

ATKINSON PLANNING BOARD
Atkinson, New Hampshire
Workshop Meeting
Wednesday April 4, 2012

Present: Sue Killam, Chairman; Vice Chairman: Paul DiMaggio, Regular Members: John Wolters, Alternates: Scott Simons, Sonny Jendrick, Ex-Officio: Todd Barbera

Ms. Killam called the meeting to order at: 7:53 p.m.

Correspondence

Incoming None

Outgoing none

Discussion

Discussion on the April 18, 2012 Regular Board meeting

- 1) Public Hearing for the 3 Master Plan Chapters
 - a) Natural Resource Inventory
 - b) Community Facilities
 - c) Existing Land Use Chapter
- 2) 2 Simple Applications
 - a) Katherine Birdsall Estate - never fulfilled conditions of a single lot subdivision, was revoked
 - b) Busby - want to increase building by 4 feet - okay by Stantec

Discussion on developing a CIP (Capital Improvement program Committee). A Visioning Chapter also known as the Introduction needs to be updated as well. Discussion on using a survey is needed for the Vision chapter and how to hold a town wide event to get the necessary feedback. The Board discussed some potential dates for these events. The month of June was decided as school would be getting out and the residents would be going on vacation. Noted: that the school is released on June 15th and the Board discussed having the Town meetings/gatherings prior to the school release date.

John asked about funding for the committee and mailing the survey. Sue explained that the Budget Committee has approved of the funding to cover the costs. It would cost between \$9-\$14 thousand for Julie's time, mailings-printing/postage and the two chapters. Sue handed out a copy of a survey for the Board to review. Scott questioned whether there is a need to educate the citizens on wetland setbacks. The Board discussed that on the survey there is a column for "don't know" for choice. This would help the Board understand what the residents know and do not know from the survey answers.

The board discussed the different ways residents could access the survey. Thoughts were cable TV, snail mail, email, Community Center, Senior Center, library, Surveymonkey.com, Twitter, Town website, Facebook, activities like the garden club, Rotary, Lions, Boy/Girl Scouts and newsletters. Placing flyers and notices in local papers.

The Board made suggestions on the Survey:

- On the front page
 - Correct please feel free to contact us....delete the first set of xxx's
 - Delete Development and change to Town
 - Add municipal water – owned and operated by the Town
- Page 2
 - Add Cluster Development
- Page 3
 - Question #6 delete "I" promotes local farmers market
 - Delete "J" Provide Senior Transportation services
 - Question #10 add where you "most prefer to"

- add to list Twitter, Town news letter, Facebook, email, snail mail
- Question #7 – delete “1” town Website
- Page 4
 - Delete questions #15, 16,19, 20(both)
 - Question #17 change to age ranges
 - Correct PO Box to reflect correct number when Sue see what the number will be
 - Add a comment section

Discussion on house numbering issues, lots and “in-law” apartments. Fire department is aware of numbering issues. There are only 2 problematic areas. Discussion on National E911, the E911 has given the Board of Selectmen a written report and suggestions.

Discussion on the demographics and to delete questions #19 and #20

Sue to email Julie the survey with the corrections for her review and analysis.

Approval of Minutes

Minutes of March 21, 2012

Scott made a motion to accept the minutes as corrected. John seconded the motion and the Board voted 5 in favor and 1 abstention to accept the minutes as corrected

Scott made a motion to adjourn the meeting. John seconded the motion and the Board voted in favor to adjourn.

The Planning Board meeting was adjourned at 9:35 p.m.

Respectfully submitted by Patty Power