

**ATKINSON PLANNING BOARD MEETING
MINUTES
WEDNESDAY, October 1, 2014**

Members Present:

Sue Killam, Chairperson
Mike Turell, Vice Chairman
Paul DiMaggio
John Wolters
Tim Dziechowski

Other's Present

Julie LaBranche, Rockingham Planning

Call to order:

Chairperson Killam called the regular meeting of the Atkinson Planning Board to order on Wednesday, October 1, 2014 at 7:40 PM.

The Board discussed the plan submitted by Aragon Investments for commercial business in the Atkinson Town Center. The application was withdrawn.

Workshop: **Future Land Use of the Atkinson Master Plan** - Julie LaBranche brought in the draft for the future land use chapter of the Atkinson Master Plan. Ms. LaBranche informed the Board that the section on buffers was incorporated into the draft. The Planning Board reviewed the chapter line by line. Some of the changes the Planning Board recommended follow.

Ms. Killam questioned page 2, Number 2, line 2, where it states that the Town Forest is a registered Tree Farm. The Board agreed to change the wording to say The Town Forest Properties are a registered Tree Farm.

On line 4, state Since 1985, the Conservation Commission has been working....

In the last part of the sentence, In should be a small "i". and leave out "in order".

The Board discussed paragraph 2 at the top of the page. It should state Zoning Ordinance Article VI, Section 610 "The Inclusionary Housing...requires that forty percent...

Public access needs to be added to the Open Space Development paragraph starting on Page 1. The Board discussed public access.

Julie LaBranche suggesting adding a recommendation that we will include on the existing Town trail map future lands open to public access.

Second paragraph, page 3 - the Town Manager should be Town Administrator.

The Board discussed MS4 and septic systems and decided to remove MS4 from the last line of paragraph 2.

The Board discussed page 4, last paragraph the sentence "When buffers are altered or used for development or engineered management..should stay the same.

The Board discussed FLU4 , page 6, Chairperson Killam asked if there should be some guidelines for providing buffer maintenance. Ms. LaBranche suggested adding wording after the first sentence.

On page 7 (C) 2nd paragraph, Julie will provide a date.

In paragraph 1, last sentence, take out the word "did"

On page 7, last paragraph should say "...is comprised of...". The next paragraph should state that ...designated the 44-mile Scenic byway route that travels through all five towns...

On page 8, 3b should state that "The Planning Board and Conservation Commission will continue their support of land preservation efforts through available funds."

The Board discussed FLU8 On page 9, - installation of a bike path along the Byway...and whether the statement should remain; or if a bike path was necessary.

The Board discussed FLU13 on page 10, Chairperson Killam pointed out that the Capital Improvement Plan does not provide funds. the paragraph should say use the Capital Improvement Plan to plan for replacement and expansion of municipal infrastructure.

The Board discussed page FLU-10 and agreed that the numbered comments sound like recommendations. It was recommended that the sentence should read; "Results of the 2013 master plan survey revealed that residents were concerned about future expenditures and effects on tax rate"; then 1-4 should be bullets as effects of the following.

The Board discussed Section E and recommended adding historic uses of the Town Center with language that states that the Board has long had discussions on ways to enhance Town Center. Some discussions and recommendations can follow and then bullet the recommendations.

The Board discussed Section F, number 2. Julie LaBranche suggested moving recommendation 2 to number 1 and change the wording to mention undeveloped Town lands.

Ms. LaBranche suggested changing the wording for number 4 and number 7 under Section F on pages FLU-11 and FLU-12.

For number 8 take out "a" in the first sentence. Under 8, add the Energy Committee and the Energy Master Plan recommend ways to improve... Add In 2013, the Planning Board prepared and the voters approved ... and title it "Energy Planning"

For number 6, state the Planning Board will periodically review the

Chairperson Killam asked if the Master Plan were ready for a Public Hearing after the recommended changes. Ms. LaBranche agreed that she would make the changes, redlining the changes at this meeting.

The Board discussed FLU18 - annual inspections by the Fire Department - and suggested adding wording to clarify and formalize the Fire Department ...

Chairperson Killam suggested that Fire Regulations be added to Zoning. Member Dziechowski informed the Board that the NFPA standards can be accessed free of charge on their website. The Board discussed possible wording.

Ms. LaBranche asked if the Board wished to publish the draft Master Plan and publicize the next meeting. The Board agreed that routine notification would be sufficient.

Ms. LaBranche will write an introduction to the new chapter and send the Board a copy of the revised draft.

Member Barbara Brown arrived at the meeting. Chairperson Killam reviewed the changes to the Master Plan with her.

Chairperson Killam requested a motion to adjourn.

Member Paul DiMaggio made a motion to adjourn the October 1, 2014 meeting of the Atkinson Planning Board at 9:00 PM. Member John Wolters seconded the motion. The Atkinson Planning Board voted all present in favor. Vote: 6/0 with 1 member absent.

The next Planning Board meeting will be a public hearing Wednesday October 15, 2014.