

**Town of Atkinson
Board of Selectman
Regular Meeting 7:30 pm
Monday, June 7, 2010**

Open Regular Meeting:

Chairman Friel opened the Regular Meeting of the Atkinson Board of Selectmen at 7:38 p.m. on June 7, 2010, at the Atkinson Town Hall, and led those assembled in the Pledge of Allegiance.

Members Present:

W. Friel, Chairman
W. Bennett
F. Childs

Others Present:

P. Smith, Town Administrator
T. Barbera, IT Committee Chairman
M. Kelleher, NH State E-911 Field Representative
M. Morrison, Municipal Pest Management
Services, Inc.

Selectman Childs made the motion to accept the re-naming of Lower Pope Road to Woodlock Park Lane. Selectman Bennett seconded the motion. Board voted unanimously 3/0/0 to accept the re-naming of Lower Pope Road to Woodlock Park Lane.

Approval of Minutes:

Chairman Friel asked if there would be any changes to the May 24, 2010 Regular Meeting Minutes. Selectman Bennett stated: under "Conservation Committee" on page two; a motion was made to appoint Michelle Veasey as a "full" member of the Conservation Committee, it has since been established that Ms. Veasey only wishes to be an "alternate" member.

Selectman Bennett made the motion to accept the Regular Meeting Minutes as corrected for May 24, 2010 with the above change. Selectman Childs seconded the motion. The Board voted unanimously 3/0/0 to accept minutes

Selectman Bennett made the motion to rescind Michelle Veasey's current appointment, at her request, to the Conservation Commission as a "full" member and to re-appoint Michelle Veasey as an "alternate" member, at her request, to the Conservation Commission for a term of one year with an expiration date in April 2011. Selectman Childs seconded the motion. Board voted unanimously 3/0/0 to accept the re-appointment.

Bid Opening for Tree Cutting:

Three bid submittals;

1) Bradley Tree & Landscaping of Litchfield, NH - 60' airlift, 18" chipper w/truck a 4-man crew @ \$58 p/h @ \$1856 p/d - Log truck @ \$60 p/h @ \$480p/d - 40 ton 95' boom truck crane @\$100 p/d.

2) Mayer Tree Service of Essex, MA - 65' boom, forestry package - 10-12 yard chip truck 1-15" chipper, 2-man crew@ \$185 p/h or \$1480 p/d 4 hour minimum applies to rates.

3) Chippers of Woodstock, VT -3-man crew with a 65' bucket truck, 12" chipper and box truck @ \$2400 p/d or \$300 p/h minimum of 5 hours or a 2 man crew with a 65' bucket truck, 12" chipper and box truck @ \$1800 p/d or \$225 p/h minimum of 5 hours.

Bids are to be delivered to the Road Agent for Review.

Appearances:

Mike Morrison of Municipal Pest Management Services, Inc. had scheduled an appearance before the Board to provide an update:

- EEE cases in 2009 were extremely high
- Permits have submitted.
- Residents were encouraged to call Municipal Pest Services to have back yards evaluated for potential mosquito pools.
- Weather effects: April's Ice Storm, Cold nights this past May & such a dry May has caused a mosquito reduction
- Larvaciding - areas in Town have been treated, that have been problem areas
- Mosquito testing, started over Memorial Day weekend
- Grants: Acceptance of Grants allows Municipal Pest Services to perform other services as well.
- Municipal Pest Service is now on the radio, operating out of Dover NH (WTSN).

Discussion: the Board members inquired about the life cycle of the Mosquito and where/how long it takes the mosquito to mature, Mr. Morrison stated it varies by season, and type of mosquito. Past reports have found EEE in several parts of Canada, reportable cases of Triple "E" has been found in Nova Scotia, New Brunswick and Quebec. Mr. Morrison suggested and would like to put current mosquito related information on ACTV and the Atkinson Channel 20 CRAWL, as a public service.

Todd Barbera, of the IT Committee reviewed the proposed "Postini" Mail Archiving system and a rationale for its future usage; he stated that it will archive e-mails faster and more efficiently than our current method of keeping paper copies of e-mails. He went on to state this idea will use less space, have the ability to retrieve lost messages, even in the event of a power outage. The cost is approximately \$45 per computer, per year. Mr. Barbera stated the current number of users for this system in the Town of Atkinson is currently at 14. Due to privacy issues and 91-A, policies, determining the limitations of access by the public, still needs further review. Mr. Barbera plans to submit a suggested "search engine" policy to Selectman Bennett for review. Mr. Barbera obtained a quote for Town laptops to be assigned to Selectman (HP Pro Book 4520) for approximately \$770 with a carrying bag, add an additional \$30. Mr. Barbera also noted there was another nice feature that the Hewlett Packard laptop comes with; encrypted hard drives. Finally, Ted Stewart the Road Agent is now online with e-mail capabilities.

Appointments:

Joint Loss Management Committee:

Police Department

Phil Consentino

Jodi Consentino

Selectman Bennett motioned to appoint Phil Consentino of Atkinson Police Department as a representative to the Joint Loss Management Committee for a term of one year, which will expire at the end of April 2011. Selectman Childs seconded the motion. The Board voted unanimously 3/0/0 to accept the appointment.

Selectman Bennett motioned to appoint Jodi Consentino of Atkinson Police Department as a representative to the Joint Loss Management Committee for a term of one year which will expire at the end of April 2011. Selectman Childs seconded the motion. Board voted unanimously 3/0/0 to accept the appointment.

Fire Department

Chuck Early

Selectman Bennett motioned to appoint Chuck Early of Atkinson Fire Department as a representative to the Joint Loss Management Committee for a term of one year which will expire the end of April 2011. Selectman Childs seconded the motion. The Board voted unanimously 3/0/0 to accept the appointment.

Kimball Library

Greg Spero

Diane Heer

Selectman Bennett motioned to appoint Greg Spero from the Kimball Library Trustees as a representative to the Joint Loss Management Committee for a term of one year which expires at the end of April 2011. Selectman Childs seconded the motion. The Board voted unanimously 3/0/0 to accept the appointment

Selectman Bennett motioned to appoint Diane Heer from the Kimball Library as a representative to the Joint Loss Management Committee for a term of one year which expires at the end of April 2011. Selectman Childs seconded the motion. The Board voted unanimously 3/0/0 to accept the appointment

Highway Garage

Ted Stewart

Josh Dugdale

Selectman Bennett motioned to appoint Ted Stewart of the Highway Department as a representative to the Joint Loss Management Committee for a term of one year which expires at the end of April 2011. Selectman Childs seconded the motion. The Board voted unanimously 3/0/0 to accept the appointment.

Selectman Bennett motioned to appoint Josh Dugdale of the Highway Department as a representative to the Joint Loss Management Committee for a term of one year which expires at the end of April 2011. Selectman Childs seconded the motion. The Board voted unanimously 3/0/0 to accept the appointment.

Atkinson Community Center

Bill Innes

Selectman Bennett motioned to appoint Bill Innes of the Recreation Committee as a representative to the Joint Loss Management Committee for a term of one year which expires at the end of April 2011. Selectman Childs seconded the motion. The Board voted unanimously 3/0/0 to accept the appointment.

Assessing:

Abatement:

Selectman Childs made the motion to approve the following abatements, as submitted.

Map/Lot	Address	Rod's Rec.
000002-000056-000000	6 Brushwood Drive	\$809.17*
000008-000091-000000	62 Mediation Lane	\$1,889.01*
TOTAL		\$2,698.18*

***plus interest**

Second: W. Bennett. Vote: 3/0/0.

F. Childs made the motion to deny the following abatement as recommended:

Map/Lot	Address	Rod's Rec.**
000020-000020-000005	72 Route 111	Deny*

****No Significant data errors found; vacancy factor only applies to rental property; real estate and mortgage interest expenses are in the capitalization rate and are not deductible**

Second: W. Bennett. Vote: 3/0/0.

Veteran's Tax Credit:

Selectman Childs made the motion to approve the following Veteran's Tax Credit, as submitted.

Map/Lot	Address	Rod's Rec.
000013-000094-000027	3 William Pond Road	\$500.00

Second: W. Bennett. Board voted unanimously, Vote: 3/0/0.

Old Business:

E-911 Policy

Selectman Bennett motioned to adopt the revised 911 Emergency Response Ordinance, used to Re-name, Naming and Numbering of Public and Private Streets as the Atkinson Town ordinance. Selectman Childs seconded the motion. The Board voted unanimously 3/0/0 to accept the ordinance of June 7, 2010.

Military Leave Policy

Selectman Bennett would like the following corrections made to the policy: In the first paragraph, there are two “periods” at the end of the sentence, take one out. Under “Voluntary Military Duty,” in the second paragraph, the word “Duty” is in a different font, correct that. Also insert the following paragraph: “If the employee so desires, he may use accrued vacation time for military service, instead of a leave of absence.”

Finally, “If the employee so desires, he may use accrued vacation time for military service, instead of a leave of absence” will be additionally placed in the section “Involuntary Military Service” as the last paragraph in that section.

Selectman Bennett motioned to modify the existing Military Leave Policy of the Town. Selectman Childs seconded the motion. The Board voted unanimously 3/0/0 to accept the policy as with the changes.

Chairman Friel is looking to set up a schedule for plow rates, detail rates, employee salaries according to Statute.

New Business:

Annual Report

The Annual Report only requires Town owned and run entities to be included, not necessarily the private organizations. Chairman Friel will want the Board to decide in the future which organizations are to be included or not included in the annual report. Chairman Friel wants to establish a policy as to how many books are to be published and where they are to be distributed.

Summer Meeting Schedule 2010

The following Mondays:

The Board will meet every Monday in June, following the month of June, the following dates will be off nights; July 5th, July 19th, August 2nd, August 16th, and September 6th.

The Board delivered their condolences to the Woodlock family, on the passing of Helen Woodlock.

The luncheon for Phil Consentino set for June 8th, 2010 was postponed due to Mr. Consentino’s recent hospitalization; no new date has been set.

Department Heads:

Road Agent:

Ted Stewart wanted to inform the Board how the FEMA process had gone and what the current status is, Mr. Stewart is hoping to get approximately \$15,000 in reimbursement for the two severe storms we had in March. The proposed road repairs for the three damage areas on Pope

Road are being submitted to FEMA. The Road Agent stated "It's not guaranteed money but it's worth a try."

Mr. Stewart talked with a Landscape Architect from Fresh Water Farms, with the intent to have the architect look at areas around the Town to see if there are solutions to issues related to the maintenance of Town owned properties.

Recreation: East Road Phase II, the Board asked if Mr. Stewart could look into why the Engineer was not available for a walk-through with prospective contractors, on East Road (Phase II).

Town Administrator:

Department Head Workshop - Mr. Smith to look into a new date

Bay Ring Communications - Working on new contract – BayRing has a 60-day notification period clause prior to the last day of the current contract. Mr. Smith stated he has 4 other companies interested. Additionally a letter has been sent to BayRing announcing the intent to take other offers (ahead of the 60-day auto contract clause).

Other Expiring Contracts – Town liability Coverage, postage machine and potential VOIP telephone service. Currently searching for better terms on all contracts that are coming due, some companies are pro-actively sending in proposals, due to prior investigations initiated by Dani Carvel

Former Elderly Affairs Vehicle - listed on Craigslist for \$4050 without one taker. The Board would consider reducing the price to \$3,000

Selectman Childs motioned to reduce the price to \$3,000. Selectman Bennett seconded the motion. Board voted unanimously 3/0/0 to accept the reduction.

Highway Department - is now on-line.

Bid Packages - are available for East Road and the Energy Efficiency.

Field #3 - is up to date.

American Competitive Trail Horse Association (ACTHA) and Volunteer - cancelled request to use riding trails behind the Atkinson Riding Academy.

Town Benches -have been painted and repaired.

Department updates:

Mr. Smith gave the Board a quick review of the different Departments. Energy Efficiency RFP was sent out and bids request due by June 17, 2010. Kimball Library - June 7th & June 21st stories/snacks for 3-5 y/o. June 10th cooking class. June 18th 8-10 pm Wii Twilight for adults and the Summer Reading Program is underway for June 17th. Mr. Smith read the Police log. The Recreation Department is accepting applications for Sun n Fun, Friends of Atkinson Recreation - purchased and donated a stove. Planning Department - was busy with permits and helping with E- 911.

Future Agendas:

June 2nd- 11th is the filing dates for New Hampshire State Representative - \$2 fee for Filing and NH Delegates.

REDC - Laura Bistany will come to speak about the program

June 29th Area Selectman Meetings

Adjournment:

Chairman Friel made the motion to adjourn at 9:08 p.m. Selectman Childs seconded the motion and the Board voted unanimously to adjourn.

Respectfully submitted by Patricia Power

William G. Friel, Chairman

William M. Bennett

Fred J. Childs, Jr.