

***Town of Atkinson
Board of Selectmen
Regular Meeting 7:30 P.M.
Monday, March 29, 2010***

Open Regular Meeting:

Chairman W. Friel opened the Regular Meeting of the Town of Atkinson Board of Selectmen at 6:34 p.m. and led those assembled in the Pledge of Allegiance.

Selectman W. Bennett made a Motion to enter into a non-Public Session. The Motion was seconded by Selectman F. Childs and the Board voted 3/0/0, with Selectman Childs, Selectman Bennett and Chairman Friel in favor of entering into a non-Public Meeting.

**Board of Selectmen
Regular Meeting
March 29, 2010**

Chairman Friel opened the non Public Meeting of the Board of Selectmen at 6:35 p.m.

Members Present:

W. Friel, Chairman
W. Bennett
F. Childs

Others Present:

P. Smith, Town Administrator
Jim Hazel, Conflict of Interest Committee

Chairman Friel made a Motion to adjourn the non-Public Meeting at 6:55 p.m. The Motion was seconded by Selectman F. Childs and the Board voted 3/0/0, with Selectman Childs, Selectman Bennett and Chairman Friel in favor of entering into a non-Public Meeting.

**Board of Selectmen
Regular Meeting
March 29, 2010**

Chairman Friel opened the Regular Meeting of the Town of Atkinson Board of Selectmen at 6:56 p.m.

Chairman Friel made a Motion to enter into a Public Hearing. The Motion was seconded by Selectman F. Childs and the Board voted 3/0/0, with Selectman Childs, Selectman Bennett and Chairman Friel in favor of entering into a -Public Hearing.

Members Present:

W. Friel, Chairman
W. Bennett
F. Childs

Others Present:

P. Smith, Town Administrator
P. Consentino, Police Chief

Chief P. Consentino presented a donation in the amount of \$7,117.00 for the purchase of a vehicle for Elderly Affairs.

Chairman Friel made a Motion to accept a donation from the Atkinson Police Charitable Fund in the amount of \$7,117.00 for the purchase of a vehicle for Elderly Affairs. Selectman Childs seconded the Motion and the Board voted 3/0/0 with Chairman Friel, Selectman Bennett and Selectman Childs in favor of accepting a donation in the amount of \$7,117.00 for the purchase of a vehicle for Elderly Affairs.

The Board next discussed advertising that would be placed on the vehicle stating that it was purchased with the assistance of Singer Subaru. Chief Consentino handed out a picture of the proposed advertising.

Selectman W. Bennett made a Motion to authorize Chief Consentino to allow advertising as shown in the picture. Selectman Childs seconded the Motion and the Board voted 3/0/0, with Selectman Bennett, Selectman Childs and Chairman Friel in favor,

Chief Consentino gave thanks to Aaron Singer who lives in Town and did a lot of work to save the Town a lot of money.

Chairman Friel closed the Public Hearing at 7:19 p.m. and recess until 7:30 p.m. when the Board would re-open the Regular Meeting.

Chairman Friel opened the Regular Meeting of the Atkinson Board of Selectmen at 7:35 p.m.

Members Present:

W. Friel, Chairman
W. Bennett
F. Childs

Others Present:

P. Smith, Town Administrator

Approval of Minutes:

- *Regular Meeting – March 22, 2010*

The Board reviewed the minutes. Selectman Bennett made the following changes:

- Page 1, that Chairman Childs should be changed to Chairman Friel and Selectman Childs should now be listed last.

- Page 1, Regular Meeting – March 15, 2010 – on page 6 the words “which is” and the word “put” should be stricken. The Recording Clerk interjected to state that the word “put” should be left in and the word “out” added.

- Page 2, next of the last line, “and the rest” should be crossed out and be replaced by the words “some” with a comma after “obsolete” and on the last line after East Side of Town, strike “but it” and add “and the rest”.

- Page 2, the paragraph in the middle of the page headed Elderly Affairs Vehicle the last sentence should be stricken and replace with “Chief is to get an additional donation and the Board is to review.”

Page 3, 4th paragraph, the last line should read “Mr. Smith should give the Board a letter to sign stating that all conditions had been met and that should be sufficient.”

Page 3, 5th paragraph should read “Selectman Bennett made a Motion that in the future Mr. Smith would submit a letter to the Board in writing that all conditions for personnel actions had been met, the Board would sign it and that would be sufficient”.

- Page 3, 3rd paragraph from the bottom, “Department Heads” should be stricken and replaced with “Town Administrator”.

Times should be mentioned in all Future Agenda items.

Selectman Childs made a Motion to accept the Minutes for the March 29, 2010 Regular Meeting as amended. Chairman Friel seconded the Motion and the Board voted 3/0/0 in favor.

Department Heads:

Assessing: 2010 Veteran’s Tax Credits and Abatements

Selectman Childs read the tax abatements.

Selectman Bennett made a Motion to grant the abatements on Map 3, Lot 83 and Map 11, Lot 9. Chairman Friel seconded the Motion and the Board voted 3/0/0, with Selectman Bennett, Selectman Childs and Chairman Friel voting in favor.

Selectman Bennett made a Motion to deny the abatement on Map 17, Lot 86. Chairman Friel seconded the Motion and the Board voted 3/0/0, with Selectman Bennett, Selectman Childs and Chairman Friel voting in favor.

Selectman Childs read the requests for Veteran's Tax Credits which were recommended for approval.

Selectman Bennett made a Motion to grant the Veteran's Tax Credits for Map 7, Lot 109 Map 11, Lot 23 and Map 13 Lot 96. Chairman Friel seconded the Motion and the Board voted 3/0/0, with Selectman Bennett, Selectman Childs and Chairman Friel voting in favor.

Selectman Childs read the requests for Veteran's Tax Credits which were recommended to be denied. The request for Map 8, Lot 59 was denied because Veteran did not have the proper medals. The request for Map 8 Lot 97 was denied because the Veteran was not in service at the proper time.

Selectman Bennett made a Motion to deny the requests for Veteran's Tax Credits for Map 8, Lot 59 and for Map 8 Lot 97. Chairman Friel seconded the Motion and the Board voted 3/0/0, with Selectman Bennett, Chairman Friel and Selectman Childs in favor of denying the Veteran's Tax Credits.

Town Administrator's Report: Mr. Smith gave his report to the Board.

- *Citizen's Complaint* – Finalized.
- *Hearing March 23rd* - Waiting for written finding by the Judge.
- *Assessing Contract* - The Town is withholding payment from Purvis. Correspondence was forwarded to Town Counsel. The DRA report stated Purvis's assessing for the town was lacking in several areas and Mr. Smith wants the Town Counsel to review it.
- *Line Painting Bid* –

Chairman Friel made a Motion to award the bid to Seal-tec, the lowest bidder in the amount of \$7,908.78 at the recommendation of the Road Agent. Selectman Bennett seconded the Motion and the Board voted 3/0/0 with Chairman Friel, Selectman Bennett and Selectman Childs in favor.

The Board returned to a discussion on Brett Purvis and Associates. Mr. Smith informed the Board that the DRA showed several areas besides Map 14 that had not been completed and they had not received a response from Purvis.

- *Credit Card Payment Option* – Mr. Smith stated that he introduced credit contract and a letter from Town Counsel advising the Board of his opinion. Mr. Smith sent the packet to Primex to review regarding liability coverage.
- *Current Openings* – To be discussed later.
- *Animal Control* - Animal Control is requesting that the Elderly Affairs vehicle that the Town was retiring be given to Animal Control for their use. The Board decided that the vehicle would be okay for use around Town.
- *Deputy Town Clerk* –The Town Clerk requested that the Deputy Town Clerk be given more hours for coverage during time off requests.
- *Appointed Positions* – Applications are needed for appointment and reappointment for open positions.

Chairman Friel asked if Mr. Smith had anything else for the Board and Mr. Smith replied that he did not.

Old Business:

- *Open Positions* – Mr. Bennett announced that the following positions needed to be filled and reminded the audience that the Town runs on volunteers, the applications can be obtained at the Board of Selectmen's Office or on the website:

Zoning Board of Adjustment – 2 openings for regular members and one opening for an alternate member. The Board meets once a month.

Planning Board – 2 openings for regular members and one opening for an alternate. The Board meets twice a month.

Conservation Committee – 2 openings for regular members and one for an alternate. The Committee meets once a month.

Energy Efficiency Committee – 3 openings for regular members. Mr. Smith informed the Board that the terms needed to be extended to April.

Family Mediation Board – 2 openings for regular positions. Mr. Smith informed the Board that two applications had been submitted.

Hazardous Waste Committee – 1 opening. Mr. Smith informed the Board that one person is putting in paperwork for a re-appointment.

Highway Safety Committee – 10 openings. Selectman Childs informed the Board that they get appointed once a year.

Homeland Security – 1 opening

Recreation Committee – 3 openings

IT Committee – is morphing into the Technology Committee and there are two openings. There are two applicants so far.

Conflict of Interest Committee – 1 opening, the Conflict of Interest Committee appoints their replacement.

Emergency Communications Committee – Chairman Friel asked Mr. Bennett if the Committee needed to be extended. Mr. Bennett replied that it would have to be extended in April and that there were 10 openings.

Chairman Friel went back to the IT Committee and pointed out that the IT Committee was now the Technology Committee and that all members needed to be reappointed. Five members total, one member for one year, two members for two years and two members for three years.

Budget Committee - Mr. Childs informed the audience that there was one or more openings on the Budget Committee and those members were appointed by the Committee.

Police Car – taken under advisement

-Deputy Town Clerks Hours – the Board discussed whether it was in the Budget.

Mr. Childs made a Motion to deny the request. Mr. Bennett seconded the Motion and the Board voted 3/0/0 to deny the request to increase the Deputy Town Clerk's hours.

**Board of Selectmen
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Proposal to Cut the Wing Walls off of the dam on Brendan Road – One bid from Kidder Concrete Cutting for \$600. The water is going over the top of the dam for an old fire retention pond. The Road Agent recommends the wing walls be cut off. Chairman Friel is requesting other bids.

Chairman Friel asked if there were more old business. There was none.

New Business:

- *Letter from Comcast with Rate Increases* – A letter was sent at the beginning of March with no prices. Mr. Smith informed the Board that the Comcast contract ends in 2014 and that Comcast can change the terms at any time, he believes that a 45 day notice is required. Mr. Friel informed the Board that the first notice was sent March 10, 2010 stating that rates would increase April 4, 2010. The Board requested that Mr. Smith give copies of the contract to the Board for their review. The Board also discussed forming a Cable Advisory Committee.

Deputy Town Clerk Hours - The Town Clerk called to inform the Board that the funds for increased hours for the Deputy Town Clerk were in the Budget. The Board agreed to reopen the discussion the following week with the Town Clerk present.

- *Town Clerk/Credit Card Contract* – Chairman Friel requested that per Town Counsel advice, Smith should give the contract to the Police Department for review regarding collections and to Primex regarding liability.

- *Signs* – The Road Agent informed Mr. Childs and Mr. Smith earlier in the week that new signs were needed due to new State regulations. Signs now need to be 3 feet. Chairman Friel asked Mr. Smith to request the Road Agent to put together a price for the Board.

- *Town Clerk/Credit Card Contract* - The Board further discussed offering credit card payment to residents for their convenience but was concerned about liability.

Future Agenda

Selectman Childs made the following announcements:

- *Atkinson Recreation 14th Annual Easter Egg Hunt* – Saturday April 3rd 11:00 a.m. sharp at Pope Field for Atkinson children up to 10 years old. Please arrive early with baskets and bring appropriate clothing as field may be muddy. Any questions, call Noriko at 362-5531.

Boston Red Sox Tickets – Tickets are going on sale Wednesday, April 7th at 7:00 p.m. at the Atkinson Community Center. The first game is Thursday, May 27th against the Kansas City Royals. There are 56 tickets available. The second game is June 16th against the Diamondbacks. There are 55 tickets available. The third game is Monday, August 23rd against the Seattle Mariners. There are 110 tickets. Cost is \$62.00 per person, including admission ticket, deluxe coach ride and driver gratuity. Doors will not open until 7:00 p.m. and tickets are sold on a first come first served basis. Tickets are limited to no more than 4 per family for one of the three games. Only checks or money orders will be accepted. Recreation will keep tickets until the day of the game. Proper ID with Atkinson address is required and no telephone or email reservations will be accepted. After Friday April 9th, residents can purchase more unsold tickets at \$62.00. If all tickets are not sold, non-residents may purchase them after April 16th for \$5 more, at \$67.00 per ticket. The bus departs Atkinson Community Center promptly at 4:00 p.m. and departs Fenway Park immediately after the game. Please call Noriko at 603-362-5531 if you need more information.

Future Agenda:

5/8 - Opening Day Atkinson Little League – Mr. Childs informed the Board that the President of the Little League had not given him a firm date and that was also the date for the Fishing Derby.

4/2 – Red Cross Blood Drive Atkinson Community Center at 8:00 p.m.

4/17 – Town Wide Cleanup– Bags will be handed out at the Community Center at 8:00 a.m.

4/18 – Code Red Demonstration at 10:00 am Town Hall – The Board requested that Mr. Smith give them more information at the next meeting. The Board discussed the cost of the demonstration and the service. Mr. Smith informed the Board that the demonstration did not cost anything.

5/1 – Selectperson Institute Schedule – To be discussed later.

5/8 – Haz Mat Date hosted by Plaistow at 10:00 a.m. Residents can dispose of their hazardous waste. Mr. Smith confirmed the date and time but was not sure of the date. Mr. Childs stated that he thought it was behind the tractor place.

6/29 – Area Selectmen’s Meeting Newton Town Hall (7 pm)

Chairman Friel asked if there was any more business for the Board. There was no more business. Chairman Friel requested a Motion to Adjourn.

Selectman Bennett made a Motion to adjourn the March 29 2010 Meeting of the Town of Atkinson Board of Selectmen at 8:30 p.m. Selectman Fred Childs seconded the Motion and the Board voted 3/0/0 in favor.

Respectfully submitted by Karen Wemmelmann

William G. Friel

Fred J. Childs, Jr.

William M. Bennett