

JOB TITLE: Highway Department Laborer

STATUS: On call – Greater than 20 Hours per week but not to exceed an average of 35 hours per week

REPORTING RELATIONSHIP: Works under the general direction of the Road Agent

JOB SUMMARY: Provide general labor and support for road maintenance and repair, care of grounds and in the recycling center.

MAJOR DUTIES:

- Perform all aspects of right of way maintenance including brush cutting and removal, chainsaw operation and maintenance, chipper operation and maintenance. Has a working knowledge of all hand tool operation and maintenance
- Flagging and traffic control for in-Town operations and for hired contractors; understand and apply State and Town regulations; set up work zone (sign package and cone placement)
- Perform pavement repair; operation of hand tools and power tools; roller and compactor operations; pavement preparations techniques
- Understanding of truck operations; perform daily safety checks; plow and sander operations; Knowledge of town roads and locations of town owned properties
- Shoulder maintenance including application of shoulder gravel, trimming and mowing
- Sign installation, maintenance and repair; placement and painting of stop bars, cross walks, and parking delineation
- Snow removal and shoveling town walkways
- Masonry repairs on pipes and catch basins; installation of frames and grates; headwall installation, repair, and maintenance
- Culvert maintenance; proper back filling techniques; soil compaction; use of leveling equipment; installation and use of geo-textiles; clearing and removing blockages
- Establishing and maintaining turf; spreading and leveling loam; finish raking; seeding and fertilization operations; proper erosion control measures
- Property care and maintenance; trash pick-up and removal; sweeping of parking lots and garage; tree and brush removal

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION:

- Understands safety procedures, including hazard awareness and appropriate precautions. Understand and ensure proper field safety techniques
- Has the ability perform masonry repairs; perform culvert repair; establish and maintain turf; understand and perform care of grounds; has basic carpentry skills
- Establish and maintain effective working relationships with co-workers, supervisors, contractors, and the general public.

EDUCATION AND EXPERIENCE:

- The Highway Department laborer position requires a working knowledge of highway work, policies and procedures.
- Valid New Hampshire Driver's License with no major driving citations in the last 36 months is required for all driving positions.

PHYSICAL DEMANDS:

The work requires physical exertion such as long periods of standing; walking over rough, uneven, or rocky surfaces; recurring bending, crouching, stooping, stretching, reaching or similar activities; recurring lifting of moderately heavy items. The work may require specific, but common, physical characteristics and abilities such as above-average agility and dexterity.

WORK ENVIRONMENT:

The work involves moderate risks or discomforts that require special safety precautions (e.g., working around moving parts, carts or machines; with irritant chemicals; etc.); may be required to use protective clothing or gear such as masks, gowns, coats, boots, goggles, gloves or shields