

**Town of Atkinson
Board of Selectman
Regular Meeting 7:30 pm
Monday, May 3, 2010**

Open Regular Meeting:

Chairman Friel opened the Regular Meeting of the Town of Atkinson Board of Selectmen at 7:12 p.m. on Monday, May 3, 2010, in the Atkinson Town Hall, and led those assembled in the Pledge of Allegiance.

Members Present:

W. Friel, Chairman
F. Childs
W. Bennett

Others Present:

P. Smith, Town Administrator
A. Phair, Chairman Library Trustee
K. Galloway, Vice-Chairman Library Trustee

Acceptance of Grant:

W. Bennett made a motion to accept an Energy Efficiency Block Grant (EECBG) in the amount of \$23,900, to perform energy audits on all eight Town buildings. Second: F. Childs. Vote: 3/0/0.

Approval of Minutes

Chairman Friel asked if there would be any changes to the April 19, 2010 Regular Meeting Minutes. Selectman Bennett asked to make a correction to page 4, last paragraph, 2nd line change "It" should follow the word could so it reads "could it be: The third line "Selectman Bennett stated" should read that "Ted Stewart stated"

Chairman Friel made the motion to accept the minutes of April 19, 2010, as amended. Selectman Childs seconded the motion. Board voted unanimously 3/0/0 to accept minutes

Assessing:

Abatements:

Selectman Childs made the motion to approve the following abatements, as submitted.

Map/Lot	Address	Rod's Rec.
000006-000072-000000	3 Twin Oaks Drive	\$238.80
000009-000062-000005	3 Carriage Chase Lane	\$66.92
000022-000033-000000	18 Chase Island Road	Deny*
000022-000053-000000	6 Chase Island Road	\$155.14
TOTAL		\$460.86*

***plus interest**

Second: W. Bennett. Vote: 3/0/0.

F. Childs made the motion to deny the following abatement as recommended:

Map/Lot	Address	Rod's Rec.**
000022-000033-000000	18 Chase Island Road	Deny*

****Current assessment commensurate with equalized market value
Second: W. Bennett. Vote: 3/0/0.**

Hardship Abatement:

Selectman Bennett made the motion to approve the following Administrative Abatement

Map/Lot	Address	\$	Rod's Rec.
000013-000094-000002	11 Wright Farm Road	\$323.42	N/A

Second: F. Childs. Vote: 3/0/0.

Elderly Exemptions:

F. Childs made the motion to deny the following Elderly Exemption, as recommended:

Map/Lot	Address	Rod's Rec.
000010-000007-00001B	31 Bayberry Drive	Deny Over income limit

Second: W. Bennett. Vote: 3/0/0.

2010 Veterans' Tax Credit:

F. Childs made the motion to deny the following Veteran's Tax Credit, as recommended:

Map/Lot	Address	Rod's Rec.
000012-000040-000000	8 Meeting Rock Drive	Deny Active-insufficient-active duty only*

Second: W. Bennett. Vote: 3/0/0.

* Active duty this applicant was a reservist only, this abatement requires 90 days on active duty

Old Business:

E-911 Ordinance & Purchasing Policy and Procedures- data is still being collected. Board will wait until all data is collected before discussing this further.

Fire Station Roof Repairs - Chairman Friel stated that there is a line item for roof repairs in the budget that contains \$10,000. There are larger issues with the roof than anticipated. The roof is less than 10 years old. Lambert Roofing a bid to repair immediate needs for \$2,500.

Town Garage Overhead Door Quotes - 12x2x14 overhead door has been scheduled for replacement for this year, proposed by Mr. Weymouth. No information available at this time.

Board is taking this issue under advisement.

Purchasing Policy & Procedures - Board is still working on this issue

Old Equipment Removal List - Chairman Friel would like Mr. Smith to obtain an updated list that showed each items value and the cost to dispose of it.

New Business:

PD Generator bids - 6 bids were submitted - Mr. Weymouth's suggestion is that P.W. Construction be awarded the bid. P.W. Construction in the past has done acceptable work for the Town. The accepted bid is \$9,124

There was discussion concerning whether to locate the generator next to the station, which would cause the loss of one parking spot, the other alternative is to move the generator away from the station. Selectman Childs stated that the Town has an obligation to negotiate a price reduction. Chairman Friel asked to have Mr. Smith contact the bidders requesting a breakdown of bids detailing the separate costs that made up the bid price, for the next meeting.

Kingston Emergency Shelter - Chairman Friel to respond to letter

Spicket River Watershed Study - Chairman Friel to review letter and determine if a response is needed

Town Administrator:

Assessing Contract - is finalized Letter received from the Town's Assessor that states that all work will be completed in 2010 while maintaining compliance with the DRA. Keith Gagnon of the DRA has reviewed the letter and is comfortable with the current agreement between Fred Smith of Purvis and Rod Wood the current Atkinson Assessor.

Deputy Clerks Hours - Chairman Bennett will meet with Rose this week.

Successful Grant Writing Course NHLGC - 5/4/2010 Town Administrator to attend.

Credit Card Payment Options - Town Counsel and Liability Insurance carrier (Primex) are not in favor of this agreement. Both are trying to find an equitable solution.

Chairman Friel stated, the board will take this issue under advisement.

NOTE:

Town is now a single check system where residents can write one check for State and Town as well as animal licensing.

Elderly Affairs - A town resident submitted a letter that gives some suggestions for the development of the EA position. **Note made:** Selectman Bennett; to write up a job description of the Elderly Affairs Director.

Conflict of Interest - LGC response states "...that there isn't a statute that addresses conflict of interest committees, there is a statutory provision for the Supervisor of the Checklist. The CIC does not have any statutory protocol for filling vacancies when either the entire board is vacant, or if there is less than a quorum remaining. Thus, there is no clear answer to the question you pose with respect to the Town's conflict of interest committee that currently consists of one member.

If the Town determines that waiting for the next election is not acceptable, one option to consider, in consultation with its attorney which would include a petition to the superior court to seek a declaratory judgment as to the proper procedure under the circumstances." Two options (according to NHLGC) 1) wait until next election 2) A filing for declaratory judgment.

Selectman Bennett would like to have all documentation that has been accrued during the committee's formation, to be held by the Town for safe keeping. Items can be placed in a sealed envelope. Chairman Friel stated that there was a pending issue. Selectman Childs stated issues that arise could be dealt with by the Board of Selectmen; he concluded that this was the way it was done in the past, before the creation of the CIC. Selectman Bennett plans to contact the resident that has a pending complaint and seek an option that is acceptable.

Woodlock Park - structures were deemed unsafe by Hampstead Consulting and are still waiting for a decision as to how to proceed. Selectman Childs plans to look into it at the next Recreation Committee meeting on May 12, 2010 at the Community Center and will bring a report to the next Board meeting

Chairman Friel received an email detailing concerns about trash and barrels overflowing at the recreational fields. Selectman Childs stated that it was Opening Day and that the trash was in abundance due to the high volume of usage on the fields. Road Crews will have to take trash and place it into dumpsters when Transfer Station is opened. Selectman Childs will look into this matter as well.

Appearances

Library Trustees: Mr. Alan Phair Chairman and Ms. Kay Galloway vice Chair, the Trustees submitted to the Board of Selectman their choices for their Alternate Trustees. With a unanimous vote the following candidates have been recommended: Nina Gray, Margaret Finn, and Linda Jette. The trustees had more applicants than were needed and want to thank Mr. Bill Innes for applying.

Appointments -

Library Trustees Committee

Selectman Bennett made the motion to appoint Nina Gray as an Alternate member to the Board of Trustees, such appointment to end in April 2011. Selectman Childs seconded the motion the Board voted unanimously in favor 3/0/0

Selectman Bennett made the motion to appoint Margaret Finn as an Alternate member to the Board of Trustees, such appointment to end in April 2011. Selectman Childs seconded the motion the Board voted unanimously in favor 3/0/0

Selectman Bennett made the motion to appoint Linda Jette as an Alternate member to the Board of Trustees, such appointment to end in April 2011. Selectman Childs seconded the motion the Board voted unanimously in favor 3/0/0

Selectman Bennett, stated, The board would like to thank Nina Gray and Linda Jette for re-applying, Margaret Finn as a new-comer to town for applying and wants to invite all residents to feel free to apply for positions and that the Town appreciates any and all for their interest.

Ms. Galloway would like to announce that Saturday May 8, 2010 is the Book/Bake/Flea Sale at the Library. All are welcome.

Mosquito control - Selectman Bennett would like the residents to be aware that any small amounts of standing water can accommodate mosquito larvae

Announcements:

Selectman Childs read a letter about Chief Consentino receiving the award for outstanding service to the Senior Citizens.

The Board would like to congratulate Chief Consentino for all his hard work and dedication.

Citizen of the Year Award 2010 - Mr. F. Polito received this honor from the Lions Club

The Board would like to congratulate Frank Polito for all his hard work and dedication.

Dog Licensing - All dogs should have been licensed by April 30, 2010, fines start June 1st.

Lion's Club and Recreation Committee raised enough monies from the supper to purchase a new stove for the Community Center

Chairman Friel read a note from the Chief of Police:

Open Cases - From the Police Department - for Public Awareness

Forgery/Credit Card Fraud	1 case
Sexual Assault	2 cases possible 3rd pending
Residential Burglary	2 cases
Thief	3 cases
Identity Thief	1 case

The State forms (DP-8) for Low-Moderate Income Homeowners' Property Tax Relief applications are now available at Town Hall.

Future Agenda:

5/08 Household Hazardous Waste Day 9:00 a.m. - 12:00 p.m. at the New Plaistow Recreation Field off Old County Road.

05/08 - Fishing Derby - Atkinson Community Center - sign in is at 7:30am 5/08 Atkinson Town

05/08 - Wide Yard Sale - 8 am - 2pm

5/08 Atkinson Lion's Bean Supper - 4 -7 pm Atkinson Community Center

Adjournment:

Chairman Friel made the Motion to adjourn at 8:40 p.m. Selectman Childs seconded the Motion and the Board voted unanimously to adjourn.

Respectfully submitted by Patricia Power

William G. Friel, Chairman

William M. Bennett

Fred J. Childs, Jr