

## **ATKINSON PLANNING BOARD**

**Atkinson, New Hampshire**

**Public Hearing/ Workshop Meeting**

**Wednesday, March 18, 2009**

Present: Sue Killam, Chairman; Timothy Dziechowski; Joseph Guischar; Joseph Guischar;

Alternate: Harold Morse

Chairman Killam called the meeting to order at 7:55 p.m. and read the correspondence into the minutes.

### **Correspondence**

#### Incoming

Town Moderator Memo dated 3/16/09 re: Freedom of Speech.

Atkinson Police Department Dispatch Detail Page re: Industrial Way complaint.

Rockingham Planning Commission dated 3/16/09 re: Membership dues for 2009.

Selectmen Legal Notice re: Public Hearing Hammond, 20A Coventry Road, 4/21/09.

Haverhill Legal Notice for meeting of 3/31/09.

#### Outgoing

NHDOT Highway Maintenance District 6, re: Dunkin Donuts site Plan, Map 21, Lot 4-2.

The following public hearings were continued from February 18, 2009:

1 Atkinson Farm Inc. continued review of Site Plan for proposed 9 Hole Executive, Par 3 Golf Course adjacent to Clubhouse Drive, Atkinson Resort & Country Club, Map 1, Lot 12, RR2/SCR Zone.

Atkinson Farm Inc. submission of an Application for Review and Approval of an Amended Site Plan for Willowcreek Golf Academy to include lighting a portion of the existing Driving Range adjacent to the new building on Country Club Drive, Map 1, Lot 12, RR2/SCRZone

#### New Application

Ted Stewart, Atkinson Road Agent to accept a new Atkinson Road System Action Plan as Capital Improvement Plan for the Atkinson Highway Department.

#### Workshop Discussion

### **Energy Committee Grant**

Chairman Killam opened the meeting at 7:55 p.m. Harold Morse asked to recuse himself from voting on the first two hearings on the agenda regarding Atkinson Farm, Inc. because he had a business relationship with the applicant. With only four members present, and Member Harold Morse stepping off, the Board did not have a quorum to vote on the Atkinson Farm, Inc. applications.

Chairman Killam ruled that the Planning Board would start with the workshop discussion on the Energy Committee Grant and wait to see if Member Michael Fletcher or Member Ted Stewart would come to the meeting.

Michelle Veasey represented the Energy Committee for the discussion. She announced that the Energy Committee had received a grant from the Rockingham Planning Commission to write a new paragraph in the Master Plan regarding energy efficient buildings and plans. The Energy Committee had also received a grant for EPA training to evaluate the energy performance of Town Buildings. She stated that the Town Hall, a fairly new building, was only in the 48<sup>th</sup> percentile for energy efficiency nationwide. She further stated that she was working with Julie LaBranch of the Rockingham Planning Commission to improve energy efficiency of Town Buildings in Atkinson and was planning to work with the Town Selectmen to obtain more grants.

Mr. Timothy Dziechowski asked Ms. Veasey about the infrastructure. Michelle Veasey replied that both commercial and residential buildings could be included but that the big focus with the grant would be Town Buildings. Ms. LaBranch stated that the grant would pay for an energy audit company to conduct the audit which would include everything that the Town pays an energy bill for.

Ms. Veasey stated that the goal of the Committee is to educate the community to implement conservation when building new homes. The grant would allow the Energy Committee to produce a document which would be a road map, stating goals, a mission statement and partners. In the past, there had been too little planning on the part of the Committee.

Member Tim Dziechowski asked if any other Towns had obtained grants. Ms. LaBranch replied that the Town of New Castle had done an audit on the elementary school. It is possible to get bids and other grants to improve energy efficiency. Michelle Veasey stated that the schools are very involved with the EPA and that the high school is applying for Energy Star certification.

Chairman Killam stated that anyone could work on the Master Plan, and that it is a good idea to work with the Board since the Board has to approve any changes. The Master Plan is set up so that it can be changed in sections and that there is nothing in the Master Plan that states that new sections or paragraphs cannot be added. Chairman Killam further stated that the Master Plan has always been a Land Use document and states what has to be in it, and it is possible to put in other chapters not dealing with land use.

Ms. LaBranch stated that the new chapter cross references writing with the help from the Committee and would meet with the Planning Board once a month. Chairman Killam requested that the Committee get with Shirley to schedule times to meet with the Board. Ms. LaBranch stated that once the grant is over, June 30, 2009, the Planning Board can edit the new chapter. Member Harold Morse requested that the Committee inform the Planning Board of their meeting schedule so that Planning Board members can attend.

Chairman Killam then passed out the Atkinson Road Plan and read it into the minutes. She stated that the Town Road Agent was not present. In summary, it is a 10 year plan of roads most likely to require improvements and allows the Town to level fund road improvement expenses on year by year basis. She also stated that some of the content is not funded for 2009 and that the plan needs some tweaking.

Member Harold Morse stated that the first two roads are close together, which will save the Town some expense. Member Timothy Dziechowski stated that not every road was done once in 10 years. Chairman Killam stated that the Engineer assesses where each road is in its life and puts it into a spreadsheet so that the Town can budget road expense. Most newer roads in Town have a 20 year life. Member Timothy Dziechowski and Chairman Killam agreed that the price of road maintenance is not going to go down. Chairman Killam asked Mr. Aaron LaChance if he cared to add anything. Mr. LaChance replied that there was no construction underway. Chairman Killam stated that the Board should wait until the next meeting when Member Ted Stewart, the Town Road Agent, would be present to discuss the new Road Plan with the Board. Member Harold Morse stated that the Board reviews the road plan every year. Chairman Killam stated that the Road Agent does a report every 10 years and that the plan can change if a road is bad.

Chairman Killam then stated that it was 8:30 p.m. and that the 2 public hearings continued from February 18, 2009 were next on the Agenda. It was determined that the application for lighting the driving range had been taken under jurisdiction at the meeting of March 4, 2009, but the application for the 9 hole golf course had not. Mr. Harold Morse stated again that he would have to step off the Board for a vote on Atkinson Farm. Chairman Killam stated that the

Board could discuss the applications without a vote. Member Timothy Dziechowski stated that it would be better to continue the discussion to the next meeting.

Member Joe Guisnard made a motion to adjourn the meeting. Chairman Killam asked the applicant how they wished to continue. The applicant requested that the Board distribute the plans to other Department Heads in the Town. Chairman Killam asked if he meant plans for the 9 hole golf course. He stated that he had given 4-5 sets of Plans to Shirley Galvin.

The Board discussed if Member Harold Morse should step off or if he could stay on the Board during the discussion. Mr. Morse stated that the Board should formally continue both public hearings until the next meeting. Chairman Killam asked the Board if they wished to continue the public hearings to the next meeting and if Ms. Julie LaBranch had any suggestions.

Member Harold Morse made a motion to continue this meeting to April 1, 2009. Member Timothy Dziechowski seconded the motion to continue. Chairman Killam asked for discussion. Member Timothy Dziechowski asked if there would be an expiration of jurisdiction and Chairman Killam informed him that there would not be a problem with jurisdiction. The Board voted unanimously to continue the meeting to April 1st. The meeting was adjourned at 9:00 p.m.

Respectfully submitted

Karen Wemmelmann APPROVED \_\_\_\_\_ 4/15/09 \_\_\_\_\_

Motion to approve the minutes of March 18, 2009 were made seconded and approved as submitted. \_