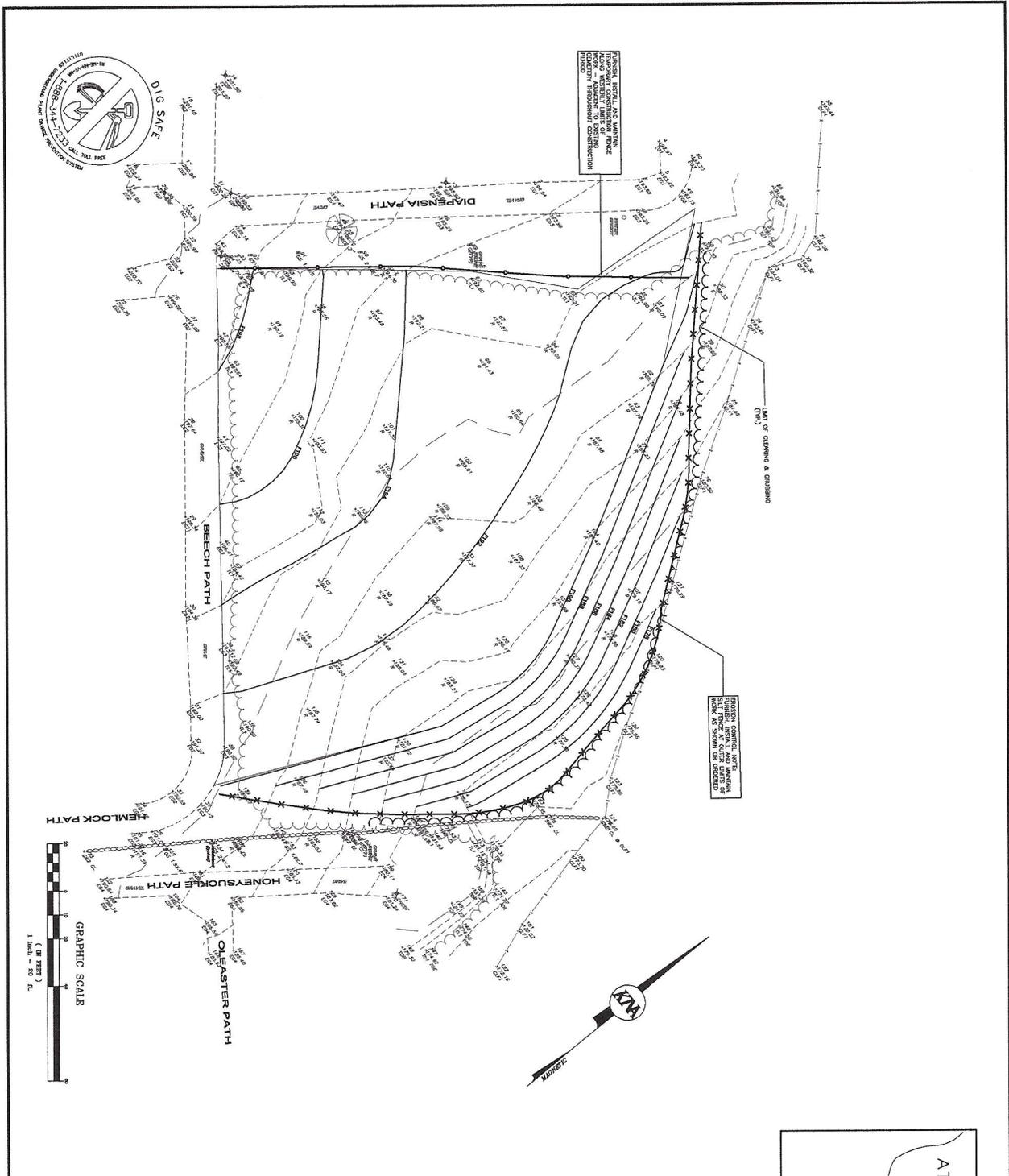
Landscape Architecture

10 Commerce Park North, Suite 3B

Bedford, NH 03110

Phone (603) 627-2881

Fax (603) 627-2915



GRADING PLAN
ATKINSON CEMETERY EXPANSION
TOWN OF ATKINSON
 ACADEMY AVENUE
 ATKINSON, NEW HAMPSHIRE
 ROCKINGHAM COUNTY

CLIENTS
 TOWN OF ATKINSON CEMETERY TRUSTEES
 21 ACADEMY AVENUE
 ATKINSON, NEW HAMPSHIRE 03811

KMA ENGINEERING-ARCHITECTURE ASSOCIATES, INC.
 ONE RINGBROOK DRIVE
 10 Commerce Park North, Suite 202 Bedford, NH 03110 Phone (603) 667-2844

NO.	DATE	DESCRIPTION	BY
1	OCTOBER 21, 2015	ISSUED FOR PERMIT	[Signature]
2			
3			
4			
5			
6			
7			
8			
9			
10			

DATE: OCTOBER 21, 2015 SCALE: 1" = 20'
 PROJECT NO: 15-0726-3 SHEET: 1 OF 1

Atkinson Cemetery Expansion

Engineer's Preliminary Construction Cost Opinion

November 09, 2015

<u>Item/Description:</u>	<u>Est. Quantity/Unit:</u>	<u>Est. Unit Cost:</u>	<u>Est. Item Cost:</u>
Clearing & Grubbing	0.95 Ac.	\$10,000.00/Ac.	\$9,500.00
Common Sand Fill (304.1)	4,550 CY	\$28.00/CY	\$127,400.00
Loam (4" Depth)	500 CY	\$30.00/CY	\$15,000.00
Turf Establishment	0.95 Ac.	\$2,500.00/Ac.	\$2,375.00
Erosion Control - Silt Fence	425 LF	\$3.00/LF	\$1,275.00
Temp. Constr. Fence	200 LF	\$3.00/LF	<u>\$600.00</u>
Subtotal No. 1			\$156,150.00
Contingencies (10%)			\$15,615.00
Subtotal No. 2			\$171,765.00
			Say \$172,000.00

Note: Estimated quantities of work indicated above were derived from a drawing entitled "Grading Plan – Atkinson Cemetery Expansion – Town of Atkinson"; dated October 21, 2015; prepared by Keach-Nordstrom Associates, Inc.

*Town of Atkinson
Cemetery Trustees
Regular Meeting
August 25, 2015*

Open Meeting:

Chairman K. Friel opened the Regular Meeting of the Cemetery Trustees at 7:40 PM on Tuesday, August 25, 2015 in the Atkinson Town Hall.

Members Present:

K. Friel, Chairman
S. Garrity
R. Patuto

Others Present:

W. Clapp, Eagle Scout Candidate

Approval of Minutes:

K. Friel made a motion to approve the minutes of July 28, 2015 as submitted. Second: R. Patuto. Vote: 3/0/0.

Discussion:

Eagle Scout Project:

Eagle Scout Candidate W. Clapp, Troop 18, discussed his progress on his Eagle Scout project. He cleared the brush last fall, and is ready to install the benches. K. Friel asked if there would be two or three benches. R. Patuto will find out. Once the benches are in place, W. Clapp will put down fabric for weed prevention, and gravel. Otherwise, all that is left is for him to complete the directory for Section III on FINDAGRAVE. This software will contain the deceased name, date of birth and date of death, which will then be available for reference.

W. Clapp said that Ms J. Houle offered a dwarf red, cut-leaf maple tree. The Trustees gratefully accepted.

Notice to Remove Items from Gravesites:

There was considerable discussion concerning notifying gravesite owners to remove inappropriate or overgrown items. S. Garrity asked who would pay for the removal if the owners did not have Perpetual Care. The answer was that the Town would have to pay out of the Cemetery operating budget.

Recess:

The meeting was recessed at 9:25 PM until 10 AM on Monday, August 31, 2015, to discuss the budget.


Kathleen Friel, Chairman

Sydni Garrity


Robert Patuto