

*Town of Atkinson  
Board of Selectmen  
Meeting Minutes  
September 27, 2010*

**W. Friel opened the public hearing of September 27, 2010 for the possibility of renumbering Coventry Road at 7:04pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.**

**Members Present:**

W. Friel, Chairman  
W. Bennett  
F. Childs

**Others Present:**

P. Smith, Town Administrator  
J. Garrity, Town Moderator  
P. Consentino, Atkinson Police Department Chief  
W. Baldwin, Atkinson Police Department Lieutenant  
M. Muphy, Atkinson Fire Department Chief  
M. Kelleher, NH E911 Commission  
T. Scott, NH E911 Commission  
K. Dayotis, Atkinson Academy Principal  
N. Yoshida-Travers, Atkinson Recreation  
Atkinson Residents

**Coventry Road Renumbering**

*W. Friel, Chairman*

Mr. Friel began by stating that residents have been sent public notices in reference to the possibility of renumbering Coventry Road. Mr. Friel went on to explain that both Kelly Lane and Treasures Way could be affected by this process and that under RSA 231:133a, a public hearing is required for public input. Mr. Friel announced that Town Moderator, Jim Garrity was present to assist in moderating the meeting.

*Jim Garrity, Town Moderator*

Mr. Garrity described the nature of the meeting to be a listening session and that the Selectmen would not be making any decisions but wanted to hear as much public input from all sides in order to make the best decision at a later time. Mr. Garrity went on to state that representatives from NH Department of Safety E911 were present to give some historical perspective of the importance of renumbering and to answer questions. The audience was encouraged to ask questions and to treat each other in a polite and respectful manner.

*Tim Scott, Data Operations Manager NH E911*

Mr. Scott began by stating the Bureau has been improving addressing in NH for the past 16 years. The addressing standards have been developed based on guidelines from a national organization, NENA (National Emergency Number Association.) The purpose of these standards is to minimize confusion for all emergency personnel when responding to an emergency call and to allow for future developments so that addressing problems in the future can be avoided. Mr. Scott went on to explain that in this specific case, 20a Coventry Road was selected as a non-standard address.

*W. Friel, Chairman*

Mr. Friel explained the reason for the involvement of E911 to be from a resident who approached the Board of Selectmen with concerns of the numbering of 20 and 20a Coventry Road. The Selectmen contacted E911 who not only investigated Coventry Road, but mapped the entire town

identifying concerns with Atkinson's numbering.

*Michael Kelleher, Field Representative for Atkinson NH E911*

Mr. Kelleher described Coventry Road to be a lot based addressing system with inconsistencies in the amount of feet between each lot. For example, there is 430 feet between 20 and 22, 50 feet between 26 and 28, and 450 feet between 30 and 32. This type of situation does not allow for proper future development. Mr. Kelleher explained that using alpha-numeric numbering can cause confusion for emergency responders and should not be used for addressing single structures. The recommendation is for every structure to get its own numeric address and to only use alpha numeric numbering for units within a structure. Mr. Kelleher concluded by stating Atkinson was not alone and that several other NH Towns are facing the same situation.

*Tim Scott, Data Operations Manager NH E911*

Mr. Scott explained that E911 will assist residents with address changes to allow for a smooth transition by working with the town and postal services. Residents will be able to receive mail at both addresses for up to 1 year. Deeds will only need to be changed at the time of transfer. The town will also be provided with a checklist to assist with the process. Mr. Scott concluded by stating that the burden of an address change is understood and recommendations are not taken lightly, but that these changes will save lives.

*Jim Garrity, Town Moderator*

Mr. Garrity confirmed with the E911 representatives that the current system was referred to as a lot based addressing system and questioned what the recommended system was called.

*Michael Kelleher, Field Representative for Atkinson NH E911*

Mr. Kelleher explained that the recommended system is called a distance based incremental addressing system where an odd and even number exists at every 50 foot increment, even if a structure does not exist at that point. Wherever a structure lies, the number would be generated at the point of the driveway access. This system will also allow for many available numbers for subdivisions and new structures.

*Bill Willis, 9 Coventry Road*

Mr. Willis asked the E911 representatives for data showing an amount of deaths or injuries resulting from a numbering problem in Atkinson.

*Tim Scott, Data Operations Manager NH E911*

Mr. Scott stated he did not have stats with him but referred to the "Swanzy Decision" where there was a confusing addressing problem in the town of Swanzy, NH and the emergency responder took 40 minutes to respond to a call which resulted in death. Based on this outcome, the NH Supreme court decided that when an addressing issue comes to light, specifically when 911 comes across it, it is the town's duty to assess the liability of that situation and think about changing it.

*Karen Pettoruto, 22 Coventry Road*

Ms. Pettoruto began by clarifying that the Swanzy case actually involved confusion of street names not numbering. Ms. Pettoruto questioned the 911 representatives about the distance based incremental addressing system and asked how emergency respondents would know that numbering can jump several numbers from one house to the next in the case where there is well over 50 feet between structures.

*Tim Scott, Data Operations Manager NH E911*

Mr. Scott clarified that the Swanzy case did in fact involve confusion with the actual address

and not numbering. Mr. Scott went on to explain that an emergency responder will have an expectation of where the next number will be while driving up a road based on the consistency of a distance based incremental addressing system.

*John Teller, 21 Coventry Road*

Mr. Teller asked how many towns have gone through this process and have taken action.

*Tim Scott, Data Operations Manager NH E911*

Mr. Scott responded to Mr. Teller by stating that in the beginning most of the original 60 took all of the recommendations and in the later years just about every town has taken some of the recommendations but not necessarily all of them.

*Mike Suriani, 28 Coventry Road*

Mr. Suriani began by pointing out there are a lot of streets in Atkinson that do not follow the distance based incremental addressing system and Coventry Road is not the only street using alpha numeric numbering. Mr. Suriani also commented that if residents complied with the town ordinance, in clearly identifying a property at the curb and the structure, problems could be avoided. Mr. Suriani also stated that maybe the Swanzey situation could have been avoided if the curb and structure were clearly marked.

*Tim Scott, Data Operations Manager NH E911*

In response to Mr. Suriani's comments, Mr. Scott stated that a list of non-standard addressing issues was provided to the town and the NH E911 priority is to deal with that first. Mr. Scott also stated that while moving to a distance based incremental addressing system would be beneficial, the priority would be to focus on non-standard addressing and then to phase the addressing project throughout the town.

*W. Friel, Chairman*

Mr. Friel explained that E911 has mapped the entire town and has identified all alpha-numeric addressing. Mr. Friel also stated that a public hearing has been held on the renumbering of Washington Road and that the meeting at hand is the second public hearing for the renumbering of Coventry Road. Mr. Friel went on to say that the lower part of Pope Road has been renamed and is now called Woodlock Park Lane.

*Albert Hajjar, 12 Coventry Road*

Mr. Hajjar asked the Board of Selectmen if they were going to read some of the letters received on this issue.

*W. Friel, Chairman*

Mr. Friel stated that the Board was in possession of all letters and will read them, but will be just listening tonight and collecting all the information to make a decision.

*Albert Hajjar, 12 Coventry Road*

Mr. Hajjar asked the Board of Selectmen if any of the letters were going to be read during the public hearing.

*W. Friel, Chairman*

Mr. Friel explained that the Board was not planning on reading the letters at the public hearing, but stated that Mr. Hajjar was more than welcome to read his letter if he wanted to.

*Albert Hajjar, 12 Coventry Road*

Mr. Hajjar addressed the E911 representatives and asked for them to put down the proposal for

immediate change and grandfather the current system and start a new process to expand. Mr. Hajjar pleaded to leave the current system alone because he has never heard of a death or near death incident in relation to the current addressing system in Atkinson.

*M. Muphy, Atkinson Fire Department Chief*

Chief Murphy asked the E911 representatives to comment on the town having two separate numbering systems that are not consistent with each other.

*Tim Scott, Data Operations Manager NH E911*

Mr. Scott responded to Chief Murphy by stating that the preference is to have one addressing system in the town. Mr. Scott also addressed the comment of phasing in and stated that there is 450 feet in between 30 and 32 and there would be no way to put a new structure there without having to use alpha numeric numbering and no way to fix that section without fixing the entire road.

*Jim Garrity, Town Moderator*

Mr. Garrity asked if it would be possible for the current problem addresses to have different rules for instance, instead of having 4 inch letters the property would be required to have 8 inch letters, so that emergency responders would not be confused.

*Tim Scott, Data Operations Manager NH E911*

Mr. Scott stated that E911 does not want to comment on how a town should handle liability but that recommendations are presented and the town can make a decision on how to resolve the liability presented. Mr. Scott also encouraged the Board to consult with a town attorney to assist in making decisions.

*Karen Pettoruto, 22 Coventry Road*

Ms. Pettoruto asked the E911 representative that if the goal is to standardize the numbering system for the entire town, would the recommendation be to not isolate Washington and Coventry Road, but to include all the streets in Atkinson with numbering issues.

*Tim Scott, Data Operations Manager NH E911*

Mr. Scott responded to Ms. Pettoruto by stating that the recommendation is to go through the entire list of nonstandard addresses and for the town to bring that list to compliance. Mr. Scott went on to state that a phased approach is highly recommended.

*Karen Pettoruto, 22 Coventry Road*

Ms. Pettoruto asked the Board if all residents would need to be informed if the entire Town would need to be renumbered.

*Jim Garrity, Town Moderator*

Mr. Garrity responded by stating that according to the RSA, residents would need to be informed and given the opportunity of a public hearing.

*Leo Grondin, 35 Coventry Road*

Mr. Grondin stated that whether a lot or distance based system was used, the driveway needs to be identified appropriately for emergency responders to locate the property.

*Michael Kelleher, Field Representative for Atkinson NH E911*

Mr. Kelleher responded by stating that driveways definitely need to be labeled correctly. This issue falls under the town ordinance on the appropriate way to label the driveway and structure.

*P. Consentino, Atkinson Police Department Chief*

Chief Consentino began by stating that the town does have an ordinance that the fire chief put in place several years ago. The ordinance dictates how properties should be labeled. The Chief went on to say that about 50% of the town is not numbered properly leaving it difficult to respond to emergency calls. The Chief believes the Board should enforce the ordinance.

*John Teller, 21 Coventry Road*

Mr. Teller expressed concern for children trying to learn a new address after already knowing their current address by heart. It is important for children to know their addresses in the event of an emergency. Mr. Teller also expressed concern of the expense and time this change will cost residents.

*Geraldine Novotny, 12 Coventry Road*

Mr. Novotny asked who would be financially responsible for these changes.

*Tim Scott, Data Operations Manager NH E911*

Mr. Scott confirmed that the homeowner would be financially responsible for these changes.

*Ray Blash, 36 Coventry Road*

Mr. Blash asked about the sequence of events and who initiated the concern, whether it was a resident or E911.

*W. Friel, Chairman*

Mr. Friel explained that a resident brought the concern before the Board of Selectmen who then contacted E911 to evaluate the situation.

*Mike Suriani, 28 Coventry Road*

Mr. Suriani addressed the Board about the importance of enforcing the ordinance in properly labeling the property at the curb and the structure to eliminate confusion rather than renumbering. Mr. Suriani went on to state that if there is a case where two street names are very similar then it would be in the town's best interest to rename one of those streets.

*Karen Pettoruto, 22 Coventry Road*

Ms. Pettoruto begin by stating if residents of Coventry Road were in agreement there was real danger, then all would consent to renumbering the road, however there has been no evidence supporting that the current numbering system at Coventry Road has been linked to any deaths or near death situations. Ms. Pettoruto went on to say that when Mr. Hammond recently asked for her support, she encouraged him to properly label his mailbox per the town ordinance. Ms. Pettoruto also stated that if a holistic and fair plan was designed, there would be no resistance from residents.

*Art Vemis, 47 Coventry Road*

Mr. Vemis began by stating that residents need a better definition of how to display their house number. If residents comply with the ordinance, there should be no confusion. Mr. Vemis went on to say that with GPS, emergency responders should have no problem finding an address. Mr. Vemis would like to leave things the way they are, yet number properties better.

*David Hammond, 20A Coventry Road*

Mr. Hammond approached the microphone and read a letter to the Board of Selectmen which stated the following: "The 911 issue at hand is in regard to recent examples of emergency responders going to the wrong addresses in Atkinson and not just before we raised the issue to the Town almost two years ago, but have also occurred since, not just once but numerous times

including both Pope Road and Washington Road are very recent examples. Peter and Kerry Gulezian who live at 2 Washington Road, which abuts 2a and 2b Washington Road have experienced two events where their ambulance calls went to their neighbor's house. If my child was choking or turning blue and my wife was unconscious, I cannot imagine what that circumstance was like for the Gulezian's. Fortunately for them, no serious harm resulted from the delayed emergency response where obviously every second counts. We live at 20a Coventry Road and as parents of 4 children under the age of 12, we recognize that confusing address numbers are a real public safety risk and we have valid concerns. All we are asking is for our family to have an equal opportunity to receive the same level of emergency response as everyone else. In the interest of public safety, we would like to thank the Selectmen for taking action and recently implementing a new Town ordinance know as the Atkinson E911 ordinance. It is comprehensive and thoroughly speaks to the new way forward for the Town when it comes to address numbers and names. Since we became aware of the new ordinance, please note that we have taken steps to make sure that our property meets the new ordinance requirements for numbering and marking. In addition, the Board of Selectmen, as you mentioned, recently renamed the west end of Pope Road to Woodlock Park Lane and Washington Road is going through a similar process. These are substantial, positive steps for improved public safety for the Town. The second primary reason for changing street names and numbers is attributed to mitigating liability risks to the town of Atkinson and all of its tax payers. The legal precedent was set in NH relative to 911 addressing what is known as the Swanzezy Case as you've heard. In November of 2009, the Union Leader reported about same E911 issue in Londonderry. The article had a statement from Londonderry's 911 coordinator for their fire department who stated "the town is obligated to make the changes following the Swanzezy case in Cheshire County Court where confusion over 3 grove streets led to a delayed 911 response and ultimately a fatality." Swanzezy was found liable in the ensuing lawsuit because the street name issue had been brought forward ahead of time. So the Swanzezy case found that the town had a statutory duty to take action once it was made aware of public safety concerns. For Atkinson residents who do not live on affected streets, we think they should take note of the fact that the Board of Selectmen is proactively taking steps to reduce potential lawsuits to the town and thus keep tax bills down. When they are looking to fix address problems that are not in your front yard. The issue of cost has been raised, at what cost of life? Atkinson does not want to become the next Swanzezy. We believe the Board of Selectmen's recent actions can convey that sentiment. As mentioned, this address phenomenon is not isolated to Atkinson. Numerous towns around the state are taking steps to make address changes. By taking proactive steps, Atkinson will be a safe place to live for everyone and tax payers should also be pleased the Board of Selectmen are taking steps to reduce liability to the town. We would rather see the selectmen be proactive rather than wait until a tragedy occurs and react after the fact. There is far too much evidence in both Atkinson and across the state for us to ignore the status quo, gamble, and hope for the best. You know as Selectmen that sometimes you have to make unpopular decisions and the end result is having some unhappy constituents, but your decisions must be based on what is in the best interest of the town as a whole and for the future of Atkinson. So we want to thank the Board of Selectmen for dealing with this important issue and taking steps to make Atkinson a better place to live."

*Ray Blash, 36 Coventry Road*

Mr. Blash stated he wished there was a proposal on how to handle the costs associated with renumbering Coventry Road. Mr. Blash questioned why having an address of 20a is a problem for the Hammonds when at the time of purchase was the address.

*David Hammond, 20A Coventry Road*

Mr. Hammond responded to Mr. Blash's question by stating that approximately 28 years ago, when the subdivision was created, the town had failed to assign a house number on a lot of

record that the Hammonds purchased in 2002. Mr. Hammond stated that upon purchase, there was no number assigned to the lot. Mr. Hammond also stated he did not buy the property knowing it was 20a and subsequently built on the lot. Mr. Hammond went on to say that this problem began almost 30 years ago and that his family did not create it. Mr. Hammond stated he has all the records to show anyone interested in viewing how the sequence of events went to get to this point.

*Mike Suriani, 28 Coventry Road*

Mr. Suriani stated that the property purchased by the Hammonds was 20 Coventry Road, but that they wanted to subdivide the property and went after a variance. Mr. Suriani stated that this situation was created by the Hammonds.

*Kathy Blash, 36 Coventry Road*

Ms. Blash stated that Coventry Road is all single family residents with no apartments and cannot see where the confusion would be. Ms. Blash went on to state she did not feel it was necessary to inconvenience all the neighbors on the street with high expenses and the time it will take to change paperwork and does not think it would be fair.

*Bill Willis, 9 Coventry Road*

Mr. Willis stated that it was not too long ago when there was no E911 and everything seemed to go well with emergency personnel responding to fires and emergencies. Now with E911 and GPS, things are even better. Mr. Willis went on to state that the E911 representatives could not present any evidence of issues in having a “20a” on Coventry Road. Mr. Willis stated he drove around town recently and noticed that Mr. Hammond’s mailbox was labeled very well. Mr. Willis went on to say that at least half the town is not labeled appropriately and believes that the Selectmen should enforce the ordinance. Mr. Willis also stated he hopes the Selectmen do not fall for the threats of lawsuits and deaths because no one wants anyone to get hurt in the town or to the Hammonds. Mr. Willis also stated that he lived in Manchester at one point in his life where he had a fire in his apartment building and watched as a fire truck drove back and forth looking for his apartment building. Mr. Willis believes that if the decision was made to renumber Coventry Road, it would be a huge burden on the residents. Mr. Willis stated that other than the fact that these changes would be nice, neat, and orderly, it is not necessary.

*Brad Hyme, 13 Kelly Lane*

Mr. Hyme stated he did not understand why Kelly Lane was being affected but now realizes it is due to the proposal of having 50 foot increments. Mr. Hyme went on to say that since he has moved in he has given many people directions to his home and there has not been any problem with folks finding his house. Mr. Hyme said he does not believe it is a numbering problem on Kelly Lane but would like to get a street sign off of Maple for Kelly Lane.

*W. Friel, Chairman*

Mr. Friel stated a sign is on order.

*David Hammond, 20A Coventry Road*

Mr. Hammond stated he wanted to clarify for the record what transpired upon purchase of his home. Mr. Hammond stated he purchased 20 Coventry Road which was a single family home that sat on 2 lots of record. The house sat on the lot line between the two lots. Mr. Hammond stated that a lot line adjustment was made through the Planning Board to correct the situation allowing the two lots to have all of the required frontage, upland soils, and all the zoning requirements and still maintain 2 lots of record. The difference would be that there would be a house on a single lot with a vacant lot. Mr. Hammond went on to state that unfortunately 28 years ago, the vacant lot was never considered by the town and they did not put a number there.

Mr. Hammond stated that in 2003, the original proposal was to renumber 8 homes on the street and a similar hearing was held and rather than renumber 8 homes, the decision was made to assign an alpha numeric number. Mr. Hammond stated that subsequent to that decision, his family started to see problems with deliveries and address confusion with friends and relatives trying to visit their home.

*Leo Grondin, 35 Coventry Road*

Mr. Grondin stated that he was not quite sure what the issues are with 20a Coventry Road because the Hammonds have done a great job in labeling their property. Mr. Grondin stated that renumbering Coventry Road would be a great inconvenience.

*Peter Gulezian, 2 Washington Road*

Mr. Gulezian stated that although he never thought having the address number 2 was going to be an issue, the fact that there are address numbers 2a and 2b before him, there have been a couple of issues that Chief Murphy could attest to. Mr. Gulezian went on to encourage the residents to reconsider the risk of having alpha numeric numbering. Mr. Gulezian also stated that his house is clearly marked yet still has encountered problems with emergency response.

*Tim Scott, Data Operations Manager NH E911*

Mr. Scott stated that NENA has found that 50 foot increments are enough for up to a thickly settled development. It is recommended for a heavily dense settlement to go with a 10 foot increment.

*P. Consentino, Atkinson Police Department Chief*

Chief Consentino stated that the biggest problem with addressing in Atkinson is that houses are not being numbered properly. The Chief went on to state that through some recent research, he has found renumbering to be an expensive ordeal. The Chief went on to say that Coventry Road is nothing compared to the problems that the Town as a whole has in terms of finding the street name and then the house numbers. The Chief would like to go in conjunction with the Fire Chief again in enforcing the ordinance for residents to properly number their property or receive a fine.

*M. Murphy, Atkinson Fire Department Chief*

Chief Murphy stated he would like to support Mr. Hammond's theory on how his property was numbered as 20a. Chief Murphy went on to say that it was not Mr. Hammond's fault; it was the town's fault. Chief Murphy went on to say that he would like to have a standardized addressing system in the Town for emergency responders. Chief Murphy explained that it is very confusing when a person says 28 and 20a where both sound alike and could be misunderstood over radio communication. There have been numerous problems with emergency response in the Town of Atkinson due to the current address system and alpha numeric numbering, which are not public information. Chief Murphy would like to see a uniform system within the Town to protect the safety of the residents.

*W. Bennett, Board of Selectmen*

Mr. Bennett asked Chief Murphy to comment on how it would affect the current issues if all properties were labeled appropriately.

*M. Murphy, Atkinson Fire Department Chief*

Chief Murphy responded to Mr. Bennett by stating that if houses were labeled appropriately, emergency responders would have a much better chance of finding the property even with the current system of using alpha numeric numbering. Chief Murphy went on to say that residents are not consistent throughout the town in properly and adequately labeling their property.

*W. Bennett, Board of Selectmen*

Mr. Bennett asked Chief Murphy how far it would go in solving the issue if all houses were labeled appropriately per the ordinance.

*M. Murphy, Atkinson Fire Department Chief*

Chief Murphy responded by stating it would be a huge difference if all houses were labeled appropriately per the town ordinance. Chief Murphy went on to say that some of the surrounding towns are placing mile markers at the different properties that are very consistent throughout the town.

*F. Childs, Board of Selectmen*

Mr. Childs stated the ordinance will have to be enforced and that Chief Murphy volunteered in the past to put the numbers up for the residents.

*M. Murphy, Atkinson Fire Department Chief*

Chief Murphy stated this has been a long, ongoing project and obviously it is not over yet, but reiterated that Mr. Hammond did not create this problem, the town did. The number at Mr. Hammond's property was missed when Coventry Road was extended.

*Mike Suriani, 28 Coventry Road*

Mr. Suriani stated that per Chief Murphy it is more than proper identification which includes numbering at the curb and the structure, it is good communication by the resident making an emergency call. Residents who own property with alpha numeric numbering need to be clear when communicating the letter to emergency respondents i.e. the resident should say "20 a as in apple" or "20 b as in boy."

*Jim Garrity, Town Moderator*

Mr. Garrity thanked the residents for attending the public meeting and stated that the Board of Selectmen will take all comments into consideration when making a decision.

*W. Bennett, Board of Selectmen*

Mr. Bennett asked the audience how many present have adequate numbering on their curb and house. Mr. Bennett announced the results of hands shown; that just about everyone present believes their numbering is adequate.

*W. Friel, Chairman*

W. Friel thanked the residents for attending the public hearing and stated all comments and letters will be taken into consideration when making a decision and will keep everyone informed.

**W. Friel closed the public hearing of September 27, 2010 at 8:35pm.**

**W. Friel returned to the regular meeting of September 27, 2010 at 8:49pm.**

**Appearances:**

*Kathy Dayotis, Atkinson Academy Principal*

Ms. Dayotis began by announcing that Atkinson Academy has won the Golden Circle Award.

Ms. Dayotis also announced that the Atkinson Academy kitchen and cafeteria have been beautifully renovated. Residents are invited to attend a harvest dinner on Thursday, October 7<sup>th</sup>

from 5:00pm – 7:00pm at Atkinson Academy, in the new cafeteria. Residents unable to attend the dinner are welcome to stop by to inspect the renovations. Ms. Dayotis confirmed with the Board that the deliberative session will be held at the Dyke Auditorium.

**Department Heads:**

*Noriko Yoshida-Travers, Women's Civic Club*

Ms. Yoshida-Travers announced that the Women's Civic Club has donated two benches to Woodlock Park, made of recycled plastic material weighing about 150 pounds each. The total cost of the benches was \$1,429.50.

**F. Childs made a motion to accept the gift of two benches from the Women's Civic Club for Woodlock Park in the amount of \$1,429.50. Second: W. Bennett. Vote: 3/0/0.**

**Approval of Minutes:**

*Regular Meeting - August 9, 2010*

**W. Bennett made a motion to approve minutes as corrected from regular meeting August 9, 2010. Second: F. Childs. Vote: 3/0/0.**

*Regular Meeting - August 23, 2010*

**W. Bennett made a motion to approve minutes as corrected from regular meeting August 23, 2010. Second: F. Childs. Vote: 3/0/0.**

*Non-Public Meeting – September 13, 2010*

**W. Bennett made a motion to approve minutes as submitted from non-public meeting September 13, 2010. Second: F. Childs. Vote: 3/0/0.**

*Regular Meeting- September 13, 2010*

**W. Friel made a motion to approve minutes as submitted from regular meeting September 13, 2010. Second: F. Childs. Vote: 3/0/0.**

*Workshop- September 20, 2010*

**W. Bennett made a motion to accept minutes as corrected from workshop September 20, 2010.**

**Second: F. Childs. Vote: 3/0/0.**

*Non-Public Portion of Regular Meeting – September 20, 2010*

**W. Bennett made a motion to accept minutes as corrected from non-public portion of regular meeting September 20, 2010. Second: F. Childs. Vote: 3/0/0.**

*Regular Meeting- September 20, 2010*

**W. Bennett made a motion to approve minutes as corrected from regular meeting September 20, 2010. Second: F. Childs. Vote: 3/0/0.**

**Town Administrator's Report**

*See attached*

**Old Business**

*Police Station Back Door*

Mr. Friel has received several quotes.

**New Business**

*Volunteer Policy*

Mr. Smith will coordinate a workshop on this topic.

*Fairpoint – New Telephone Pole*

Fairpoint has requested the Board to license a new telephone pole. Mr. Smith will get more information from Fairpoint on this request.

*NH Public Works Mutual Aid Program Contract*

Mr. Smith will follow up with Mr. Stewart.

*Recognition for Officer Tony Lopez*

Mr. Friel explained that Chief Consentino would like to recognize Officer Tony Lopez who is ill. Mr. Smith will follow up with Chief Consentino on the type of recognition he would like for Officer Lopez.

*MBTA Commuter Rail Issue Committee*

**W. Bennett made a motion to establish an Investigatory Committee titled the Atkinson Citizens Commission on MBTA Commuter Rail Issue to consist of 9 Atkinson citizens.**

**Second: F. Childs.**

**Vote: 3/0/0.**

Interested residents can fill out an application at the Town Hall to join the Committee. Mr. Williams will post on the TV. Mr. Smith will post on the website and the Eagle Tribune.

**W. Friel made a motion to adjourn the regular meeting on September 27, 2010 at 10:09pm.**

**Second: F. Childs. Vote: 3/0/0.**

Respectfully Submitted,  
Amanda Williams

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William Friel, Chairman

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William Bennett

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Fred Childs

## *Town Administrator's Report*

- 1 **NHLGC Insurance:** Health & Liability/WC + Unemployment Contract on Chairs Desk

	<b>Primex 2010 Current</b>	<b>LGC 2011 Proposed</b>	<b>Difference</b>	<b>Percent</b>
<b>Liability</b>	70,478	54,336	16,142	23%
<b>W/C</b>	40,016	29,469	10,547	26%
<b>Unemp.</b>	7,397	5,636	1,761	24%

- 2 **Reminder:** Collective Bargaining training now December 7<sup>th</sup> 2 NHLGC 0900-1600 hours
- 3 **BayRing:** VOIP for the Town Service? Comcast is preparing a proposal
- 4 **Hardwood Floors at Community Center:** (\$2,304) Dave W, scheduled floors 12/23 12/29 (12/25 & 26 off). The floors will be ready for use on Monday, January 3, 2011.
- 5 **East Road Sprinklers:** Bids coming in
- 6 **East Road Electrical:** Bidding done, Recreation?
- 7 **Budget Presentation Schedule to BOS:**
  - 10/4 Highway, Planning & Zoning
  - 10/18 PD, EA, Cable, FD, EMS
  - 10/25 Lib, Bld, Elections, TC, Maintenance
  - 11/1 TA, Rec, AC, Cemetery, Tax

### **Action Items from Previous Meeting:**

- 1 Primex cannot match LGC in Liability, or WC
- 2 Obtain drawing of the Dyke Auditorium set up and will confirm sound and visuals with Mr. Williams. No drawing available will produce a hand drawn.
- 3 Create a table comparing existing phone system with new proposed phone system. Pending
- 4 Next budget committee meeting is 10/12/10
- 5 Location of Area's Selectmen Meeting: 11 Main Street (Town Hall) 7pm

### **Department Reports**

**Police Department:** Article 25 quote

**Town Clerk's Office:**  
*September 7, 2010*

The Town Clerk's Office is helping out Saint Ann's and the Atkinson Congregational Church with their food drive. There is a box located in the Town Clerk's Office for food donations. If one person could bring in one item when they come in to register their car it would be greatly appreciated.