

*Town of Atkinson
Board of Selectmen
Meeting Minutes
January 23, 2012*

W. Friel made a motion to open an Open Meeting on Monday, January 23, 2012 at 7:11pm. Second: C. Schuster. 3/0/0.

F. Childs made a motion to open a Non-Public session on Monday, January 23, 2012 at 7:12pm under RSA 91-A:3 II. (b). Second: C. Schuster. Vote: F. Childs – yes, W. Friel – yes, C. Schuster - yes.

W. Friel opened a Public Hearing on Monday, January 23, 2012 at 7:45pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Members Present:

F. Childs, Jr
W. Friel, Chairman
C. Schuster

Others Present:

B. Clark, Chairman, Train Committee
B. Innes, Town Administrator

Non-money non-planning articles:

Mr. Innes read the following warrant articles out loud:

Article Number:	Title:
Article 2012-5	Authorization for Special Meeting on Defeat of Collective Bargaining Agreement
Article 2012-7	Disabled Exemption
Article 2012-8	Establish Capital Improvement Committee
Article 2012-12	Town Forest – Pettengill Parcel
Article 2012-13	Conservation Commission Membership
Article 2012-26	Repurpose the Cable Capital Reserve Fund
Article 2012-30	Heritage Commission (by petition)
Article 2012-31	Legal Expenses (by petition)
Article 2012-32	Meetings Posting (by petition)
Article 2012-33	Property Assessment Methods (by petition)
Article 2012-34	Elderly Affairs Program (by petition)

F. Childs made a motion to close the Public Hearing on Monday, January 23, 2011 at 7:52pm and to go into a Regular Meeting. Second: C. Schuster. 3/0/0.

Approval of Minutes:

1/16/12 – Regular Minutes

F. Childs made a motion to approve the minutes from Regular Meeting 1/16/12 as corrected. Second: C. Schuster. 3/0/0.

Appointment:

Part time Intelligence Research Specialist for PD

C. Schuster made a motion to appoint Juan Valerio as a part-time Intelligence Research Specialist, pay to come from the Police Department’s Part-time budget line (A/C #20101.110.02). Second: F. Childs. 3/0/0.

Appearances:

Robert Clark – Direction for the Rail Road Committee

Mr. Clark, Chairman of the Commuter Rail Investigatory Committee, appeared before the Board of Selectmen to request the Board to allow the committee to enlighten and educate residents by mailing a ten point list of reasons to oppose the layover yard. Mr. Clark confirmed with the Selectmen there has been no communication between the Towns of Plaistow and Atkinson yet pointed out that Plaistow is well on the move to establish a layover yard. Mr. Clark submitted a list of over 169 names of concerned Atkinson residents opposed to the site and went on to point out one particular resident, Audrey Peck, who has recently gathered over 100 names of Plaistow residents who not only oppose a layover yard, but question the need for a train station all together. Mr. Clark has also submitted a 20 page report outlining the project and the concerns of the Committee Members. Mr. Friel will speak to Town Counsel on the legalities of meeting the Rail Road Committee's request and will get back to the Committee next week.

Old Business:

Acceptance of Personnel Handbook

Topic moved for next week. Board did not receive the Handbook. Mr. Innes will ask Ms. Snicer to resend the Personnel Handbook electronically with a hard copy to Mr. Childs.

Close Transfer Station

F. Childs made a motion to close the transfer station from January 27th through March 15th. Second: W. Friel. 2/0/1. Mr. Schuster is against this motion.

Complaint Procedure

Mr. Innes has not started this project yet.

Purchasing Procedure

60% complete.

5% Budget Cuts

Mr. Innes needs more info from Sandra

Complaint Letter to the Eagle Tribune

Mr. Schuster has completed the complaint letter to the Eagle Tribune regarding incorrect facts printed about the Town of Atkinson even after Mr. Childs spoke to reporter C. Hogan. Mr. Innes will put on letterhead.

C. Schuster made a motion to issue a complaint letter to the Eagle Tribune concerning incorrect facts written up by Journalist C. Hogan even after Mr. Childs clarified things with her. Second: F. Childs. 3/0/0.

Cell Phone Policy

Mr. Innes explained there is a Cell Phone Policy within the IT policy. Mr. Innes went on to explain he will be adding to the policy a clause to prohibit the use of both personal and town-owned cell phones by Town Employees when driving on Town business.

New Business:

Release Malloy Properties Letter of Credit

F. Childs made a motion to authorize the Treasurer to release the balance of the November 2, 2009, Irrevocable Letter of Credit. Second: C. Schuster. 3/0/0.

Planning Board – Wording Update to Regulations

The Planning Board has submitted a memo to the Board of Selectmen asking they adopt the following amendments to the Water Supply and Sewage Disposal Regulations in order to bring it into line with current terminology:

Section 310 General Regulations: Replace the terms “New Hampshire Water Supply and Pollution Control Commission” and the abbreviations “NHWSPCD” and “WSPCD” with “New Hampshire Department of Environmental Services” or the abbreviation, “DES” in all subparagraphs of the Section, specifically: WS310:1, 310:2, 310:4, 310:5a, 310:6g, 310:7a and b, 310:8b.2, 310:9a.3.a, 310:9d.1 and 7

W. Friel made a motion to support the Planning Board and authorize changes as requested. Second: F. Childs. 3/0/0.

Approval to send warrant to town’s folk and cover letter from Selectmen

Mr. Innes explained he and Ms. Snicer are looking for approval to send out warrant articles in a pamphlet to residents. The cost will be \$1,300 which should be mailed out the week before the Deliberative Session. The Board did not agree to use an outside vendor for \$1,300 was the costly way to go.

F. Childs made a motion to print 200 books in-house and make available for residents to pick up at the Library, Community Center, and the Town Hall. The book should also be posted on the website as well as advertised on channel 20. Second: C. Schuster. 3/0/0.

Future Agenda:

1/25/12 – Open candidates filing 8:30am – Town Clerk’s Regular Hours – SAU #55 – Regular Hours (8:30am – 4pm)

1/27/12 – Annual Report Bids due 12Noon

1/30/12 – Pose Warrant and Budget

2/3/12 – Close candidates’ filing period – 5pm Town Clerk’s office/SAU #55

2/4/12 – Deliberative session – 10am – Dyke Auditorium, Atkinson Academy

2/9/12 – TRSD Deliberative session – performing arts center – 7pm

3/13/12 – Town Meeting (voting) Atkinson Community Center – 7am – 8Pm

F. Childs made a motion to adjourn the Regular Meeting of January 23, 2012 at 8:23pm. Second: C. Schuster. 3/0/0.

Respectfully Submitted,
Amanda Lueders

William Friel, Chairman

Fred Childs, Jr

Craig Schuster