

*Town of Atkinson  
Board of Selectmen  
Special Meeting  
November 13, 2009*

**Open Meeting:**

Chairman F. Childs opened the special Meeting of the Board of Selectmen at 4 pm on Friday, November 13, 2009, in the Atkinson Town Hall.

**Members Present:**

F. Childs, Jr Chairman  
W. Friel  
W. Bennett

**Others Present:**

Phil Smith Town Administrator

**Discussion:**

*Planning Assistant:*

W. Friel suggested that the position of Planning Assistant might be developed with the assistance of M. Dibartolomeo of the Salem, NH Planning Department. F. Childs and W. Bennett agreed. W. Friel will contact the Salem Planning Department

*Request for a Scheduled Appearance – Malborn Realty Trust, 8 Valcat Lane:*

M. Osborn, Trustee, Malborn Realty Trust, filed a Request to Place an Item on the BoS Meeting Agenda (copy attached) on November 12, 2009. The Selectmen reasserted that all conditions set down by the Board of Adjustment (ZBA) and Building Department must be met, and that they could not address the issues in the Request. The avenue for recourse is the ZBA. The Selectmen will send a letter to M. Osborn outlining this process, such letter to be delivered in hand by the Atkinson Police Department.

*SBA Towers II, LLC;*

The Board deferred discussion on Stantec's Notice to Proceed to examining the tower's engineering, and focused its attention on the request to add cellular service to the tower on Hog Hill (Map 18 Lot 14), and agreed that the matter should be put to rest as soon as possible.

**W. Bennett made the motion to discuss the application to add cellular service to the Hog Hill Tower, to the agenda of the November 23, 2009 Selectmen's meeting. Second: W. Friel. Vote: 3/0/0.**

W. Bennett asked that Town Administrator, P. Smith, notify abutters, and to have Town Counsel, S. Kalman, notify SBA Attorney S. Grill of the meeting.

*Deputy Town Clerk:*

The Selectmen reviewed the resumes of the nine applicants who were interviewed. W. Friel noted that the individual recommended by the Town Clerk was not the best-qualified candidate for the job.

**W. Friel made the motion to decline appointment proposed by Town Clerk, R. Cavalear. Second: W. Bennett. Vote: 3/0/0.**

*Road Agent:*

The Board reaffirmed that the Road Agent must notify the Town Administrator for any work being performed by the Highway Department in excess of \$100.00, and to notify W. Friel concerning any jobs over \$1,000.00.

In addition, W. Friel noted that it was difficult determine from the time sheets submitted for payroll, which hours were for the Road Agent and which hours were for E. Stewart the independent contractor.

**W. Friel made the motion to require the Road Agent to submit only his Road Agent hours on payroll sheets, and to invoice work done as an independent contractor separately and hourly. Second: W. Bennett. Vote: 3/0/0.**

**Adjournment:**

**W. Friel made the motion to adjourn at 6:30 PM. Second: F. Childs. Vote: 3/0/0.**

Respectfully submitted,  
Philip A. Smith Town Administrator

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Fred Childs, Chairman

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William Friel

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William Bennett