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## **Vital Record Certificate**

**Birth, Marriage and Death Certificates may be purchased at the Atkinson Town Hall or by mail.**

To protect the integrity of vital records and to ensure their proper use, and proper administration of the system of vital statistics, the registrar shall not permit inspection of or disclose information unless he or she is satisfied that the interested party has a direct and tangible interest in such record.

The applicant must be a member of his or her immediate family.

“Immediate Family” means: a person related either by blood or marriage and includes the following: mother, father, son, daughter, brother, sister, husband, wife, grandfather, grandmother, grandson, granddaughter, great-grandchild, step-parents, step-children, aunt, uncles, nephews and nieces (no cousins).

**A completed application, picture ID and a check addressed to: Town of Atkinson-TC is needed if you apply by mail.**

**Fees are: \$15.00 for the first certified copy and \$10.00 for each additional certified copy if ordered at the same time.**

**Disclosure: If we do not find the information you are looking for, we still have to collect the search fee.**

**Applications can be found on our website.**

We accept cash or checks.