

*Town of Atkinson
Board of Selectman
Regular Meeting 7:30 pm
Monday, May 17, 2010*

Open Regular Meeting:

Chairman Friel opened the Regular Meeting of the Atkinson Board of Selectmen at 7:37 p.m. on Monday, May 17, 2010, in the Atkinson Town Hall, and led those assembled in the Pledge of Allegiance.

Members Present:

W. Friel, Chairman
W. Bennett
F. Childs

Others Present:

P. Smith, Town Administrator
T. Stewart, Road Agent
A. LaChance, Stan-Tec Engineering & Consulting

Approval of Minutes:

Chairman Friel asked if there would be any changes to the May 10, 2010 Regular Meeting Minutes. Selectman Childs had a change to page 4 to second paragraph from the bottom that Selectman Bennett re-appointed Mr. Bennett to the Public Safety Commission... Selectman Bennett rescinds his motion.

Chairman Friel made a motion to re-appoint Mr. Bennett to the Public Safety Communications' Committee for the Engineering position for a term of 1 year to expire the end of April, 2011. Selectman Childs seconded the motion. Board voted unanimously 2/0/1 to accept the appointment

On page 3 change Selectman Childs to Selectman Bennett seconded the Motion under Mr. Wainwright's appointment. Under the Homeland Security "Positioned" change to "Position". On page 4 changes "Ms." to "Mr." Killam. On page 6 under Concession Stand should read as "Committee would like to table in the Concession Stand" also under Rules & Regulations change the word "different" to "differ" and change the word "if" to "has" in that same sentence. Page 7 under Conflict of Interest Issue; change the word "their" to "his". Under Announcements should read "... the Public to attend a Presentation on Mayan civilization at the Kimball Library; presentation by Kay"

Selectman Childs made the motion to accept the Regular Meeting Minutes as corrected of May 10, 2010 with the above changes. Selectman Bennett seconded the motion. Board voted unanimously 3/0/0 to accept minutes

Meeting Minutes of the Special Meeting of May 6, 2010: no corrections

Selectman Childs made the motion to accept the Special Meeting Minutes of May 6, 2010 as written. Selectman Bennett seconded the motion. Board voted unanimously 3/0/0 to accept minutes

Appointments:

Joint Loss Management Committee:

F. Childs said he would serve as liaison for the Kimball House on the Joint Loss Management Committee.

Homeland Security:

Fire Chief Mike Murphy (re-appointed)

Selectman Bennett made a motion to appoint Fire Chief Murphy to the Homeland Security. Selectman Childs seconded the motion. Board voted unanimously 3/0/0 to accept the appointment.

Assessing:

Veteran's Tax Credit:

Selectman Childs made the motion to approve the following Veteran's Tax Credit, as submitted.

Map/Lot	Address	Rod's Rec.
000012-000001-00009B	24 Heald Bailey Drive	\$500.00

Second: W. Bennett. Board voted unanimously Vote: 3/0/0.

Department Heads:

Road Agent:

Mr. Stewart along with Civil Engineer, Aaron Lachance of Stan-Tec Engineering and Consulting, presented the three major areas in town that have drainage issues. The first area is Maple Avenue near Wason Lane, The second area of concern is Maple Ave by Blount's Pond, and finally, the intersection of Maple Avenue and Rte. 121(Main Street)

Area 1 (Maple & Wason) – on the southern side

Option 1 - install closed drainage with catch basins ever 250 feet. This option is most expensive at \$80,000 (estimate)

Option 2 – grading of roadside swales, placing vegetation or rip rap within the swales: Cost estimated at \$31,000 but the Road Agent assured the Board that his crew could do option (2) at about half the estimated cost.

Discussion led to the conclusion that the drainage should be placed 9 feet from the edge of pavement and should be approx. 18" deep. It was noted that swales will require minimal maintenance and up-keep. Selectman Bennett raised concerns on the proximity of existing stone walls and the potential of falling during heavy flooding, additionally he was concerned for the safety of bicycles/automobiles, potential hazards. Mr. Stewart assured the Selectman that the swales would be 3 feet away from the walls; ditches would vary from 9" - 18" and that there would be a gravel shoulder.

Area 2 - Blounts Pond area

Option 1 – the only option is to put in catch basins because of location of the driveways. The recommendation was 3 catch basins with the necessary piping. A. Lachance stated, in addition there is a small area of wetlands that would require permits and the easement process (due to the remedy being placed on private land). The approximate cost is \$40,000

Area 3 - Lower end of Maple Avenue junction with Rte. 121

Option 1 – Because the Towns road material erodes onto Rte. 121, catch basins are every 250 feet that makes additional swales not an option, largely due to this area's pre-existing shoulders and the grading. Another recommendation, coordination with the D.O.T. as the Town needs to connect into the now-closed catch basin and make it larger to accommodate the Town use. Approximate cost estimate \$39,000.

Stan-Tec estimates the engineering fees to be around \$5,000 for the projects, Stan-Tec's A. Lachance, feels that "Area 3" should be the first area on the list for repairs. Areas 2 and 3 would require a Warrant Articles.

Selectman Bennett asked about "standing water" in the catch basins referencing the mosquito control issue. T. Stewart replied, approximately 30% have standing water and are taken care of by the company that handles mosquito control.

Ditching & Drainage - Mr. Stewart has budgeted monies to rent equipment in order to begin ditch maintenance around the town.

Tree Removal – Regarding the trees along Town right of ways; Bid docs are waiting for approval, and placement in the local newspapers. There is a disease affecting the Ash trees in the area. Selectman asked about the tree on Maple Avenue? T. Stewart stated that trees over 7 inches in diameter are the homeowner's responsibility.

Watershed Study- this study does not affect the Town of Atkinson.

Lawn Maintenance: contractor is doing a fairly good job. Chairman Friel has issues with grass being blown onto pathways and benches are not being returned into place. Mr. Stewart stated he will address the issue with the "Grounds Crew."

Flower Beds- Mr. Stewart, stated: the flower beds at the Atkinson Community Center are "no one's" specific assignment that he is aware of. Selectman Childs stated the Care of Grounds person is responsible. Mr. Smith to contact the Library Trustees or Diane Heer to ask their intentions about landscaping the "sitting area." Mr. Stewart is bringing a landscape

architect from Freshwater Farms, to come and look at Woodlawn Park for free and make suggestions on grounds maintenance.

Survey Plan for Woodlawn Park: KNA was \$4,500; Jim Labelle was \$5,500 and another at \$6,000

Benches- There is a broken bench at the Community Center and the bench behind Town Hall needs bracing, as well as painting.

Chairman Friel would like to meet with Mr. Smith, Mr. Weymouth and Recreation to see who is responsible for different areas around town.

Paving: Brox's Paving did a good job and just under the Warrant Article budget.

FEMA Mitigation Packet: Mr. Stewart applied for a \$190,000 grant to do work on culverts and ditches off Island Pond Road, awaiting status.

FEMA Reimbursement: President Obama declared the areas that received damage caused by this past winter's second and third storm systems; Disaster Areas. Under the new classification (Disaster Area) some of the damage repairs will be funded through federal monies. T. Stewart stated approximately 90% of the repairs relating to the erosion will not be covered. Damage that falls under \$1,000 per repair area will not be covered. The Town currently looks to receive approximately \$30,000 from the first storm alone.

Town Administrator:

Waiver for Atkinson Youth Baseball and Softball - all set with Primex (Helen Harper)

Concession Insurance Waiver - Mr. Smith will send the Primex recommended insurance waiver to Mr. Innes which he will deliver to the current vendor. The Primex Waiver was recommended by Primex representative Monica Panait.

Collective Bargaining Training – Mr. Bennett and Mr. Smith are scheduled to attend the LGC Training on 9/9/10. Selectmen Bennett is on the waiting list for the 5/25/10.

Atkinson Youth Baseball, (Dugout) The insurance waiver provided by Little League Baseball is acceptable by the Towns Liability provider, as long as there are not any long-standing liability issues that the town has not addressed. (Helen Harper, Primex)

Fourth of July Holiday – will be celebrated on Monday July 5, 2010

4 RFP's- From Mr. Weymouth for the Selectmen's review

Old Business:

E-911 Rules and Regulations - Planned review at a scheduled workshop during summer

E-911 ordinance - Board to review and discuss at next meeting

Highway Committee - Mr. Murad needs to resign as Highway Committee member due to poor health. Selectman Bennett retracts his motion to appoint Mr. Murad to the Highway Committee. Mr. Smith to check status of appointment

Selectmen took this under advisement for now.

Citizen of the Year - Mr. Frank Polito accepted the award from the Lion's Club yesterday. The celebration was held at the Atkinson Community Center and was well attended. The Board would like to thank Mr. Polito for all his hard work.

Recreation Commission - Concession Stand Rules and Regulations discussion, specifically the vendor produced a one page agreement while Chairman Friel has made corrections expanding the same document to six pages. Mr. Smith to speak with Mr. Innes on this issue.

New Business:

Bid Package Insurance Waiver - Mr. Innes to pick up

Conflict of Interest - Waiting on resident letter removing a complaint. B. Bennett to look into the matter.

Announcements:

Town Clerks Office to be **closed** on Wednesday May 19, 2010, due to annual Seacoast Workshop. Office to open promptly at 8:30 am on Thursday May 20, 2010

Future Agenda:

6/29 Area Selectmen's Meeting - Newton Town Hall 7 pm

Adjournment:

Chairman Friel made motion to adjourn at 9:13 p.m. Selectman Childs seconded the Motion and the Board voted unanimously to adjourn.

Respectfully submitted by Patricia Power

William G. Friel, Chairman

William M. Bennett

Fred J. Childs, Jr.