

Town of Atkinson
Board of Selectmen
Regular Meeting
Monday, February 2, 2009

Call to Order

At 7:37pm on Monday, February 2, 2009 Chairman Sullivan called the Regular Meeting to order in the Atkinson Town Hall.

Members Present:

Chairman Paul Sullivan
Fred Childs
Bill Friel

Chairman Sullivan stated the Deliberative Session was held on Saturday (01/31/09) and lasted until 5:30pm. He stated there was a lot of good debate and appreciated everyone being professional in order for Mr. Polito to run the meeting.

Approval of Minutes

Approval of January 12, 2009 Non-Public Session Minutes.
The Board reviewed the minutes.

Mr. Friel made a motion to approve the minutes as submitted, seconded by Mr. Childs, carried unanimously.

Approval of January 13, 2009 Special Meeting Minutes
Minutes not available, to be reviewed next week.

Approval of January 15, 2009 Special Meeting Minutes
The Board reviewed the minutes.
Correction: Page 2 change "To" to "Do".

Mr. Childs made the motion to approve the minutes as corrected, seconded by Mr. Friel, carried unanimously.

Approval of January 26, 2009 Public Hearing Minutes
The Board reviewed the minutes.

Mr. Friel made a motion to accept the minutes as submitted, seconded by Mr. Childs, carried unanimously.

Approval of January 26, 2009 Regular Meeting Minutes.
The Board reviewed the minutes.

Mr. Friel made a motion to accept the regular meeting minutes as submitted, seconded by Mr. Childs, carried unanimously.

Chairman Sullivan stated a meeting was held by the Board of Selectmen on January 31, 2009 @ 9am and the minutes are needed. The solid line figure was changed to \$65,000 and one road on the shim and overlay. Minutes will be made available.

Assessing Items:

Blind exemption, Chairman Sullivan stated they have verification. Mr. Childs stated they need a letter from the doctor, paper work requested has not been submitted.

Mr. Friel made a motion to deny the exemption for Map 19, Lot 36 for blind exemption, seconded by Mr. Childs.

Mr. Childs stated the request is being denied because the assessor needs a letter from the Department of Education Bureau of Services for Blind and Visually Impaired.

Appointments

Health Officer

Mr. Friel made a motion to nominate Paul Michael Dorman for the position of our Local Health Officer, seconded by Mr. Childs.

Mr. Childs stated the State appoints position, Board of Selectmen nominate.
The Board signed off on the appointment.

Deputy Health Officer

Mr. Friel made a motion to nominate Robert J. Jones for the position of our Deputy Health Officer, seconded by Mr. Childs. Unanimous.

The Board signed off on the appointments.

Award Bids

Cleaning bid signed last week. Jani-King hired and approved.
Road Striping bid also signed.

Informational Session

TRSB -

Mike Mascola, Richard LaSalle, and George Stokinger appeared before the Board to discuss goals and to share news. Packets were presented to the Board. Mr. Baldwin was unable to attend the meeting. The Capital Improvement Plan and the proposed budget for 2009/2010 were reviewed. Mr. LaSalle discussed the future needs of the school district. He discussed Renovation, Reconstruction, and Replacement and the timeline for the Capital Improvement Plan:

Sequence #1: Sandown North/Central - Renovation

Sequence #2: Middle School - New construction

Sequence #3: High School - Reconstruction

Sequence #4: Pollard, Danville, Atkinson, SAU: TBD

There was discussion of the location of the new middle school, behind the current building with possible entrance from East Road. There was also discussion regarding the projected enrollment. Mr. LaSalle stated the numbers are based on a formula and they look at hard data to predict enrollment. He discussed the need to have a planned schedule and a plan to retire one bond before assuming another. There was also discussion of emergency planning and the possibility of designating one of the schools as a Red Cross Approved Emergency Center. Mr. Stokinger discussed the budget and informed the public that the Deliberative Session is this Thursday (02/05/09) at the Performing Art Center at 7pm. Chairman Sullivan thanked Mr. Mascola for keeping Atkinson informed and also thank Mr. LaSalle and Mr. Stokinger for coming in.

Old Business

Building Code Violations

The Board stated they had discussed the issue with Sumner Kalman and plan to move forward to court.

Schedule Energy Efficiency Workshop

Chairman Sullivan stated he had received an e-mail from Michele Veasy and they plan to have the workshop on February 16, 2009.

Department Heads

Ted Stewart appeared before the Board. He met with Dave Weymouth to discuss ongoing issues with ice on the buildings. Mr. Stewart suggested heat tape on the gutters. Mr. Weymouth to get a price for the heat tape. Mr. Childs stated that maintenance has kept ice out of the gutter in the past. General discussion of who is to take care of ice removal.

Mr. Stewart stated he had a meeting with FEMA today and it went well. Time constraints have been lifted. FEMA was satisfied with the documentation. No major flaws in the record keeping. Next step is to get the Fire Department to identify who got paid for each call. Regarding the Community Center generator FEMA is going to do a grant application for installation. Police Department to contact FEMA as it will cover some costs. Mr. Stewart stated there had been a good flow of information between himself, Barbara Snicer, and Sandra Lavallee.

Bid to go out for town wide brush removal, need to start process. Proposal done. Hourly rate and times it should take place, how many men and how much equipment would be needed.

Bid package, FEMA to review this month. Could take up to six months for approval. Mr. Stewart requested it take place the last two weeks of May. FEMA does not pay up front but will approve bid, it takes 120 days to get reimbursed. Yard clean-up is a service for residents. Will know by the end of the month if funding from FEMA is there. Mr. Childs stated he would like the approval before any work is done.

Mr. Stewart discussed the issue of the recycling center being closed for two months. He stated money to fund recycling center is in the budget. Brush/Stump dump has been closed in the past. Mr. Stewart stated having it closed discourages recycling. Requesting Board reconsider. Open just weekends and close Wednesdays. Voters have been pro-recycling. Discussion of recycling center open but brush dump closed, Mr. Stewart stated there would be no savings in doing that. ProBark will continue to chip for free to towns. Will take bigger debris from storm. Mr.

Stewart to forward letter to the Board. Mr. Stewart to work with Fire Chief regarding minimum yardage prior to Pro-Bark doing removal.

Mr. Stewart has received calls about people stealing salt and sand from shed. Liability taking controlled substance. 100+ cars per day. Increasing salt line by \$5,000. Mr. Stewart proposed closing the area to the public and posting do not enter signs or have a covered stock pile for residents so they do not enter the shed. Service is being abused. Issues with liability and budget. Mr. Childs stated the Tribune has stated that in Atkinson lets residents take a small amount of salt. Mr. Stewart asked for a decision from the Board. Chairman Sullivan agreed that a policy needs to be established. Mr. Friel stated the Board would have an answer next week.

Comment from the audience: Bill Bennett stated in towns in the area residents are allowed to take sand/salt from the shed. He suggested a salt box that says residents only, 5 gallon max.

New Business

Ambulance Contract

Chairman Sullivan stated it has been signed, had addendum. Contract has been sent to Sumner Kalman. Chairman Sullivan stated he had a note from Pam Murphy changes from 01/29/09. Insurance Company and Mr. Kalman had suggestions. Agreement to Occupy Dwelling sent to Mr. Kalman. Chairman Sullivan stated it appears identical except for changes in Terms of Use of Premises. Need signature before next meeting. Mr. Childs to give to Barbara Snicer for Insurance Company.

Mr. Friel made a motion upon approval of town counsel and our insurer we sign the agreement for the lease, seconded by Mr. Childs. Unanimous.

Mr. Field made a motion to accept the original contract pending confirmation of the insertions from our insurance company and our town counsel have been included, seconded by Mr. Childs.

Ballot Clerks

Town Clerk, Rose Cavalear, is requesting approval from the Board for three counters, for two eight hour days @ \$9.53 per hour. General discussion of the need for counters as it has been done by volunteers in the past. Town Clerk to monitor hours.

Mr. Childs made a motion to approve up to two days, if necessary, seconded by Mr. Friel.

Maple Heights LoC

Letter of Credit for new subdivision, proposal with Board of Selectmen. Snow removal budget discussed (\$2,000 for 1500 ft.) and cash bond for snow removal. Mr. Friel to discuss with John Krebs and confirm tomorrow with Mr. Kalman. Mr. Friel to get a copy and follow up tomorrow. To be put together for next week.

Chairman Sullivan received a letter thanking Atkinson for attending the Haverhill Chamber of Commerce meeting.

Town report bids discussed. Chairman Sullivan was not happy with printing and got a price. Cover has been submitted. Dedication and Selectmen's page done. Chairman Sullivan stated he will discuss the layout with Dani in

the Selectmen's Office. Chairman Sullivan stated the Deliberative Session was very organized and thanked Dani for that.

New Business

Energy Workshop in coming weeks.

03/10/09 Election Day.

Chairman Sullivan thanked the camera crew at Deliberative Session for doing a good job. Also the Music Factory was very well organized.

Reminder that TRSD Deliberative Session at the Performing Arts Center on Thursday (02/05/09) @ 7pm.

Town report will be out 03/03/09.

Chairman Sullivan stated he was disappointed that people went to Deliberative Session that hadn't been to public meetings to get information needed.

Mr. Childs made a motion to adjourn at 9:22pm, seconded by Mr. Friel, and carried unanimously.

Respectfully submitted,

Kristen J. LeBlanc

Paul A. Sullivan, Chairman

Fred J. Childs, Jr.

William G. Friel

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