

*Town of Atkinson
Board of Selectmen
Meeting Minutes
September 19, 2011*

F. Childs returned to the Regular Meeting of Monday, September 19, 2011 at 7:41pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Members Present:

F. Childs
W. Friel

Others Present:

B. Babson, Treasurer, Atkinson Youth Baseball/Softball
T. Barbera, Chairman, Technology Committee
T. Cannon, Technology Committee
P. Consentino, Chief, Police Department
D. Kiley, President, Atkinson Youth Baseball/Softball
B. Snicer, Administrative Assistant

Approval of Minutes:

W. Friel made a motion to approve the minutes of Regular Meeting September 19, 2011 as submitted. Second: F. Childs. 2/0/0.

Appearances:

Atkinson Youth Baseball and Softball – Brian Babson and David Kiley

Mr. Babson and Mr. Kiley appeared before the Board of Selectmen to ask about the steps involved for donating money for an irrigation system at Woodlock Park. Atkinson Youth Baseball/Softball (AYBS) would like to donate up to \$15,000 to install a new sprinkler system in Woodlock Park, based on the proposal presented last year to the 2011 Town Meeting.. Mr. Friel and Mr. Childs explained the process should be as follows: a Request for Proposals should be developed; proposals will be received by the Selectmen’s Office; and a public hearing will be scheduled to accept a donation. AYBS would also like to set some parameters for the donation. Ms. Snicer will schedule a meeting between Mr. Friel and Mr. Stewart to discuss the scope of work to be proposed.

Mr. Kiley and Mr. Babson went on to announce there will be an AYBS Annual Meeting on October 20th at 7pm at the Atkinson Country Club.

Appointments:

Boat Agent – Rose Cavalear

W. Friel made a motion to authorize the Boat Agent, Rose M. Cavalear, authority to collect and remit to the Town of Atkinson, payment for boat fees per RSA 72-A:3. Second: F. Childs. 2/0/0.

Cemetery Trustee – Mark F. Keefe

Ms. Snicer will forward Mr. Keefe’s application to the Cemetery Trustees for their recommendation.

Department Heads:

Chief Consentino, Report From MRI

Mr. Friel will give the Chief a copy of the report.

Purchase Second Cruiser

Chief Consentino explained a new cruiser has been purchased in the amount of \$24,688.40. The amount approved in the warrant article was for \$26,315.00. The amount to come out of the Outside Detail Account was

\$22,315.00 leaving a balance of \$2,373.00. Chief Consentino submitted a check to the Town of Atkinson on 9/11/11 in the amount of \$2,373.00 from the Atkinson Police Charitable Fund. Per the warrant article, Chief Consentino submitted another check on 9/19/11 in the amount of \$1,627.00 from the Atkinson Police Charitable Fund, to satisfy the gross amount of \$4,000.00, as stated in the article. The complete cost to outfit the vehicle will come out of the warrant article, and any balance remaining, up to the amount of \$4,000 will be returned to the Police Charitable Fund. The Chief also explained a 6-cylinder vehicle was purchased instead of an 8-cylinder vehicle since it is more efficient on gas and better for 4-wheel drive. The Chief also explained once the new vehicle has been received, there will be two vehicles disposed of – (the former Lieutenant’s car and the DARE vehicle).

W. Friel made a motion to authorize Chief Consentino to move forward with the purchase of a new police cruiser as presented. Second: F. Childs. 2/0/0.

Propane/Over-Expenditure

The Chief explained the reason he is asking to over-expend the propane budget line item because of the dramatic increase in the cost of propane for heating the building.

W. Friel made a motion to authorize the over-expenditure of heating (A/C #40.42107.411.00) in the amount of \$1,600.00 for propane. Second: F. Childs. Vote: 2/0/0.

Gasoline Usage/Over-Expenditure

Chief Consentino would like to over-expend the gasoline budget line item. Selectmen explained there is confusion regarding the gas account breakdown because a certain officer has apparently been purchasing gas under the Elderly Affairs account. The Chief explained each cruiser has a speed pass linked to each car and the officer pumping the gas is linked to an ID number. The Chief claims there should be no way for an officer to be able to bill against the Elderly Affairs account, but will speak to the officer and get back to the Selectmen with an explanation. The Chief said he can survive with current funds until the next bill is due.

Miscellaneous Items discussed by Chief Consentino

- Tower - Mr. Friel explained Mr. Bennett has been spearheading this project and has been out due to illness.
- 5 year plan - A workshop will be scheduled to review the plan.
- Air Quality - Mr. Friel explained a confirmation has not been received from the existing ceiling company. The whole package will be put out for bid.
- Invoice for Fire Arm Training - The Chief explained an invoice has been submitted for Fire Arms’ training. Lt. Baldwin is willing to come over and certify some of the officers, as well as to run the DARE program.
- House Numbering - Project is pending Mr. Bennett’s return.

Old Business:

RFP for Waste Management

Ms. Snicer will get Selectmen list of items included in the current contract.

New Business:

NH Surplus Property Auction

There will be a State of NH Surplus Property Auction held on Saturday, October 15, 2011. Ms. Snicer suggested it may be a good idea to attend since the Town will have two vehicles on hand. W. Friel felt that the Town made out better by selling the vehicles at auction.

Appearances:

IT Committee - Space:

Mr. Barbera and Mr. Cannon appeared before the Board of Selectmen to discuss the plan to accommodate the Town's storage for documents. Discussion concerned the Storage Room, and if this room was part of the plan. Mr. Barbera will give Selectmen Mr. William's plan for integrating cable into a Technology Room. Mr. Friel asked Mr. Barbera and Mr. Cannon to look into putting together a bid package which can be based on of the original document.

Future Agenda:

9/30/11 – Gas/Diesel Bids Due – 4PM

10/10/11 – Columbus Day – Town Offices Closed

10/13/11 – DOT Public Hearing on 10-year plan – 7pm Plaistow

10/29/11 – Household Hazardous Waste Day – 9am to 12 noon, Chester, NH

F. Childs made a motion to go into a Non-Public Session at 8:45 PM, under RSA 91-A:3 II(a) per Chief Consentino's request Re: compensation. Roll Call Vote: W. Friel – Yes; F. Childs - Yes.

Respectfully Submitted,
Amanda Williams

William Friel

Fred Childs

William Bennett