

*Town of Atkinson
Board of Selectmen
Meeting Minutes
May 14, 2012*

F. Childs opened the Regular Meeting of Monday, May 14, 2012 at 7:31pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Members Present:

T. Barbera
F. Childs, Jr., Chairman
W. Friel

Others Present:

B. Innes, Town Administrator
M. Murphy, Atkinson Fire Chief

Approval of Minutes:

5/7/12 – Regular Meeting

F. Childs noted that the third motion on page 1 ought to read "...Mr. Stewart and Mr. Dugdale for six months...":

T. Barbera made a motion to approve the minutes from Regular Meeting 5/7/12 as amended. Second: F. Childs. 2/0/1. Mr. Friel abstained from the motion.

Appointments:

Cable Advisory Board – 1 Year – Philip V. Consentino

T. Barbera made a motion to appoint Phil Consentino to the Cable Advisory Board for a term of 1 year expiring April, 2013. Second: W. Friel. 3/0/0.

Scenic Byway Committee – 1 Year – Edward A. Stewart

T. Barbera made a motion to appoint Edward Stewart to the Scenic Byway Committee for a term of 1 year expiring April, 2013. Second: W. Friel. 3/0/0.

Withdrawals – Victoria Czaia – Cable Advisory Board

W. Friel made a motion to accept the withdrawal from Victoria Czaia from the Cable Advisory Board. Second: W. Friel. 3/0/0.

Assessing:

Veterans Tax Credit – Map/Lot 000019-000006-000012

T. Barbera made a motion to accept a Veterans Tax Credit on Map/Lot 000019-000006-000012, 5 Fernwood Way. Second: W. Friel. 3/0/0.

Old Business:

Police Department Standard Operating Procedure (SOP) Document – Status

No Updates.

Letter to Mr. Morin re: Involuntarily Merged Lots – Status

Mr. Friel will meet with Mr. Kalman to pick up the letter.

Job Description Discussion & Approve Job Descriptions

Mr. Innes presented a complete list of town jobs with the status of revised job description completion. Mr. Childs agreed to approve the job descriptions as they become revised rather than holding a workshop. Mr. Innes explained the following job descriptions have been revised and are ready for approval from the Board of Selectmen:

- Senior Program Coordinator & Recreation Director
- Sun-n-Fun Director
- Sun-n-Fun Assistant Director
- Sun-n-Fun Counselor/CIT
- Town Office Administrative Assistant

T. Barbera made a motion to accept the revised job descriptions as presented for the Senior Program Coordinator & Recreation Director, Sun-n-Fun Director, Sun-n-Fun Assistant Director, Sun-n-Fun Counselor/CIT, and Town Office Administrative Assistant. Second: W. Friel. 3/0/0.

New Business:

Numbering of Lots

Mr. Innes began the discussion on the numbering of lots by stating the recommendation is to identify Map/Lot 14-86-0 as 2 Coventry Road. Mr. Barbera expressed a strong interest in having a discussion around the original plan to number lots because he feels the current standard is not being adhered to and believes there could be a much easier system developed. Mr. Friel explained he is not interested in going back and revisiting this issue due to the amount of time that has already been put into this project and believes the current system protects the liability of the town. Chief Murphy also appeared before the Board of Selectmen to join the discussion and stated he believes the current process set up will steer the town in the wrong direction because it will affect the entire town unnecessarily. Mr. Childs did not want to vote to change the current process put in place but does not have a problem with looking further into it. Mr. Barbera stated the original vote was to re-number Coventry Road, Washington Road, East Road, and Hemlock Heights. Mr. Innes will schedule a workshop with the Board of Selectmen and Mike Kelleher from E911 to begin the implementation planning process.

Award Kimball House Paint Project

Mr. Innes explained the following bid has been received for the Kimball House Paint Project. The recommendation is to award the bid to Odds & Ends Painting Service who also come highly regarded the Town of Hampstead and by Allan Phair.

Company	Contact	Bid	Unit cost for repairs	Warranty
Odds & Ends Painting Service 11 Grove Drive Hampstead, NH 03841	Jeff Ares – Owner Work – 603-329-4921 Cell – 603-339-0795	\$10,840 Includes painting house, trim, windows, soffits, replacing broken glass, etc \$600 (includes porch railings, decking and woodwork Total \$11,440	Cost for materials including wood, glass, etc.	1 year labor

T. Barbera made a motion to award the Kimball House Paint Project to Odds & Ends Painting Service in the amount of \$11,440 where \$10,840 shall be paid out of the warrant article and \$600 shall come out of the maintenance budget line. Second: W. Friel. 3/0/0.

Additions to the Web Site – Videos and Twitter

Mr. Innes began by explaining there have been videos added to the website to give residents the capability to view many town meetings at any time. Mr. Barbera also explained Wendy Barker has done a tremendous amount of work, for free, for the town and has recently added Twitter to the town website. Residents who subscribe to Twitter may have the capability of getting news feeds from the town to their Twitter account. The news feeds will be a one-way feed. Residents can also submit their email addresses as another avenue to receive town news. Mr. Innes explained he would also like to eventually create a reverse 911 system. The Selectmen thanked Ms. Barker for all her help.

Pest Control

Mr. Innes explained he has heard from the Municipal Pest Management Services who will be beginning their mosquito control activities on or about May 17th.

Announcements:

Trash Pickup Reminder

Mr. Childs reminded residents who have always had trash pickup on Fridays that their new trash pickup day will be on Tuesdays effective immediately.

Shim and Overlay on Meditation Lane

Mr. Innes announced there has been Shim and Overlay work done on Meditation Lane. Money came from the Maintenance budget line.

Future Agenda:

Information – Recreation Commission has Red Sox baseball tickets - \$65/person

Thursday, July 19th at 7:10pm – Chicago white Sox

Monday, August 6 at 7:10pm – Texas Rangers

Tuesday, August 21 at 7:10pm – Los Angeles Angles

5/17/12 – A representative from Congressman Frank Guinta will hold public office hours in Plaistow at the

Plaistow Town Hall on Thursday, May 17 at 11:00am

5/19/12 – Town Wide Yard Sale Sponsored by the Atkinson Women’s Civic Association

5/28/12 – Memorial Day Parade 10am line up and 10:30am parade starts at Town Hall

6/1/12 – Please Get Your Dog Licensed

9/21/2102 – 9/25/2012 – 5-day Washington, DC and Gettysburg Trip

T. Barbera made a motion to adjourn the Regular Meeting of May 14, 2012 at 8:22pm. Second: W. Friel. 3/0/0.

Respectfully Submitted,
Amanda Lueders

Fred Childs, Jr, Chairman

William Friel

Todd Barbera