

*Town of Atkinson
Board of Selectmen
21 Academy Avenue
Atkinson, NH 03811
(603) 362-5266*

Request to Place an Item on the Selectmen's Agenda
Regular Appearance

Individuals or committees wishing to place an item for consideration on the Selectmen's agenda, or to appear before the Board, must complete this form and submit it to the Selectmen's Office by Thursday at noon, before the Monday evening Selectmen's meeting. Please include with this form any supporting material necessary to clarify the issue to be presented. The Town Administrator will confirm the appointment prior to the meeting.

Requested Date of Appearance: _____

Person Requesting Appearance: _____

Representing (Committee): _____

Phone Number(s) _ _ _ - _ _ _ - _ _ _

Subject: _____

Nature of Discussion: _____

Note: Please attach any pertinent documentation: