

*Town of Atkinson
Board of Selectmen
Meeting Minutes
June 20, 2011*

W. Bennett opened the Regular Meeting of Monday, June 20, 2011 at 7:37 pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Members Present:

W. Bennett, Chairman
W. Friel
F. Childs

Others Present:

P. Smith, Town Administrator
D. DeSimone, Tax Collector
R. Hartung, Regional Haz-Mat
T. Stewart, Road Agent
R. Clark, Train Committee
J. Demonico, Train Committee

Appearances:

Debra DeSimone, Tax Collector

Ms. DeSimone appeared before the Board of Selectmen to address two recently submitted memos. The first memo requested approval to hire Land and Boundary Consultants. She explained when the town liens properties due to tax default; this company is used to research the mortgages on the subject properties. She explained they are competent as well as reasonably priced.

W. Friel made a motion to allow using Land and Boundary Consultants to handle the mortgagee research on property liens. Second: F. Childs. 3/0/0.

The second memo addressed a “deed lists” or properties currently on payment plans with the Tax Collector. Ms. DeSimone requested direction from the Board of Selectmen on how to proceed with the deed list and whether or not the town should deed or continue to collect money.

F. Childs made a motion for Ms. DeSimone to continue collecting money and NOT to deed the properties. Second: W. Friel. 3/0/0.

Ms. DeSimone went on to explain she would like to move the computer from the Planning Office into the Tax Collector’s office. Ms. DeSimone has spoken to several colleagues including Todd Barbera and all agree the computer would be of better use in the Tax Collector’s office.

W. Friel made a motion to allow Ms. DeSimone to move the computer from the Planning Office to the Tax Collector’s office. Second: F. Childs. 3/0/0.

Rick Hartung, Regional Haz-Mat

Mr. Hartung, Chair, Hampstead Board of Selectmen appeared before the Board of Selectmen to promote Haz-Mat district membership for the Town of Atkinson. Mr. Friel explained the Haz-Mat membership was specifically removed due to budget restraints. Mr. Bennett explained a memo has been received by Chief Murphy fully explaining why membership has been dropped.

Ted Stewart, Road Agent

Mr. Stewart appeared before the Board of Selectmen to discuss a grinding quote recently received by Pro Bark Incorporated. Pro Bark will grind the existing brush pile and haul all chip material from the recycling center for a total cost of \$2,500 per haul. Mr. Stewart went on to explain the need for brush removal. Selectmen were all in agreement for Mr. Stewart to manage the recycling center as he sees fit.

W. Friel made a motion to allow the Road Agent to proceed with Pro Bark Incorporated as a single event to grind the existing brush pile and haul all chip material from the recycling center in the amount of \$2,500. Second: F. Childs. 3/0/0.

Robert Clark, Commuter Rail Investigatory Committee

Mr. Clark appeared before the Board of Selectmen to present further arguments against the potential layover station being built in Plaistow. The Board of Selectmen are all in agreement with the concerns of the Train Committee, but explained there is not much they can do because the station is being built in the Town of Plaistow. The Board has submitted a letter to the DOT expressing concerns for Atkinson.

Joe Demonico, Commuter Rail Investigatory Committee

Mr. Demonico also expressed his concerns regarding layover stations.

New Business:

Maintenance Contract, Fire Station Elevator

W. Friel made a motion to move forward on the maintenance contract at the Fire Department for \$95.00 per quarter using Halley Elevator Company. Second: F. Childs. 3/0/0.

Air Quality, Police Department

Ms. Consentino asked the Board of Selectmen if any decisions have been made on improving the air quality in the Police Department. Ms. Consentino went on to explain there are ceiling tiles missing and breathing is getting worse every day. Mr. Smith will visit the Police Department first thing in the morning to investigate the situation and will ask Dave Weymouth to make any necessary repairs.

Appointments:

W. Bennett made a motion to appoint Joan Fettes as full member of the Recreation Committee for a two year term expiring 4/2013. Second: W. Friel. 3/0/0.

W. Bennett made a motion to appoint Sam Zannini as an alternate member of the ZBA for a term of three years expiring 4/2014. Second: W. Friel. 3/0/0.

W. Bennett made a motion to appoint Catherine Blash as an alternate member of the ZBA with a term of three years expiring 4/2014. Second: W. Friel. 3/0/0.

Administrative Abatements

F. Childs made a motion to give a veterans tax credit on Map13/Lot 94/63 – 22 Edmund Circle. Second: W. Friel. 3/0/0.

Town Administrators Report

See Attached

F. Childs made a motion to adjourn the Regular Meeting of June 20, 2011 at 9:20pm. Second: W. Friel. 3/0/0.

Respectfully Submitted,
Amanda Williams

William Bennett, Chairman

William Friel

Fred Childs

Town Administrator's Report

- Salem Haven 85 K W – generator being held for the Town of Atkinson
- Waste Management. RFP, gathering data
- SBA Towers Platforms completed; Engineer sign off complete. T-Mobile Application in, fees paid, moving forward. Insurance waiver in for Industrial Communications & Electronics Inc.
- East Road Rec Area; siding and fencing completed
- NHLGC inspected the PD Air Quality. Armstrong hired to perform cleaning of Duct work. Polar air to investigate replacing duct work, Heating Solutions Inspected Duct work Friday the 27th Two Bids in Polar: \$8,200 Affordable \$8,700 - \$11,500.
- HW Safety E-911 recommendations
- Assessing memo summary; there were 360 veterans total; 4 or more removed, which made up the \$2,000 to be paid towards the re-val by Rod Wood. These particular veterans's did not submit their 5 year recertification, verifying residency. What is the Boards pleasure in these cases?
- ACO Vehicle, spoke with ACO, explained there needs to be some internal rules of use generated by his department. ACO in Midwest fighting fires
- Code Enforcement notice of violation letter being fashioned for BOS review.
- BayRing at Town Hall on June 2, 2011 @ 8:30am addressing complaints

Mary Buehrer (mary@bayring.com) will be sending in a report detailing issues and remedies delivered. Problem logs distributed to track continuing issues with the phone service. Weekly summaries to follow. Steve bond: Since we are now capturing all the voice traffic it would be very helpful to have the time as well as date of issues. We are going to have a ton of data to go through to find issues. In addition, if we get a copy of the log daily we would be able to more quickly identify issues. The amount of data we are capturing is very large and I am concerned we may not be able to keep a complete week worth of data to check issues that are only reported weekly.

I realize this is a pain but it will help us get these issues resolved more quickly.

- Engineer names for Millstream Bridge e-mailed and hard copies available. Contacted Sumner Millstream
- BS on vacation until 23rd, SL on vacation until 27th, PS Out of State 23-28th, RJ on vaction from 17-21st.