

Town of Atkinson
Board of Selectmen
Regular Meeting
Monday, April 13, 2009

At 7:35pm on Monday, April 13, 2009 Chairman Childs called the Regular Meeting to order in the Atkinson Town Hall.

Members Present:

Chairman Fred Childs
Bill Friel
Bill Bennett

Approval of Minutes

April 6, 2009 Non-Public Meeting

The Board reviewed the minutes.

Mr. Friel made a motion to approve the minutes of Monday, April 6, 2009 of the non-public meeting as submitted, seconded by Mr. Bennett, carried unanimously.

April 6, 2009 Regular Meeting

The Board reviewed the minutes.

Mr. Friel made a motion to approve the minutes of Monday, April 6, 2009 as submitted, seconded by Mr. Bennett, carried unanimously.

April 6, 2009 Non-Public Meeting

The Board reviewed the minutes.

Mr. Friel made a motion to approve the minutes of Monday, April 6, 2009 of the second non-public meeting as submitted, seconded by Mr. Bennett, carried unanimously.

Assessing

Elderly Exemption

Map 10, Lot 7-47B (62 Aspen Drive)

Mr. Friel made a motion to approve the elderly exemption for Map 10, Lot -47B - 62 Aspen Drive, seconded by Mr. Bennett, carried unanimously.

Veteran's Tax Credit

Map 3, Lot 53 (4 Scottsdale Road) and Map 19, Lot6-2 (28 Amberwood Drive)

Mr. Friel made a motion to approve the veteran's tax credit for Map 3, Lot 53 - 4 Scottsdale Road and Map 19, Lot 6-2 - 28 Amberwood Drive, seconded by Mr. Bennett, carried unanimously.

Award Bid

East Road Recreation Area

General discussion of the Board of Selectmen need to figure out the multiple-year contract. This year the town did not agreed to raise and appropriate the funds needed for the final part of the contract. There is \$85,000 to spend on this construction. (\$45,000 from last year, \$40,000 this year) Sumner Kalman is researching the funds. The low bidder was \$134,500. We are unable to sign a contract for more money than was raised. General discussion of how to proceed. Possibility of addressing issues in a workshop. Chairman Childs discussed rejecting bids and starting over as we

have the right to refuse all bids. Mr. Friel suggests negotiating with the contractor. The Board of Selectmen to meet with Sumner Kalman to decide what to do. There are liability issues if it is unfinished. Possibly go back to design engineer to split up project. Mr. Friel to schedule a meeting with Mr. Kalman and include Recreation and contractor.

Committee Appointments

Atkinson Cable Advisory Board

No one signed up.

Municipal Budget Committee

Mr. Friel encourages Valerie Tobin to sign up.

Building Needs Committee

No one signed up.

Conflict of Interest Committee

The Committee appoints.

Conservation Commission

No one signed up.

Elderly Affairs' Director

Mr. Friel stated when Elderly Affairs was separated from the Police Department the appointment was for 2 years and should take precedence.

Family Mediation

Mr. Friel made a motion to appoint Rose Cavalear and Debra DeSimone, seconded by Mr. Bennett, carried unanimously.

Highway Safety Committee

Mr. Friel made a motion to appoint William Baldwin, Philip Consentino, and Edward Stewart to the Highway Safety Committee, seconded by Mr. Bennett, carried unanimously.

Homeland Security Director

Mr. Friel made a motion to appoint Michael Murphy as the Homeland Security Director, seconded by Mr. Bennett, carried unanimously.

Deputy of Homeland Security Director

Mr. Friel made a motion to appoint William Baldwin as the Deputy Homeland Security Director, seconded by Mr. Bennett, carried unanimously.

Household Hazardous Waste Coordinator

Mr. Friel made a motion to appoint Edward Stewart as the Household Hazardous Waste Coordinator, seconded by Mr. Bennett, carried unanimously.

Insurance Committee

No one signed up.

Joint Loss Management Committee

No one signed up.

Mr. Friel made a motion to appoint Fred Childs, the Department Heads (Police, Fire, Maintenance, Recreation, Library and Highway) and Rose Cavalear (Family Mediation) to the Joint Loss Management Committee, seconded by Mr. Bennett, carried unanimously.

Library Trustee/Library Trustee Alternate

Mr. Friel made a motion to appoint Greg Spero as Library Trustee, and Joanne Tsai, Eleanor Feuer, Nina Gray, and John Mack as alternates, seconded by Mr. Bennett, carried unanimously.

Planning Board

Mr. Friel made a motion to appoint Joseph Guischard and Edward Stewart to the Planning Board and Loren Albright, Michael Turell, John Wolter, and Harold Morse as alternates, seconded by Mr. Bennett, carried unanimously.

Recreation Commission

Mr. Friel made a motion to appoint Bill Innes and Patricia Mangini to the Recreation Commission, seconded by Mr. Bennett, carried unanimously.

Rockingham Planning Commission

Chairman Childs suggested appointing the Town Administrator once hired. Mr. Bennett stated it will be taken under advisement and if no one steps up he will take it.

Stormwater Management Commission

Mr. Friel made a motion to appoint Edward Stewart, seconded by Mr. Bennett, carried unanimously.

Technology Committee

Mr. Friel made a motion to appoint Loren Albright, Todd Barbera, Dave Hammond, and Bill Innes to the Technology Committee, seconded by Mr. Bennett, carried unanimously.

Zoning Board

No one signed up. Full time and alternates needed.

The Board of Selectmen urge residents to sign up for committee appointments. Forms are available at the Selectmen's Office. Mr. Friel would like to hold a spot on the zoning board for Frank Polito.

Trustees of the Trust Fund

Discussion of who signed up for position. One opening available.

Department Heads

Highway

ProBark Contract

They have not offered a full time contract.

Stantec - Engineering Contract

Contract to be reviewed with Ted Stewart.

Meeting scheduled for 4/14 @ 6pm with Stantec. Mr. Stewart to be notified of meeting.

Police

Water Test

Chief Consentino to give water test results to the Board of Selectmen as soon as he receives them.

Old Business

AARP Tax Preparation Service

This is a free service every Wednesday from 9am until 1pm until April 15th and every other Monday from 9am until 1pm. Call Joyce for an appointment at 382-9276.

Bid Format

Mr. Bennett to draft letter outlining bid format by next week.

Energy Efficiency Meeting

No meeting scheduled, Mr. Friel to follow-up.

Glacial Energy

Mr. Friel would like to schedule a meeting with Glacial Energy and the Board of Selectmen to get contract signed. Scheduled for 4/20 @ 6:30pm at Town Hall. Sumner Kalman to review the contract before the meeting and Mr. Bennett to do background research on issue.

Mileage

The Board of Selectmen previously voted to have mileage rate at 41¢ , government wants 55¢, library pays 55¢. The library can set their own rate. Chairman Childs thinks that rate is too high. Discussion of personnel policy and the town should have one policy. The Board of Selectmen agreed to form a workshop and invite all the department heads. Workshop to be scheduled for May during the day for all employees to be able to attend. To be scheduled with Barbara Snicer.

Library

Punch List work

Mr. Friel to schedule a walk through.

Signs

Mr. Bennett stated there is one sign left in town, to come down in a reasonable fashion.

Town Administrator

Board of Selectmen have been interviewing and have a possible candidate. Discussion of benefits package and personnel policy. The Board of Selectmen will attach the policy and x-out what is conflicting. 90 day waiting period on benefits package. Discussion of over-ruling policy.

Mr. Friel made a recommendation to make an offer of employment based on terms and conditions outlined in the package with the understanding that pertinent information from the employment contract will be added, seconded by Mr. Bennett, carried unanimously.

New Business

Detail Charge Increase

Mr. Friel made a motion to approve the increase in outside detail charge to \$36 per hour for officer, \$10.00 to special account, plus \$10 per hour for use of police vehicle, seconded by Mr. Bennett, carried unanimously.

Cable Bids

Dave Williams appeared before the Board of Selectmen. He stated he has a submission and publication deadline for later this week. It will be published early to mid May. The bids are due back by 4pm on June 1st. It will be posted other places as well.

Town Web-site

The web-site was down. The power outage did not cause the site to be down. The domain name registration expired. The contact person was a previous employee. Notices of renewal never made it to Town Hall. The domain name is now renewed and the site will be back up soon.

Future Agenda

D.O.T. Meeting at Town Hall

April 14th @ 7pm regarding Rt. 111 and Island Pond Road

Street Re-numbering Hearing

April 21st @ 7pm

Washington Street and Coventry Road

DES/HAWC Hearing

April 28th @7pm - Community Center

Silver Star Banner Day

May 1st

Household Hazardous Waste Day

May 9th - Plaistow

Mr. Bennett made a motion to adjourn at 8:30pm, seconded by Mr. Friel, carried

unanimously.

Respectfully submitted,

Kristen J. LeBlanc

Fred J. Childs, Jr., Chairman

William G. Friel

William M. Bennett