

*Town of Atkinson
Board of Selectmen
Meeting Minutes
January 16, 2012*

W. Friel opened the Regular Meeting of Monday, January 16, 2012 at 7:32pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Members Present:
F. Childs, Jr
W. Friel, Chairman
C. Schuster

Others Present:
P. Caggiano, Sgt., Police Department
B. Innes, Town Administrator

Approval of Minutes:

12/19/11 – Regular Minutes

F. Childs made a motion to approve the minutes from Regular Meeting 12/19/11 as submitted. Second: C. Schuster. 3/0/0.

1/2/12 – Workshop

W. Friel made a motion to approve the minutes from workshop 1/2/12 as submitted. Second: C. Schuster. 2/0/1. F. Childs abstained from the motion.

1/3/12 – Regular Meeting

F. Childs made a motion to approve the minutes from Regular Meeting 1/3/12 as submitted. Second: C. Schuster. 3/0/0.

1/9/12 – Regular Meeting

F. Childs made a motion to approve the minutes from Regular Meeting 1/9/12 as submitted. Second: C. Schuster. 3/0/0.

Appointment:

Full-Time Police Officer – Nathan Lions

Mr. Innes explained the Police Department has recently submitted a recommendation to the Board of Selectmen to hire Officer Nathan Lions as a full-time officer at the rate of pay of \$22.50 per hour with a start date of 1/17/12.

F. Childs made a motion to hire Officer Nathan Lions as a full-time officer at the rate of pay of \$22.00 per hour with a start date of 1/17/12. No Second – Motion denied.

Mr. Schuster explained he would like to bring Officer Nathan Lions in at the rate of pay recommended by the Police Department in the amount of \$22.50 per hour.

C. Schuster made a motion to hire Officer Nathan Lions as a full-time officer at the rate of pay of \$22.50 per hour with a start date of 1/17/12. Second: F. Childs. 3/0/0.

Old Business:

T. Boyajian – Year Round/Seasonal

Mr. Innes explained a letter from Attorney Kalman has been received recommending the Board of Selectmen to advise Mr. Boyajian to seek independent legal counsel. Mr. Innes will draft a formal letter to Mr. Boyajian from the Board of Selectmen.

Brushwood Drive Bond

Per Attorney Kalman Mr. Friel made the following motion:

W. Friel made a motion to that \$7,427.14 (as of 10/13/2010) plus interest be acknowledged as having been called pursuant to the terms of a Town of Atkinson Road Bond Agreement between Reddy Home Builders, Inc. and the Town of Atkinson regarding the completion of roadways in Jericho Estates and that as a result of the “call” the funds in the subject account, without further action, have become the sole property of and are available to the Town of Atkinson for the purpose of satisfying the conditions specified in the Road Bond Agreement. Second: F. Childs. 3/0/0.

Millstream Drive Bridge

Mr. Innes explained there have been no responses to the RFP. The only two options are to either not do anything or to conditionally accept the proposal from Busby Construction based on the warrant article.

F. Childs made a motion to conditionally accept the proposal submitted by Busby Construction based on the warrant article. Second: C. Schuster. 3/0/0.

New Business:

Complaints

Mr. Schuster explained he has recently taken several complaints from residents on certain issues. Mr. Schuster would like to formalize a complaint system in the Town. Mr. Innes explained he is meeting with LGC and will inquire whether or not there is a current system in place and if not he will design one.

Purchasing Procedure

Mr. Schuster would like to formalize a purchasing procedure to prevent unapproved purchases from happening. Mr. Friel said he and Mr. Bennett recently created a system – Mr. Innes will work on locating it.

5% Budget Cuts

Mr. Schuster explained there are several departments who did not reach the 5% cut in their budget. Mr. Schuster would like those department heads to send a response in writing as to why the goal was not achieved. Mr. Innes will send a notice out to those department heads.

Complaint to the Eagle Tribune

Mr. Schuster explained the Eagle Tribune has recently posted incorrect facts of the Town of Atkinson. Mr. Schuster will draft a formal complaint and hand off to Mr. Innes to submit to the Eagle Tribune. Mr. Schuster explained he would like the Eagle Tribune to get the proper facts and to not misrepresent the Town.

Future Agenda:

1/25/12 – Open candidates filing 8:30am – Town Clerk’s Regular Hours – SAU #55 – Regular Hours (8:30am – 4pm)

1/27/12 – Annual Report Bids due 12Noon

1/30/12 – Pose Warrant and Budget

2/3/12 – Close candidates’ filing period – 5pm Town Clerk’s office/SAU #55

2/4/12 – Deliberative session – 10am – Dyke Auditorium, Atkinson Academy

2/9/12 – TRSD Deliberative session – performing arts center – 7pm

3/13/12 – Town Meeting (voting) Atkinson Community Center – 7:30am – 8Pm

F. Childs made a motion to adjourn the Regular Meeting of January 16, 2012 at 7:49pm. Second: C. Schuster. 3/0/0.

Respectfully Submitted,
Amanda Lueders

William Friel, Chairman

Fred Childs, Jr

Craig Schuster