

*Town of Atkinson
Board of Selectmen
Meeting Minutes
September 13, 2010*

W. Friel opened the Regular meeting of the September 13, 2010 of the Atkinson Board of Selectmen at Town Hall at 6:30 PM.

W. Friel made a motion to go into Non-Public Session under RSA 91-A:3 II (b) for personnel matters. W. Friel yes, W. Bennett yes and F. Childs yes.

W. Friel made the motion to return to Public Session at 7:50pm. Seconded: F. Childs Vote: 3-0-0, No Decisions were made

W. Friel then led all present at the Atkinson Town Hall with the Pledge of Allegiance.

Members Present:

W. Friel, Chairman
W. Bennett
F. Childs

Others Present:

P. Smith, Town Administrator
P. Consentino, Atkinson Police Department
W. Baldwin, Atkinson Police Department
E. Stewart, Road Agent
B. Snicer, Assessing Clerk

Appearances:

Chief Consentino and Lt. Baldwin

Welcoming Back- Lt. Baldwin

Lt. Baldwin was welcomed back from his service in Iraq.

Part-Time Position – Police Department

The Chief requested the Board to approve filling an open part-time Police position to replace Officer Mullen.

W. Bennett made a motion approve the hiring of a replacement part-time Police Officer to fill Officer Mullen's position. Second: F. Childs. Vote: 3/0/0.

Flu Shots

The Chief announced there is plenty flu vaccine for Atkinson residents. A newsletter will be sent out.

Halloween – Trick or Treat

Trick or Treating will be held in Atkinson on October 31, 2010 from 6:00pm – 8:00pm. A newsletter will be sent out.

Department Heads:

E. Stewart, Road Agent

Town Hall Sidewalks

The Town Hall sidewalks have been damaged due to winter maintenance. Immediate repair can be done by patching the cracks with fill approved by the Town Engineer to ensure it is compatible with the existing concrete. Mr. Stewart's recommendation for long-term repair is to

pave the entire area using asphalt, which will cost about \$20,000 and should come out of next year's budget.

Cemetery Sign

Mr. Stewart requested the Board approve overspending his budget line to repair the cemetery sign damaged in the ice storm. There is currently \$200.00 left in the budget and the sign will cost about \$1,280. The new sign will be double the current thickness and will have a bottom bracket to avoid movement. Mr. Stewart will submit an Over-Expenditure Request Form to Mr. Smith.

Right-Of-Way

Mr. Friel expressed concern regarding Atkinson residents utilizing the rights-of-way. Residents are required to obtain a Driveway Permit in order to perform work on that portion of one's driveway which is in the Town's right-of-way. Mr. Stewart will compile a list of violations. The Board, Mr. Stewart, and the Code Enforcement Officer will prioritize the list by danger level. Violation notices will be sent out to the residents on the list. Mr. Stewart also reported that mailboxes located in the right-of-way, destroyed by plow trucks, are replaced by the Town with an inexpensive mailbox.

Appearances:

Barbara Snicer, Terra-Maps

The Town's property card system does not include maps. Ms. Snicer explained the Town will be required to update the property record card system to include maps, next year but it could be done this year as well. The Board decided to wait until next year due to budget reasons. Ms. Snicer went on to explain that next year, property cards will be mailed to all residents who will be able to make an appointment to address any concerns.

Plaistow Planning Board Meeting Reminder

Ms. Snicer reminded the Board of the Plaistow Planning Board meeting scheduled on Wednesday, September 15th at 7:00pm in the Plaistow Town Hall. Atkinson residents are encouraged to attend this meeting to learn and inquire about the proposal to build a layover facility for the MBTA in Plaistow on the site of the Westville Homes property. Part of the property abuts the conservation section of the Community Center and contains designated Prime Wetlands. Ms. Snicer is not aware of the number of trains planned for the layover but explained that the State of New Hampshire does not have regulations for the amount of idle time permitted for trains.

Town Administrators Report:

- 1 **NHLGC Insurance:** Health & Liability/WC + Unemployment Contract on Chairs Desk
- 2 **Primex:** Challenged to beat the proposal from LGC on Liability, WC and Unemployment
- 3 **Polling Hours:** are 7AM to 8PM on September 14th, 2010.
- 4 **Employee Manual:** 90 days grace for Health, no grace for liability. Looking for 30 not 90. Contract Documents on probationary period. Waiting for agreement to sign. Updating Personnel Manual (Has been sent back to LGC). Looking at adding **CATV-20 Policies.**
- 5 **Reminder:** Collective Bargaining Training now December 7 @ NHLGC 0900-1600 hours
- 6 **Deliberative Session:** Waiting for confirmation to hold at the "Dyke."

- 7 **BayRing;** has offered pretty good deal to stay with them. IT Committee approves
- 8 **Public Hearing:** September 27th Coventry Road
- 9 **RFP:** Historical Kimball House
- 10 **Hard wood Floors at Community Center:** Pending scheduling
- 11 **East Road Sprinklers** – accepting bids
- 12 **East Road Well:** Mr. Friel explained that the East Road Sprinklers work needs to be work out before approving this. Faxon’s drilling well on 9-7-10 500 feet, 12-15 GPM
- 13 **Saviano still in Violation of Atkinson Zoning Ordinance Section 510: Permitted Uses.**

13) W. Bennett made a motion to authorize the Town Counsel to pursue this issue. Second: F. Childs. Vote: 3/0/0.

- 1 **Area Selectmen’s Meeting: Fremont has backed out.** Mr. Smith will attempt to reschedule meeting on September 20th, September 30th, or October 7th.
- 2 Mr. Smith included revisions for the ACTV-20 policy in the packets revisions for review by the Board.
- 3 Mr. Smith will ask Mr. Stewart to appear next week regarding road bonds.

16)

Town Clerk’s Office:

The Town Clerk’s Office is assisting Saint Ann’s and the Atkinson Congregational Church with their food drive. There is a box located in the Town Clerk’s Office for food donations. September 13th was the last day to register to vote in the Town Clerk’s office. Residents can register to vote at the polls the day of the election. Change of Party Affiliation forms can be filled out September 15th in the Town Clerk’s Office.

Old Business:

Washington Road (2-2a, 2b) Decision on Naming

Input has been received from residents, Fire Chief, Police Chief and e-911. Mr. Friel will review.

New Business:

91-A Policy:

W. Bennett made a motion to accept amendments of 91-a policy as submitted but asked for “adopted by BOS to be included in the footer”. Second: F. Childs. Vote: 3/0/0.

Future Agenda:

- 9/15/10 – Selectmen’s Workshop Town Hall 2pm
- 9/20/10 – Area Selectmen’s Meeting Fremont (confirmed)
- 9/27/10 – Public Hearing Coventry Road
- 9/29/10 – Department Meeting Town hall 4pm
- 12/7/10 – LGC Collective Bargaining training Concord

**W. Friel made a motion to adjourn the Regular Meeting on September 13, 2010 at 9:15pm.
Second: W. Bennett. Vote: 3/0/0.**

Respectfully Submitted by Amanda Williams,

Chairman, William Friel_____

William Bennett_____

Fred Childs Jr._____