

*Town of Atkinson
Board of Selectmen
Meeting Minutes
July 11, 2011*

F. Childs opened the Regular Meeting of Monday, July 11, 2011 at 7:30 pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Members Present:

F. Childs
W. Friel

Others Present:

P. Smith, Town Administrator

Approval of Minutes:

W. Friel made a motion to approve the minutes of Regular Meeting April 18, 2011 as revised. Second: F. Childs. 2/0/0.

W. Friel made a motion to approve the minutes of Regular Meeting May 16, 2011 as submitted. Second: F. Childs. 2/0/0.

W. Friel made a motion to approve the minutes of Regular Meeting June 2, 2011 as submitted. Second: F. Childs. 2/0/0.

W. Friel made a motion to approve the minutes of Regular Meeting June 6, 2011 as well as the Public Hearing of June 6, 2011 as submitted. Second: F. Childs. 2/0/0.

W. Friel made a motion to approve the minutes of Regular Meeting June 20, 2011 as submitted. Second: F. Childs. 2/0/0.

W. Friel made a motion to approve the minutes of Regular Meeting June 27, 2011 as submitted. Second: F. Childs. 2/0/0.

W. Friel made a motion to approve the minutes of Special Meeting June 29, 2011 as submitted. Second: F. Childs. 2/0/0.

Town Administrator's Report:

See Attached

W. Friel made a motion to appoint incumbent Peter McVay for a 3 year position on the Atkinson Conservation Commission to expire 4/2014. Second: F. Childs. 2/0/0.

Old Business:

Town Clerks Office (Door Lettering and Closet)

Mr. Smith will request a quote for door lettering on the doors in the Town Clerk's office, Tax Collector, and Building Department.

Assessing:

F. Childs made a motion to deny the abatement on Map/22 Lot 55; 21 Hemlock Heights Road. Second: W. Friel. 2/0/0.

F. Childs made a motion to grant an elderly exemption on Map/6 Lot 16; 51 Providence Hill Road. Second: W. Friel. 2/0/0.

F. Childs made a motion to grant a Veteran's tax credit on Map/8 Lot 39; 4 Wood Drive. Second: W. Friel. 2/0/0.

Future Agenda:

2010 Financial Audit began today 8:00AM (Back Room)

ZBA Meeting 7-13-2011 7:30PM (TH)

Energy Efficiency 7-18-2011 7:00PM (TH)

Planning Board Meeting 7-20-2011 7:30PM (TH)

F. Childs made a motion to adjourn the Regular Meeting of July 11, 2011 at 8:05pm. Second: W. Friel. 2/0/0.

Respectfully Submitted,
Amanda Williams

William Friel

Fred Childs

Town Administrator's Report

- Salem Haven 85KW generator being held for the Town of Atkinson
- Waste Management. RFP, gathering data
- Polar Air replacing duct work, proposed date to install is 7-23-2011
- HW Safety E-911 recommendations
- Assessing Memo summary; PD services enlisted after 6-20 meeting, All but one has been contacted. APD has made several trips to the residence in question.
- ACO Vehicle: ACO submitted response to BOS inquiry about how the vehicle will be used.
- Ceiling in APD is sealed up. Per Dave Weymouth.
- Naming the Cable Advisory team needs to go this week?
- BayRing addressing complaints. Monitoring Device installed week of 6-20-2011

Mary Buehrer: *I think we've made some progress. I need to contact Rose and schedule a time to come out and discuss their configuration in the Town Clerk's office as we feel that some adjustments need to be made that will alleviate a lot of their issues.*

Steve Bond: *The only changes we have made recently was to activate missed call notification on the phones. This was based upon the fact that we checked the last logged issues against the packet captured data and saw no issues. We believe the configuration can be simplified to provide the same functionality and it is possible this would eliminate the issues. Mary needs to discuss these changes with Rose before we make the changes.*

- Urban Tree Proposal: \$1,450 to remove Invasive Plants on the Atkinson ROW's. Special Permit ROW required by the State of NH. Conservation Commission to contribute \$500 to do the town owned land area. Contract line from Highway \$950
- Waste Management FSC adjustment from \$478.28 to \$1,256.14 per month
- Tax Revenue Update: Currently the collected taxes are at 92%
- Millstream Bridge update: *Stantec, is still collecting the historic documents from the project – specifically the observation logs and testing info from the geotechnical testing company (JGI) who worked on the project. I have talked with Larry Dwyer of Terracon (formerly JGI) who said his records are in storage for this project and he expects to get us the info by early next week.*
- Appointment of incumbent Peter McVay for a 3 year position on the Atinson Conservation Commission to Expire 4/2014. Application in Packet

Noriko Yoshida

JUNE 6TH, ~ JULY 3RD, 2011

1. Sun 'n Fun – The walk-in Registration for campers was held on Monday, June 13th
2. Sun n fun Staff First Aid training was held on Friday, June 24th at the Fire House 9 am ~ 11:30 followed by a review of Sun' & Fun, Rules and Regulations.
3. Training by the LGC on Summer Camp Health and Safety went from 1:30-3:00pm.
4. Sun n Fun started on Monday, June 27th. Total registration was 178 then additional 13 by Friday.
5. Rec/ Senior Trip- The trip to Pickidy Place was held on Thursday, June 30th. 27 people attended.
6. Woodlock Park—There were 3 different groups using Woodlock Park for their end of the year *Field Day* celebrations. All provided copies of Liability insurance.
 - RJ on vacation from 7/15-8/1.
 - Future Items: Salaries, wages and rates, Bids; Oil and Propane