

*Town of Atkinson  
Board of Selectmen  
Meeting Minutes  
July 25, 2011*

**W. Bennett opened the Regular Meeting of Monday, July 25, 2011 at 7:36 pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.**

**Members Present:**

W. Bennett, Chairman  
W. Friel  
F. Childs

**Others Present:**

P. Smith, Town Administrator  
S. Coppeta, Treasurer  
T. Stewart, Road Agent  
R. Clark, Atkinson Resident  
T. Barbera, Technology Committee  
S. Fuhs, Atkinson Resident  
S. Kilham, Zoning and Planning Board  
F. Kulik, Atkinson Historical Society  
A. Phair, Chair, Library Trustees  
J. Consentino, Atkinson Police Department

**New Business:**

***Sue Coppeta, Atkinson Investment Policy***

Ms. Coppeta appeared before the Board of Selectmen to present a revised Atkinson Investment Policy. Discussion occurred around potential investments. Ms. Coppeta will work on designing an investment schedule. Going forward, on a yearly basis, Ms. Coppeta will submit a revised policy around the month of April to the Board of Selectmen for approval.

**W. Friel made a motion to accept the Atkinson Investment Policy as presented by Ms. Coppeta. Second: F. Childs. 2/0/1.**

**Approval of Minutes:**

**W. Friel made a motion to accept the minutes of Regular Meeting July 11, 2011 as submitted. Second: F. Childs. 2/0/1.**

**Appearances:**

***Ted Stewart, Invasive Plant Spraying***

Mr. Stewart appeared before the Board of Selectmen to present a proposal submitted by Urban Tree Services in the amount of \$1,450.00 for the spraying of invasive plants. The invasive plants to be sprayed include Japanese Knotweed and Poison Ivy. Mr. Stewart explained how Japanese Knotweed cannot be cut per State regulations. Mr. Stewart also indicated there is enough money in the Highway Budget to cover the proposal.

**W. Friel made a motion to allow Mr. Stewart to move forward with the proposal submitted by Urban Tree Services in the amount of \$1,450.00 using \$500.00 from conservation and the rest from the highway budget. Second: F. Childs. 3/0/0.**

**W. Bennett made a motion to go into a non-public meeting at 8:00pm to discuss issues around Brendan Road. Roll Call Vote: W. Bennett – Yes; W. Friel – Yes; F. Childs - Yes.**

## **Non-Public Meeting – July 25, 2011**

The Board of Selectmen reviewed and discussed issues regarding Brendan Road.

**W. Bennett made a motion return to the Regular Meeting of July 25, 2011 at 8:21pm. Second: F. Childs. 3/0/0.**

### **Appearances:**

#### ***Robert Clark, Brendan Road***

Mr. Clark appeared before the Board of Selectmen to voice his opinion on issues concerning Brendan Road. Mr. Clark read from a letter he recently submitted to the Board and asked the letter be submitted as minutes to the Regular Meeting of July 25, 2011. Mr. Clark stated he was unsure as to whether or not he owned the strip on Brendan Road. The Board of Selectmen will take Mr. Clark's letter and statements under consideration.

#### ***Todd Barbera, Technology Committee: Town E-mails, Technological Issues***

Mr. Barbera appeared before the Board of Selectmen regarding town emails and submitted a list of Committees and Town Employees in need of a town email. The cost will be about \$53.00 to implement the email and about \$4.50 to maintain the account. Mr. Barbera also indicated he has enough money in the IT Committee budget to cover the costs.

**W. Friel made a motion to approve Mr. Barbera to move forward on establishing town emails for the Committee/Town Employees on the list as presented by Mr. Barbera. Second: F. Childs. 3/0/0.**

#### ***Sandra Fuhs, 35 Boulder Cove Road***

Ms. Fuhs appeared before the Board of Selectmen requesting signature on a "Waiver of Municipal Liability for Private Way Building Permit" for her property on 35 Boulder Cove Road. Ms. Kilham, Chair of the Zoning and Planning Board appeared before the Board of Selectmen on behalf of Ms. Fuhs to state she has read the permit and agrees it is accurate and complete. The Board of Selectmen agreed to sign the waiver form.

**W. Friel made a motion to approve the Waiver of Municipal Liability for Private Way Building Permit for 35 Boulder Cove Road. Second: F. Childs. 3/0/0.**

#### ***F. Kulik, Kimball House Update***

Mr. Kulik appeared before the Board of Selectmen to receive an update on the Kimball House project. Mr. Friel explained recent tests have shown traces of lead in the corners of the building. Further tests will be done on the building and those results will determine next steps of the project.

#### ***Alan Phair, Library Trustee Chair, Donation of Generator Updates***

Mr. Phair appeared before the Board of Selectmen regarding the recent donation of a generator to the Atkinson Library. Mr. Phair explained after a lengthy review of installation and maintenance costs the Library Trustees have unanimously agreed to decline the donation. Mr. Phair went on to state the Trustees would prefer to purchase a new generator for the Library. The Board of Selectmen will use the generator at another location in the Town of Atkinson.

### **Appointments:**

**W. Friel made a motion to appoint Tony Augeri and Sean O'Leary to the Cable Advisory Board for a term of one year expiring April, 2012. Second: F. Childs. 3/0/0.**

## **Old Business:**

### ***Retired Fire Command Vehicle (conversion to ACO)***

Mr. Smith submitted a Q&A to the Board of Selectmen who will review and discuss at the next meeting.

### ***Cemetery Trustees\_Increased Burial Rates***

The Cemetery Trustees have requested Selectmen to assist in making a decision on the acceptance of rate increases in weekly/weekend burials. Mr. Smith explained the Town has voted in the past for both the Selectmen and the Cemetery Trustees to make joint decisions on issues regarding the Cemetery. Weekly burials will be increased from \$400 to \$500 and weekend burial will be increased from \$500 to \$600. Selectmen would like to see a proposal from the Cemetery Trustees and will take a vote at the next meeting.

### ***HWS-E911 Recommendations***

Mr. Smith will schedule a workshop.

### ***Town Clerks Office (Door Lettering and Closet)***

Mr. Smith explained there will be a proposal submitted at some point next week.

## **Assessing:**

**F. Childs made a motion to grant a Veteran's Tax Credit on Map 11/Lot 3-22; 6 Oak Hill Circle in the amount of \$500.00. Second: W. Friel. 3/0/0.**

## **New Business:**

### ***Jody Consentino, Atkinson Police Department***

Ms. Consentino appeared before the Board of Selectmen to ask when work will be done at the Police Department. The Board of Selectmen explained they did not know, but the work will require closing the police department down for one day. Ms. Consentino also asked when the Chief could return to work. The Selectmen explained they are working with the insurance company and will be making a decision soon.

**F. Childs made a motion to adjourn the Regular Meeting of July 25, 2011 at 9:28pm. Second: W. Friel. 3/0/0.**

Respectfully Submitted,  
Amanda Williams

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William Bennett

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William Friel

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Fred Childs