

*Town of Atkinson
Board of Selectmen
Meeting Minutes
April 11, 2011*

W. Bennett opened the Regular Meeting of Monday, April 11, 2011 at 7:35pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Members Present:

W. Bennett, Chairman
W. Friel

Others Present:

P. Smith, Town Administrator
B. Smith, Budget Committee
F. Kulik, President, Atkinson Historical Society
A. Dillon, Treasurer, Atkinson Historical Society
P. Consentino, Police Chief, Atkinson Police Department
W. Baldwin, Lieutenant, Atkinson Police Department
T. Stewart, Road Agent
A. Phair, Chairman, Library Trustees

Approval of Minutes:

W. Friel made a motion to approve meeting minutes of non-public session February 14, 2011 as submitted. Second: W. Bennett. Vote: 2/0.

W. Friel made a motion to approve meeting minutes of non-public session February 28, 2011 as corrected. Second: W. Bennett. Vote: 2/0.

W. Friel made a motion to approve meeting minutes of regular meeting February 28, 2011 as corrected. Second: W. Bennett. Vote: 2/0.

W. Friel made a motion to approve meeting minutes of regular meeting March 7, 2011 as submitted. Second: W. Bennett. Vote: 2/0.

W. Friel made a motion to approve meeting minutes of non-public session March 14, 2011 as corrected. Second: W. Bennett. Vote: 2/0.

W. Friel made a motion to approve meeting minutes of regular meeting March 14, 2011 as corrected. Second: W. Bennett. Vote: 2/0.

Appearances:

Bill Smith, Budget Committee

Mr. Smith appeared before the Board of Selectmen to donate \$100.00 toward the irrigation of Woodlock Park and encouraged other residents to make donations, if able. Mr. Smith went on to explain while he was against the irrigation being submitted as a warrant article due to many residents currently out of work, he went on to explain he supports this cause.

W. Friel made a motion to create an account to accept donations for the purpose of installing sprinklers at Woodlock Park. Second: W. Bennett. Vote: 2/0.

W. Bennett made a motion to allow the treasurer to accept donations towards the irrigation of Woodlock Park. Second: W. Friels. Vote: 2/0.

Fred Kulik and Adele Dillon, Atkinson Historical Society

Mr. Fred Kulik, President, Atkinson Historical Society and Ms. Adele Dillon, Treasurer, Atkinson Historical Society appeared before the Board of Selectmen for an update on the warrant article to install new storm windows and to begin painting the Kimball House. Mr. Friel expressed his concerns about what was presented to residents in that particular warrant article. The group reviewed the phases and processes to treat a historical building. Mr. Smith will obtain the scope of work and develop an RFP to put out for bid.

Phil Consentino, Bill Baldwin, and Ted Stewart

Memorandum of Understanding

Chief Consentino and Lieutenant Baldwin presented a Memorandum of Understanding before the Board of Selectmen regarding the use of traffic control on certain named roads while the Road Agent and crew work on the roadways in Atkinson. Chief Consentino expressed his concern regarding the safety of residents while work is done in the roadways without a Police Officer handling traffic. Discussion seemed to head towards revising the memo allowing jobs off the main thorough fare to be performed without an officer. The Police Chief will revise the memo.

Maurice Avenue

Mr. Stewart will put signs up as soon as possible to avoid accidents.

Woodlock Park

Mr. Stewart made an announcement regarding Woodlock Park and the great shape the fields are in. Town-wide and field cleanup is scheduled on Saturday, April 16th.

Road Conditions

Mr. Bennett inquired about pot holes caused by winter months and whether or not the Road Agent had the funds to repair the roads. Mr. Stewart explained he is still within his budget to complete road repair.

Donation

Chief Consentino made a donation of \$100.00, his Elderly Affairs Stipend, toward irrigation of Woodlock Park.

Paying Fire Fighters time and ½

Chief Consentino inquired on a decision to pay Fire Fighters time and ½ for police detail.

W. Bennett made a motion to approve the use of Fire Fighter Personnel as traffic control for the Police Department; payment will be time and a half the normal Fire Personnel rate of pay. Second: W. Friel. Vote: 2/0.

Open Cases

Chief Consentino reviewed open cases.

Highway Safety Committee Meetings

Chief Consentino inquired about the Highway Safety Committee meetings and announced no members are attending the meetings. Mr. Smith will send reminders to members prior to each meeting. Chief Consentino went on to explain his concern in locating residents in the event of an emergency and would like to be granted the authority to enforce the ordinance from 1995 regarding residents properly labeling and numbering their homes. Mr. Friel explained he would like to review the ordinance before making any decisions.

Assistance for Residents

Chief Consentino announced he has money available for residents in need to help with unpaid utility bills.

Old Business:

Library Donations

Mr. Phair inquired about decisions made regarding acceptance of library donations. Mr. Friel explained he will be looking into the matter and will get back to Mr. Phair with a decision.

Town Administrators Report:

Please see attached

New Business:

Resignation of Carol Grant

W. Friel made a motion to accept resignation from Carol Grant resigning her position with the Byways Committee. Second: W. Bennett. Vote: 2/0.

W. Friel made a motion to accept resignation from Gary Brownfield resigning his position with the Conflict of Interest Committee. Second: W. Bennett. Vote: 2/0.

Assessing:

W. Friel made a motion to deny the request for abatement of Map 11/Lot 38 of 4 Millstream Drive. Second: W. Bennett. Vote: 2/0.

W. Friel made a motion to grant an administrative abatement of Map 10/Lot 7-51B of 70 Aspen Drive. Second: W. Bennett. Vote: 2/0.

W. Friel made a motion to grant an administrative abatement of Map 13/Lot 96-7A of 32 Centerview Road. Second: W. Bennett. Vote: 2/0.

W. Friel made a motion to grant an elderly exemption on Map 5/Lot 13 of 16 Main Street. Second: W. Bennett. Vote: 2/0.

W. Friel made a motion to grant an elderly exemption on Map 11/Lot 3-21 of 10 Oak Hill Circle. Second: W. Bennett. Vote: 2/0.

W. Friel made a motion to deny an elderly exemption on Map 9/Lot 25 of 6 Willow Vale. Second: W. Bennett. Vote: 2/0.

W. Friel made a motion to grant a veteran's tax credit on Map 3/Lot 58 of 7 Scottsdale Road. Second: W. Bennett. Vote: 2/0.

W. Friel made a motion to grant a veteran's tax credit on Map 12/Lot 1-6 of 14 Merrill Drive. Second: W. Bennett. Vote: 2/0.

W. Friel made a motion to grant a veteran's tax credit on Map 19/Lot 48 of 1 Pine Knoll Drive. Second: W. Bennett. Vote: 2/0.

W. Bennett made a motion to close the regular meeting of April 11, 2011 and open a non-public session under RSA 91-A:3 II (a) (b) at 9:15pm. Roll Call Vote: W. Friel, yes, W. Bennett, yes.

Respectfully Submitted,
Amanda Williams

William Bennett, Chairman

William Friel

ADMINISTRATORS REPORT 04-11-11.

- **Total Risk Management (TRiM®)** program several years ago. It offers LGC member groups the opportunity to earn a contribution credit for completing risk management activities aimed at reducing future claims potential. Developed with member input, the TRiM program places an important emphasis on risk and health management through training requirements related to LGC's HealthTrust, Property-Liability Trust and Workers' Compensation lines of coverage. "Our team of Member Relations representatives is happy to meet with interested groups to provide additional TRiM information upon request." Rescheduled for May 12th 10 am.
- **Salem Haven 85KW generator being held for the Town of Atkinson**
- **New Flag needed at Woodlock Park.**
- **Hearse House roof completed**
- **PD Chimney removed**
- **(Pending) CDBG: Adoption needs (2) Being Reviewed by Treasurer**
- **Bayring as of 3/24/11, much improved since the switch over to T-1 line**
- **Waste Management. Letter cancelling the current contract sent out.**
- **Resignation of Carol Grant from the Scenic By-Ways Committee.**
- **Resignation of Gary Brownfield from the Conflict of Interest Committee.**
- **SBA Towers began the re-enforcement of the platform on Hog Hill. Platforms completed; waiting on engineers report and sign-off.**
- **Items still in need of approval as of 2/14:**

Approval of Dates

Field clean-up day on April 9th and opening day on April 30th *Fence*

Baseball Shed

Permission to use the baseball shed. Mr. Friel? Sumner's recommendation: Little league needs to name the town as insured while informing our carrier of the liability.

Address Change – Pope Road

Updating other towns on the address change to Pope Road in preparation for the baseball season. The Selectmen explained this change had been updated to the GPS database. Proper signage is in place for the upcoming baseball season.

Concession Stand

Mr. Sapia and Mr. Innes explained to the Board of Selectmen the desire of Atkinson Youth Baseball to operate a concession stand out of the park this season. The stand will be worked by teenagers and supervised by an adult at all times at no cost to the town. Issues broached, around the potential location of the stand. The Board of Selectmen will take this request under consideration.

Reimbursement for Baseball Registration

Mr. Sapia and Mr. Kiley explained Atkinson Youth Baseball would like all children to be able to play baseball even if their families cannot afford the registration fee. There is funding available for families in need and the process will be confidential. The Board of Selectmen will take under consideration ways of communicating this benefit to residents.

Atkinson Recreation

- Town Wide Clean up Week: Saturday, April 16th to Friday April 22nd. If your league would like to participate cleaning for fields, please let me know. We are providing free T-shirts, garbage bags and gloves.
- Easter Egg Hunt: Saturday, April 23rd. Using Woodlock Park - 2 Tennis courts, soccer fields, Baseball Field 2
Playground and pavilion. From 9 am to 12:00 noon. Please do not schedule any activities, practice or field maintenance during that time. Atkinson Children up to 10 years old. We usually have about 300 + people show up for this event.
- Fishing Derby: Saturday, May 7th at Community Center Pond registration starts at 7:30 am, Derby starts at 8:00 am and end 11:00 am. Atkinson Children up to 12 years old- there are no conflict of field usage but I believe BB Opening is day same day. If the Opening day ceremony is later in the morning, some children would be able to attend both. Just a suggestion.
- Also 2 School Field days are scheduled in June for the entire park. Both are during the school hours: Merrimack Valley Montessori School- June 8th, Atkinson Academy - June 17th;
- Rockingham County Council on Aging met on Tuesday, March 15th. The committee meeting was held at the UNH Cooperative Extension in Brentwood. The committee's goal is to bring senior related issues to State level. The Council will meet again at the Atkinson Community Center on May 17th 12:00 ~ 2:00.

1. Recreation sponsored a trip to the Boston Flower Show which was held on Wednesday, March 16th. Left from Community Center, at 12:00 pm, making a stop at Faneuil Hall for lunch, finally ending up at the Flower Show at Seaport World Trade Center from 3pm ~ 5:45pm. The bus returned to the ACC at 6:45 pm. A total of 31 people attended this year.

Request for pay increases for Sun & Fun

2. I would like to request the BOS to review the Sun n Fun staff salaries. Over the past 3 years, returning counselors, assistant director, and director have stayed at the same rate for 3 years. Some counselors have 4 years of experience with the camp and are paid at a first year counselor's rate. The returning counselors are not 100 % guaranteed hires. Everybody has to apply every year for positions. When the Recreation Commission and I prepare the budget for this line, we account for the different pay positions which are usually dependant on years of experience. There are approximately 20 counselors in the 1st year and 2 ~ 3 in 2nd to 5th years regarding experience levels. Pay rates start at \$7.50 for 1st, \$7.75 for 2nd, \$8.00, on up with exception given to counselors with experience from elsewhere.... So the staff enjoys good balance. As the

result of the FREEZE, there was about \$3200 in 2008, \$8200 in 2009, \$5000 in 2010 left on that budget line.

3. Please consider not FREEZING salaries for Sun n Fun returning staff and let us manage the way we always did. Our fear is great counselors who have been not only trained in children's safety but are certified in First Aid, and CPR may not return.

Regards,

Noriko Yoshida