

**Town of Atkinson
Board of Selectmen
Regular Meeting 7:30 P.M.
Monday, February 8, 2010**

Open Regular Meeting:

Chairman F. Childs opened the Regular Meeting of the Town of Atkinson Board of Selectmen at 7:38 p.m. and led those assembled in the Pledge of Allegiance.

Members Present:

F. Childs, Chairman
W. Friel
W. Bennett

Others Present:

P. Smith, Town Administrator
M. Murphy, Fire Chief
D. Weymouth, Building Maintenance
D. Hammond, 28 Coventry Road
J. Hammond, 28 Coventry Road
J. Livingston, 20 Coventry Road
P. Gulezian, 28 Washington Street
T. Dziechowski, Chairman, Conservation Commission

Approval of Minutes

- *February 1, 2010 Regular Meeting* – the Board set aside the Minutes for the February 1, 2010 meeting for further review.

- *January 30, 2010 Special Meeting*

Selectman Bennett made a Motion to approve the January 30, 2010 Special Meeting of the Board of Selectmen as submitted. Selectman Friel seconded the Motion and the Board voted 3/0/0 in favor.

Appearances:

- *David and Julie Hammond, 28 Coventry Street regarding street numbering –*

Mr. Hammond informed the Board that 911 responses to Coventry and Washington Street were going to the wrong addresses due to the way the streets are numbered, for example, from 20 Coventry Road to 20A Coventry Road. Mr. Hammond read RSA 106-H regarding street numbering and his letter of February 8, 2010 addressed to the Board of Selectmen regarding Life Safety/911 Emergency Response Concerns for Coventry Road, Atkinson and Washington Road, Atkinson.

Chairman Childs informed Mr. Hammond that Selectman Friel has been working on a comprehensive plan for renumbering the streets for the whole Town of Atkinson.

Mr. Friel informed Mr. Hammond that according to the RSA, a Public Meeting must be held and the abutters must be noticed first. The Board continued to discuss the issue of street numbering including which streets should be renumbered first; the total cost of the project, and ongoing building of subdivisions. Mr. Friel further informed the Board that he had met with E-911 in April and funding was 24 months out. Mr. Friel also informed Mr. Hammond that the Fire Chief, Mr. Murphy, would be responsible for drafting a new plan. It was agreed that Mr. Murphy come back in two weeks with a draft plan for renumbering the streets in Atkinson and that there would be a Notice of the first public hearing after Mr. Murphy had given the Board a draft plan.

- *M. Murphy, Fire Chief* -Mr. Murphy asked the Board if there was anything else. The Board discussed with the Fire Chief the type of paperwork that needed to be filled out when there was a fire or an EMS call and who was responsible for it. Mr. Murphy responded that the Fire Captain was doing the reporting for fires and the EMS Captain was doing the reporting for emergency medical services. Mr.

Murphy also informed the Board that CPT Rockwell had retired as fire captain and was picking up the responsibilities of the clerk since Mrs. Murphy had retired, because in his opinion, it was better to have someone familiar with fire terminology, do the fire reporting. Selectman Bennett requested a blank copy of the report and asked what the duties of the clerk were. Mr. Murphy responded that the clerk was responsible for mail, word processing, forms for the insurance company and filing applications for business registration as well as scheduling dates and times for inspections. The Board asked Mr. Murphy if the Fire Department could use one of the workers from Community Action and Mr. Murphy indicated that he would prefer to continue to use CPT Rockwell because of his knowledge.

Assessing: There was one request for an administrative abatement in the amount of \$135.90, Map 13, Lot 39, 10 Academy Drive.

Selectman Bennett made a Motion to grant the abatement in the amount of \$135.90 for Map 13, Lot 39, 10 Academy Drive. Selectman Friel seconded the Motion and the Board voted 3/0/0 in favor.

- *D. Weymouth, Maintenance Supervisor* - Mr. Weymouth informed the Board that there was a \$6,000 difference between the lowest bidder and the next highest, that he had spoken to the lowest bidder and checked references. Mr. Weymouth stated that the reports for the lowest bidder were all good. Mr. Weymouth recommended that the Board sign a 90 day temporary contract with the lowest bidder which could be terminated at any time by the Selectmen if any problems arose.

Selectman Friel made a Motion to award the bid to the lowest bidder, ABM Janitorial Services, Somerville, MA for a total bid of \$8,381.06. Selectmen Bennett seconded the Motion.

Chairman Childs requested further discussion and questioned how the low bidder could do the job for \$8,000. Mr. Weymouth explained that the bidder does the job by the square foot and the bidder indicated that he could do it. Chairman Childs inquired about a crew and Mr. Weymouth responded that the bidder used employees and was not a franchise.

Selectman Friel made a Motion to go with the lowest bidder, ABM Janitorial Services of Somerville MA for a total bid of \$8,381.06 with a clause that the contract could be terminated at any time within the first 90 days if the Board found performance unsatisfactory. Selectman Bennett seconded the Motion and the Board voted 3/0/0 in favor.

T. Dziechowski, Chairman, Conservation Committee - Mr. Dziechowski informed the Board that there were two issues he wished to discuss. The first issue was reappointing members. The Board agreed to reappoint members of the Conservation Committee in April.

The next issue was the forestry cut. Mr. Dziechowski informed the Board that he had consulted with a Forester, Charlie Marino, who had received bids from 3 loggers. The Committee picked J. C. Morris and Sons, the company that logged the forest in 1988. Mr. Dziechowski also informed the Board that there was a timber yield tax on logging operations and there were two ways of payment for municipal cuts. The first was the normal procedure, to get the tax payment. The second was to abate the tax with the logging company donating the amount of the tax to the Town, the DRA looks at the paperwork and the revenue goes to the general fund. Mr. Dziechowski requested the Board to sign the paperwork for the timber cut and for the tax abatement so that the cut could be done in winter when the ground was frozen.

Mr. Dziechowski stated that he had an estimate for \$16,500.00 - the amount that the Town would receive depended on how the logs were cut. Mr. Dziechowski informed the Board that he had signed the intent and requested the Board of Selectmen to sign it.

Chairman Childs made a Motion for the Board of Selectmen to sign the Notice of Intent to cut and to abate the timber tax in return for a donation to the general fund in the amount of the timber tax. Selectmen Friel seconded the Motion and the Board voted 3/0/0 in favor.

Town Administrator's Report – P. Smith, Town Administrator read the Town Administrator's Report.

- *Dunkin Donuts* – The Board requested that P. Smith call Mr. LaChance of Stantec Engineering regarding erosion control matting for the Dunkin Donuts site since the snow had melted.

- *Area Selectman's Meeting* - Mr. Smith informed the Board that the other Towns were happy with the new date for the Area Selectman's Meeting and that he was moving forward with plans for the meeting.

- *Glacial Energy* – Mr. Bennett asked about the billing from Glacial Energy. Mr. Friel informed the Board that Unitil must release the meters to Glacial. Mr. Smith informed the Board that he was keeping track of all the meters and the dates when they would be released through Sandra's office.

Announcements

Chairman Childs announced that he had a message from Chief Consentino stating that he would be sending a care package to LT Baldwin and that if anyone had any home baked goods to drop them off at the Police Station.

Chairman Childs announced that the Board of Selectmen would not meet on February 15, 2010 because it was a holiday.

Other Business

Mr. Friel asked about email licenses for the Town server and was informed that Mr. Mike Ebbit was buying licenses and would bill the Town at \$58.00 per license.

Chairman Childs announced that he had a letter from the Greater Salem Chamber of Commerce regarding tolls on I93 stating that they were against the tolls because they were concerned about traffic accessing Route 28 to avoid tolls and that the tolls would harm development. The Board requested Mr. Smith to give a copy of their letter to the State regarding the tolls.

Chairman Childs asked if there was any more business for the Board to discuss. There was none. Mr. Childs stated that he would accept a Motion to Adjourn.

Selectman Bennett made a Motion to adjourn the February 8, 2010 meeting of the Town of Atkinson Board of Selectmen at 9:03 p.m. Selectman William Friel seconded the Motion and the Board voted 3/0/0 to adjourn.

Respectfully submitted by Karen Wemmelmann

Fred J. Childs, Jr.

William G. Friel

William M. Bennett