

**Town of Atkinson
Board of Selectmen
Regular Meeting 7:30 P.M.
Monday, January 4, 2010**

Open Regular Session:

Chairman F. Childs opened the Regular Session of the Town of Atkinson Board of Selectmen at 7:35 p.m. and led those assembled in the Pledge of Allegiance.

Members Present:

F. Childs, Chairman
W. Friel
W. Bennett

Others Present:

P. Smith, Town Administrator

Approval of Minutes:

December 21, 2009, Non Public - Revisions to be resent for review.

December 28, 2009, Regular Meeting – Chairman Childs stated that the second line down, the start time should have been 7:29 pm rather than 6:29 pm. The Board decided to hold approval of the December 28, 2009 minutes until everyone has had a chance to review the minutes.

December 29, 2009, IT Workshop – No Changes

Selectman W. Bennett made a Motion to Accept the December 29, 2009 Minutes for the IT Workshop meeting of the Board of Selectmen as submitted. Selectman W. Friel seconded the Motion and the Board voted 3/0/0 in favor to accept the minutes as submitted.

Warrants:

Several warrants were put before the Board for discussion. All Warrants will be reviewed for final recommendation at the next meeting, January 11, 2010

Award Bids:

- *Annual Reports* – Bids for printing the Town Report were reviewed. No decisions were made.

Announcements – Chairman Childs

Christmas Trees would be picked up on the regular trash day by 7:00 p.m.. The trees will be picked up by the Town and the Transfer Station will be open regular hours until January 15, 2010.

The Winter Parking Ban is in force and there have been complaints of people parking on the street. Citizens were asked to observe the winter parking ban.

Department Heads:

Town Administrator's Report – Mr. Smith presented his report to the Board.

Budget Committee Adjustments – The Budget Committee made 16 additional changes, the page and line numbers were shown in the Town Administrator's Report. The Budget Committee will finalize on January 16, 2010.

- *Regional Selectmen's Meeting January 14, 2009* – Invitations were sent to everyone. Glacial Energy will be giving a presentation. Plaistow requested and addition to the Agenda, but had a conflict with the time. Hampstead had not confirmed and Kingston will not be attending.

There was a question regarding meetings on Saturday and the Board was informed that the Emergency Communication Committee and the IT Committee both meet on Saturday.

Chairman Childs requested to step back to the Budget changes. It was determined that the big change in Line 110.03 was because the amount for salary for the library aides was cut, and that the additional hours for the aides was not approved. Line items for FICA and Medicare were also cut accordingly.

- *Cleaning Contract* - It was agreed to ask David Weymouth to clean during his regular hours until an RFP for a cleaning contract was completed, in about three weeks.

Interviews of Community Action Candidates – Mr. Smith informed the Board that there were three candidates to be interviewed. The first was described as having office experience, the second was described as having janitorial and maintenance experience and the third was described as a quick learner who had worked on the Lucent assembly line. Mr. Smith will conduct the interviews. Mr. Bennett will attend all three interviews and Mr. Childs will be there by 2:30. The salaries for the Community Action volunteers will be paid by the Community Action Program and will be at no cost to the Town.

IT Contract – The IT contract is ready to be signed.

Ratification of Fire Department Officer Appointments – Chairman Childs stated that the Association decides on Fire Department Officers and ratification by the Board of Selectmen was not necessary.

Open Bids:

Lawn Care (mowing) – Chairman Childs opened the bids for lawn care. There were 14 bidders as follows:

1	Joe Rasico Landscaping	Salem, NH	no total, broken down into several areas
2	Rock Solid, -	Goffstown, NH	\$30,250 for all
3	Dragos Landscaping	Derry, NH	\$35,980 for all
4	CK Landmark Construction	Manchester, NH	\$21,850
5	Canton Landscaping, LLC,-	Atkinson, NH	no total, each one listed separately
6	Emerald Lake -	Hillsborough, NH	\$68,700 for all
7	Fields of Green Estate Care,	Fremont, NH	\$57,640 for all
8	Hummers Lawn Care & Landscaping,	Leominster, MA	\$53,700 for all
9	Grounds Crew	E. Methuen, MA	\$21,635 for all
10	Bill Jones	Manchester, NH	\$68,600 for all
11	K&L Services Landscaping Construction and Maintenance	Peabody, MA	\$117,845 for all
12	Matthes Landscaping	Salem, NH	\$25,000 for all
13	Northern Hard Scapes	Sandown, NH	\$16,845 for all
14	Jay ?? Mr. Childs could not read the name and there were no figures		

The above were all of the bids for lawn care (mowing). Chairman Childs directed that all bids be given to the Road Agent to look over and make a recommendation by next week.

- *Lawn Care (fertilizer)* – Chairman Childs opened the bids. There were four bidders as follows:

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Lawn Dawg,	Litchfield, NH	\$14,943
Greenworld	Hampstead, NH	no total biggest line item over \$10,000
Hillside Landscaping	Nottingham, NH	\$11,170
Urban Tree Service	Rochester, NH	no final price around \$53,000

The above were all of the bids for fertilizing. Chairman Childs directed that all bids be given to the road agent for review and recommendation by next week.

Old Business

There was no old business to discuss.

New Business:

None

Future Agenda

*January 5, 2010 9:00 a.m. – ACC Veteran's Club
January 5, 2010 10:00 a.m. – Health Promotion Workshop
January 5, 2010 5:30 p.m. – KPL Library Trustees
January 5, 2010 7:00 p.m. – Budget Committee
January 5, 2010 7:30 p.m. – Planning Board Public Hearing
January 6, 2010 6:00 p.m. - ACC - Recreation Commission
January 7, 2010 7:00 p.m. – Public Safety Communications Committee
January 8, 2010 4:00 p.m. – Building Inspectors' Report Due – check for outstanding permits
January 11, 2010 7:00 p.m. – Energy Efficiency Committee
January 12, 2010 – Deadline for Petition Articles (non-zoning)
January 13, 2010 7:30 p.m. – Zoning Board of Adjustment
January 14, 2010 7:00 p.m. – Regional Selectman's Meeting in Atkinson
January 14, 2010 7:00 p.m. - PAC TRBC Public Hearing
January 19, 2010 7:00 p.m. – Budget Committee TRBC Public Hearing
January 30, 2010 10:00 a.m. - Dyke Auditorium Deliberative Session –confirm, reserve equipment and janitor.*

Selectman Bennett made a Motion to adjourn the January 4, 2010 meeting of the Town of Atkinson Board of Selectmen at 8:39 p.m. Selectman William Friel seconded the motion and the Board voted 3/0/0 to adjourn.

Fred J. Childs, Jr.

William G. Friel

William M. Bennett