

*Town of Atkinson
Board of Selectmen
Meeting Minutes
January 10, 2011*

W. Friel opened the regular meeting of January 10, 2011 at 6:34pm in the Atkinson Town Hall.

W. Bennett made a motion to go into Non-Public Session under RSA 91-A:3 II. (a)(b)(c) Personnel issues. Second: F. Childs. Vote: W. Bennett – yes, F. Childs – yes, W. Friel – yes.

W. Friel returned to the Regular Meeting of January 10, 2011 at 8:07pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Members Present:

W. Friel, Chairman
W. Bennett
F. Childs

Others Present:

P. Smith, Town Administrator
P. Consentino, Chief, Atkinson Police Department
T. Stewart, Road Agent
F. Kulik, President, Atkinson Historical Society
A. Dillon, Treasurer, Atkinson Historical Society
B. Innes, Chair, Atkinson Recreation Committee
J. Garrity, Chair, Atkinson Energy Committee
M. Mascola, SAU Board Member

Appearances:

*Phil Consentino, Chief, Atkinson Police Department
Warrant Article – Police Cruiser*

Chief Consentino began by submitting information to the Selectmen regarding mileage accrued on car engines during idle mode including specifics on two police cruisers identified as trade-ins towards a new Ford Explorer. Selectmen will review calculations.

Capital Reserve Fund

The Chief explained a 5-year-plan has been submitted electronically to the Selectmen. Mr. Friel expressed concern regarding the difference in wording between the Capital Reserve Fund Warrant Article and the submitted plan. The Chief agreed to change the wording in the warrant article and will submit Federal standards supporting the need to hire new officers.

*Ted Stewart, Road Agent
2011 Fertilization Bids*

Mr. Stewart submitted a 2011 Fertilization Bid Summary along with a memo recommending Truly Green Lawns for the job.

*Fred Kulik and Adele Dillon, Atkinson Historical Society
Kimball House Painting window/orphan protection*

Mr. Kulik and Ms. Dillon asked the Selectmen to accept a donation of \$740.00 for internal painting of the Historical Society building. Selectmen requested Mr. Kulik and Ms. Dillon to submit a copy of the painting contract to Mr. Smith.

F. Childs made a motion to accept a donation of \$740.00 for internal painting of the Historical Society Building. Second: W. Bennett. Vote: 3/0/0.

Bill Innes, Chair, Atkinson Recreation Committee

Mr. Innes began by expressing concern regarding multiple warrant articles submitted addressing the same need. Mr. Innes went on to explain he would like to dispose of the Woodlock Capital Reserve warrant article in the amount of \$5,000 and combine the Woodlock Park Irrigation warrant article of \$12,500 with the Recreation Capital reserve warrant article in the amount of \$20,000 leaving a grand total of \$32,500.

Community Center Repairs Warrant Article

Mr. Innes explained he is in full support of the Community Center Repairs warrant article in the amount of \$10,000.

Recreation Commission Request

Mr. Innes explained he does not expect present conditions to change and requested for the Recreation Commission to be part of any further discussions regarding the topic of re-organizing the commission.

Jim Garrity, Chair, Atkinson Energy Committee

Mr. Garrity began by announcing he has recently been appointed as Chair of the Atkinson Energy Committee for a term of two years. Mr. Garrity went on to explain the Energy Efficiency Committee currently has terms to expire at the end of December and requested the Selectmen to extend the terms to carry through until the end of April, 2011.

W. Bennett made a motion to extend the terms of the members of the Energy Efficiency Committee to April 30, 2011. Second: F. Childs. Vote: 3/0/0.

Mr. Garrity also announced the Deliberative Session will be held on February 5, 2011 and the Election will be held on March 8, 2011 and encouraged all residents to attend both sessions.

Michael Mascola, SAU Board Member

Mr. Mascola began by announcing the Timberlane Budget Presentations will be held on January 11th at 7:00pm at the PAC Center. Mr. Mascola went on to explain the budget process is complete with another year of level funding.

Assessing:

Veteran's Tax Credit

F. Childs made a motion to grant a Veterans Tax Exemption for 35 Chandler Drive – Map 21/Lot 1-35G. Second: W. Bennett. Vote: 3/0/0.

Old Business:

Bayring Contract

Mr. Smith will review documents in the to-be-signed folder and Mr. Smith will follow up with the needs of the Fire Department.

Town Administrator's Report:

See attached

W. Bennett made a motion to accept the policy on reimbursement issues for employees as submitted by the Town Administrator with modifications. Second: F. Childs. Vote: 3/0/0.

“January 11, 2011

Subject: Memorandum regarding extraordinary payments to employees

To all Atkinson Town Employees,

All Town employees must submit a written request for any extraordinary payments/reimbursements, beyond normal salary or hourly pay, as may be dictated by Personnel Policy or contractual requirements.

Any such request is to state the amount of payment due, the date payment is due, and the basis for such payment.

Please allow up to thirty days for processing your request before payment can be made. Thank you for your attention to this matter.

Atkinson Board of Selectmen,”

New Business:

*Warrant Articles – Final BOS Recommendations:
See attached*

Announcements:

The Selectmen announced there will be no Selectmen’s meeting on Monday, January 17th.

Future Agenda:

1/11/11 – Public Hearing/Proposed Budget and Bond Issues School District
1/12/11 – Department Head Meeting 3 PM Town Hall
1/18/11 – 7PM Budget Committee Public Hearing
1/19/11 – AYBS/BOS/Recreation Meeting 6PM Town Hall
1/24/11 – BOS Energy Audit
2/04/11 – Deliberative Session Dyke Auditorium 10am (town)
2/10/11 – TRSD Deliberative Session – Timberlane Performing Arts Center 7PM (Snow Date:
2/11/11) School
3/08/11 – District Voting Session II (Registration at the Atkinson Community Center) 7am – 8pm
(tentative)

W. Bennett made a motion to adjourn the Regular Meeting of Monday, January 10, 2011 at 9:47pm. Second: F. Childs. Vote: 3/0/0.

Respectfully Submitted,

Amanda Williams

William Friel, Chairman

William Bennett

Fred Childs

Town Administrator's Report

- **Auditing option.** Vachon and Clukey \$12,436 another option: Roberts, Greene and Droplet, PLLC, 54 Suncook Valley Road, Barnstead, NH 03218 – phone is 435-8808 – they are three CPA's who had split from Plodzick and Sanderson, PA.
- **Encumber** – remaining funds from PD Generator \$6,500
- **Department Head Meeting** – January 12, 3pm – Town Hall
- **Rockingham Community Action:** The loan employee ends 12/31/10 (Ethel Grover) has been extended for three months till March.
- **Budget Presentation Schedule to Budget Committee:** January 11 – final budget review, set revenue, set Revenue, Review Warrants, MS-7; January 13 Vote Warrant Recommendations, January 18 Public Hearing, Re-Vote Recommendations for changed warrants.
- **Kimball House:** Painting estimate pending (A. Mason) 30k Jeff areas, the owner of Odds & Ends Painting Services in Hampstead who did the Hampstead Meeting House just prior to our meeting. He looked over the house and gave me an estimate (in writing) that was \$7,975.00.
- **Police Department Chimney repair:** \$2,500 on hold
- **Street Renumbering/Renaming: Safety Commission:** 1/12 2pm.
- **CDBG:** Adoption needs (2) being reviewed by Finance and Treasurer
- **Appointment: Glen Saba full member ZBA.**
- About the Program – The CDBG program works to ensure decent affordable housing, to provide services to the most vulnerable in our communities, and to create jobs through the expansion and retention of businesses. CDBG is an important tool for helping local governments tackle serious challenges facing their communities. The CDBG program has made a difference in the lives of millions of people and their communities across the nation.
- The annual CDBG appropriation is allocated between states and local jurisdictions called “non-entitlement” and entitlement” communities respectively. Entitlement communities are comprised of central cities of Metropolitan Statistical Areas (MSAs); metropolitan cities with populations of at least 50,000; and qualified urban counties with a population of 200,000 or more.

Proposed 2011 Warrant Articles

Warrant Articles	Vote		
	WMB	FJC	WGF
Open Space Land Purchase	Yes	Yes	Yes
Community Center Repairs	Yes	Yes	Yes
Fire Station	Yes	Yes	Yes
Police Station	Yes	Yes	Yes
Town Hall Fire Protection	Yes	Yes	Yes
Town Hall Generator	Yes	Yes	Yes
Replace Town Hall Rear Sidewalks	Yes	Yes	Yes
Woodlock Park Irrigation	No	Yes	Yes
<i>***Selectmen also voted to keep this separate</i>			
Woodlock Park Capital Reserve	No	No	No
Recreation Capital Reserve	Yes	Yes	Yes
Conflict of Interest Ordinance Amendment	Yes	Yes	Yes
Conservation	Yes	Yes	Yes
Fire Department Command/Rescue Unite	Yes	Yes	Yes
Fire Department Capital Reserve	Yes	Yes	Yes
Default Budget	No	Yes	Yes
Hovey Meadow Road	Yes	Yes	Yes
Hoyt Circle	Yes	Yes	Yes
Merrill Drive	Yes	Yes	Yes
Winter Expendable Trust Fund	Yes	Yes	No
Discontinue Library Capital Reserve	Yes	Yes	Yes
Library Generator	Yes	No	Yes
Televise Library Trustee's Meeting	Yes	Yes	Yes
Mosquito Control Expendable Trust Fund	Yes	Yes	Yes
Collective Bargaining Agreement	Removed based on no money – all vote: 3/0.		
Police Cruiser #1	Yes	Yes	Yes
Police Cruiser #2	Yes	Yes	Yes
Police Capital Reserve	No	No	No
Ashford Drive	Yes	Yes	Yes
Brittany Lane	Yes	Yes	Yes
Blackford Drive	Yes	Yes	Yes
Road Acceptance	Yes	Yes	Yes
Technology	No	No	No
Re-purpose Cable Capital Reserve	Yes	No	Yes
Town Hall Capital Reserve	Yes	No	No
Clerical Position (by petition)	Citizen's petition proposed with 33 signatures. Will go forward as a citizen's petition.		