

*Town of Atkinson
Board of Selectmen
Meeting Minutes
January 31, 2011*

W. Friel opened the Regular Meeting of Monday, January, 31, 2011 at 7:39pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Members Present:

W. Friel, Chairman
W. Bennett
F. Childs

Others Present:

P. Smith, Town Administrator
Philip Consentino, Chief of Police
William Teuber, Atkinson Police Department

W. Friel made a motion to close the Regular Meeting of Monday, January 31, 2011 at 7:40pm and entered into a non-public meeting under RSA 91-A: 3, II(a). Roll Call Vote: W. Friel - Yes; W. Bennett - Yes; F. Childs - Yes.

W. Friel made the motion to return to the Regular Meeting of Monday, January, 31, 2011 at 8:05pm. Seconded by W. Bennett, Vote: 3-0.

New Hire Recommendation

Philip Consentino, Chief of Police

Discussion occurred around details involving the hiring of part-time officer William Teuber. All parties agreed the starting hourly wage to be \$15.91 at 20 hours per week. William Teuber may also be asked to cover shifts when needed and will receive no benefits except for a new uniform and weapon. Chief Consentino noted there isn't a labor contract until 2012 when and if a Union Contract is agreed upon.

Appearances:

Chief Consentino, Police Chief

New Hire Recommendation, William Teuber

Chief Consentino requested the board's approval for the hiring of William Teuber as a part-time police officer at 20 hours per week with a hourly wage of \$15.91. The Chief explained after a lengthy and thorough interview process, William Teuber was by far the best candidate with the most experience. Once sworn in, William Teuber will spend most of his time patrolling the neighborhoods of Atkinson explained the Chief.

W. Bennett made a motion to approve the hiring of William Teuber as a part-time officer, at a rate of \$15.91 per hour and shall not exceed 20 hours per week on a regular basis. Second: F. Childs. Vote: 3/0/0.

Fraudulent Calls

Chief Consentino announced there have been fraudulent calls made to Atkinson residents claiming their grandson has been arrested and needs help. The Chief encouraged residents to contact the Police Department for assistance with calls such as these.

Comcast Cable

Chief Consentino made a formal complaint to Selectmen regarding Comcast Cable and duplicate programming on multiple channels. Mr. Bennett explained contract negotiations will be starting soon and asked the Chief to send a formal complaint via email to Dave Williams.

Snow - Parking

Chief Consentino reminded residents not to park in the street during a snow storms because it interferes with the Road Agent plowing of the roads. Residents were reminded that a winter parking ban is in effect from November 1st to April 1st.

5 Year Master Plan

Selectmen will meet with Chief Consentino during a workshop to review this topic.

911 Meeting

There will be a 911 meeting on Thursday, February 3rd. Mr. Smith will confirm attendees and back ups.

Award Bids:

Catch Basin Cleaning

Mr. Smith announced the Road Agent’s recommendation to be Bellmore.

W. Bennett made a motion to award the contract for catch basin cleaning to Bellmore of Bedford, NH for \$120/hour and \$960/day. Second: F. Childs. Vote: 3/0/0.

Brush Removal

Mr. Smith announced the Road Agent recommends rejecting all 3 bids.

W. Bennett made a motion to reject all bids submitted for brush removal. Second: F. Childs. Vote: 3/0/0.

Old Business:

Audit Services Proposal

Mr. Smith requested the Selectmen to review the proposal for audit services submitted by Timothy A. Green, CPA. Mr. Friel explained the proposal needs proper funding language. Mr. Smith will ask for a revised proposal.

Bids for “As-built” survey of Woodlock Park

Mr. Smith reviewed 16 bids with Selectmen. Mr. Smith will consult with the Town Engineer and Road Agent for feedback.

Future Agenda:

2/5/11 – Deliberative Session Dyke Auditorium – 10am (town)

2/11/11 – TRSD Deliberative Session Timberlane Performing Arts Center – 7PM (Snow Date: 2/11/11) School

3/8/11 – District Voting Session II (Registration at the Atkinson Community Center) 7am – 8pm (tentative)

W. Bennett made a motion to adjourn the Regular Meeting of Monday, January 31, 2011 at 8:51pm. Second: F. Childs. Vote: 3/0/0.

Respectfully Submitted,
Amanda Williams

William Friel, Chairman

William Bennett

Fred Childs

Town Administrator's Report

- **Auditing bids – Sandra Recommends:** Roberts, Greene and Drolet, PLLC, 54 Suncook Valley Road, Barnstead, NH 03218 – phone is 435-8808 – they are three CPA's who had split from Plodzick and Sanderson, PA. Have to be done by April, 11.
- **Default budget completed, posted**
- **Department Head Meeting February 16, 2pm, Town Hall**
- **Kimball House:** Painting estimate pending (A. Mason) 30k Jeff areas, the owner of Odds & Ends Painting Services in Hampstead who did the Hampstead Meeting House just prior to our meeting. He looked over the house and gave me an estimate (in writing) that was &7,975.00.
- **Police Department Chimney repair:** \$2,500 on hold
- **Street Renumbering/Renaming: Safety Commission:** Town Administrator, a member of the Board of Selectmen, the Emergency Management Director, Fire Chief, Police Chief, EMS Chief, Code Enforcement Officer and the Road Agent, Meeting 1/5.
- **CDBG:** Adoption needs (2) being reviewed by Finance and Treasurer
- **CDBG (Community Development Block Grant)**
- About the Program – The CDBG program works to ensure decent affordable housing, to provide services to the most vulnerable in our communities, and to create jobs through the expansion and retention of businesses. CDBG is an important tool for helping local governments tackle serious challenges facing their communities. The CDBG program has made a difference in the lives of millions of people and their communities across the nation.
- The annual CDBG appropriation is allocated between states and local jurisdictions called “non-entitlement” and entitlement” communities respectively. Entitlement communities are comprised of central cities of Metropolitan Statistical Areas (MSAs); metropolitan cities with populations of at least 50,000; and qualified urban counties with a population of 200,000 or more (excluding the populations of entitlement cities). States distribute CDBG funds to non-entitlement localities no qualified as entitlement communities.
- HUD determines the amount of each grant by using a formula comprised of several measures of community need, including the extent of poverty, population, housing overcrowding, age of housing, and population growth lag in relationship to other metropolitan areas.
- Recreation Report:
- Summary:
 - Taking registrations for Senior Winter Social on January 20th and theater trip Mary Poppins on February 27th

- There wasn't heat morning of Friday, January 14th out of oil
- Region 10 was holding their Annual Holiday Party
- Senior Winter Social was held on January 20th
- Recreation January meeting was held of Wednesday, January 19th at 3:00pm