

**Town of Atkinson
Board of Selectmen
Monday, September 28, 2009**

Open Meeting:

Chairman F. Childs opened the Regular Meeting of the Atkinson Board of Selectmen at 7:32 PM on Monday, September 28, 2009, in the Atkinson Town Hall, and led the Pledge of Allegiance.

Members Present:

Chairman F. Childs
W. Friel
W. Bennett

Other People Present:

P. Smith, Town Administrator
E. Stewart, Road Agent
B. Snicer, Administrative Assistant
L. Artus

F. Childs announced that the meeting would be short and there will be an opportunity to "meet and greet" the new Town Administrator and wish Lt Baldwin well during his upcoming military deployment after the meeting.

Appointment:

W. Bennett made the motion to appoint Edward A. Stewart as Atkinson's representative to C.T.A.P., such term to end April 2010. Second: W/. Friel. Vote: 3/0/0.

Department Heads:

Highway Department:

Ted Stewart, reports that the CTAP – Phase I/Conservation Assessment Grant has been accepted in the amount of \$9,500. The Board commended the Road Agent for acquiring the grant on behalf of the Town.

Mr. Stewart outlined his reasons for recommending that the Recycling Center re-open a facility for construction/demolition debris. He referenced the departmental budget and that the Town authorized a construction/demolition debris receptacle through the voting process and it is a service residents deserve. E. Stewart claimed that demolition costs are down from 2008, and the combination of curbside service and the expense to run the recycling center cost the town approximately \$600,000 a year.

W. Friel offered a different method of financially monitoring the health of the Recycling Center, illustrating the imbalance between the revenue derived and the costs to recycle and transfer the materials from the area. W. Friel told E. Stewart the losses are not in the Highway budget but in the Solid Waste Operating Budget.

E. Stewart then volunteered that "arm loads", allowed by a former Board of Selectmen, could be a reason for the imbalance between permits and actual tonnage taken in at the recycling center. W. Friel pointed out that the discrepancy was much too large to be explained by that.

F. Childs told E. Stewart to shorten his presentation, and to recognize that only 15% of the Construction/Demolition Debris Permits issued were returned by the attendants.

W. Friel stated that the permit fees do not offset the operating costs.

E. Stewart said the Recycling Center needs to be opened to figure out what the problem is. F. Childs stated that the place has been mismanaged, the employees are not supervised.

W. Friel, asked E. Stewart how much time he spends at the dump per week. E. Stewart responded, an hour a week.

E. Stewart then distributed current bids for basin work, training opportunities and asked about an upcoming insurance claim and payment options for the Board to review.

W. Bennett made the motion to approve three Highway employees attendance at a Chainsaw Training Session. Second: W. Friel. Vote: 3/0/0.

W. Friel made the motion to send the new Highway Laborer, D. Whitley, for Flagger Certification at UNH. Second: W. Bennett. Vote: 3/0/0.

W. Bennett made the motion to send J. Dugdale to Management/Inventory class. Second: W. Friel. Vote: 3/0/0.

E. Stewart asked if it would be necessary to bid road salt for the 2009-2010 winter season.

F. Childs stated we missed the state bid process, now we have to follow Town policy and put the Salt out for bid.

Mr. Stewart then made an appeal to the Board to remove a recent letter of reprimand he received regarding operations at the recycling area.

Mr. Friel, Mr. Bennett and Chairman Childs explained to T. Stewart to follow procedure.

W. Friel made the motion to contract with Glacial Energy to supply electric power to Town buildings. Second: W. Bennett. Vote: 3/0/0.

Old Business

Impact Fees:

W. Friel made the motion that the Atkinson Board of Selectmen vote to direct the Treasurer to apply \$25,000 of Impact Fees collected by the Town to the Timberlane Regional School District for the purpose of funding the planning, design, construction, expansion or equipping of public school facilities in the Timberlane Regional School District. Second: W. Bennett. Vote: 3/0/0.

Questions from the Audience:

L. Artus, 114 Maple Avenue, asked who authorized the excavation on Valcat Lane. F. Childs responded that the Board is aware of a civil issue, and the Town is aware of some concerns and there has been correspondence through the building department.

B. Snicer, was asked to sit at the table. W. Bennett, gave a history of outstanding service when the Town of Atkinson really needed it, and has filled many roles and endured long hours.

W. Bennett made a motion to award B. Snicer a one-time payment of 15% of her annual base salary as a bonus . Second: W. Friel. Vote: 3/0/0.

Adjournment:

F. Childs made the motion to adjourn at 8:30 P.M. Second: W. Bennett. Vote: 3/0/0.

Respectfully submitted,

Philip A. Smith Town Administrator

Fred J. Childs, Jr., Chairman

William G. Friel

William M. Bennett