

*Town of Atkinson
Board of Selectmen
Regular Meeting
Monday July 2, 2012*

Open Meeting

Chairman F. Childs opened the Workshop of the Regular Meeting of the Atkinson Board of Selectmen at 6:40 PM on Monday, July 2, 2012.

Members Present:

T. Barbera (arr. 7 PM)
F. Childs, Jr, Chairman
W. Friel

Others Present:

Sgt P. Caggiano, Police Department
Chief P. Consentino, Police Department
B. Snicer, Administrative Assistant
J. Valvanis, 4 Indian Ridge Road
S. Wilson, Police Candidate

Discussion:

LGC

W. Friel asked to have an appointment set up with Town Administrator B. Innes at the office of A. Cohen to discuss the Town's Property Liability coverage.

Kimball House Repairs

B. Snicer noted that a Final Invoice was submitted by J. Ares, Odds & Ends Painting Services, for repairs to the Kimball House, in the amount of \$2,450.00. She noted that the windows have not yet been completed, but recommended that the check be cut and held, pending completion of the work. The balance in Article #2010-26 for these repairs is \$3,409.02.

F. Childs made the motion to approve cutting a check to Odds & Ends Painting Services in the amount of \$2,450.00, and holding the check pending completion of the work. Second: W. Friel. Vote: 2/0/0.

Police Station Roof

B. Snicer presented an invoice from Skyline Roofing, Inc. in the amount of \$18,100.00, for repairs to the roof at the Police Station. The work has been completed as specified, and there has been no evidence of leaks, inside or outside. This work is part of Article #2012-22, Police Station Repairs.

W. Friel made the motion to approve the payment of \$18,100.00 to Skyline Roofing, pending receipt of the warranty papers. Second: F. Childs. Vote: 2/0/0.

Inspection Complaint

As a result of a complaint, the Selectmen asked that the Inspectors attend the workshop prior to their next meeting on July 16, to discuss inspection procedures.

Recess

F. Childs made a motion to recess the Regular Meeting at 6:55 PM until 7:30 PM. Second: W. Friel. Vote: 2/0/0.

F. Childs re-opened the Regular Meeting of Monday, July 2, 2012 at 7:30pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Approvals:

6/18/12 – Regular Meeting Minutes

T. Barbera made a motion to approve the minutes from Regular Meeting 6/18/12 as presented. Second: W. Friel. 3/0/0.

6/25/12 – Special Meeting Minutes

T. Barbera made a motion to approve the minutes from Special Meeting 6/25/12 as presented. Second: F. Childs. 2/0/1.

6/27/12 – Accounts Payable Manifest - \$1,248,095.73

T. Barbera made a motion to approve the Accounts Payable Manifest dated 6/27/12 in the amount of \$1,248,095.73. Second: W. Friel. 3/0/0.

7/3/12 – Payroll Manifest - \$26,160.62

T. Barbera made a motion to approve the Payroll Manifest dated 7/3/12 in the amount of \$26,160.62. Second: W. Friel. 3/0/0.

Announcement:

Change in trash pick-up schedule for the week of July 2 only:

Mr. Childs announced the following changes in the trash pick-up schedule for the week of July 2nd.

- Tuesday will be on Tuesday
- Wednesday will be on Thursday
- Thursday will be on Friday

Assessing:

Administrative Abatement – Map 17 Lot 54 \$2,763.00

T. Barbera made a motion to approve an administrative abatement on Map 17, Lot 54 in the amount of \$2,763.00. Second: W. Friel. 3/0/0.

Departments:

Hire Sixth Full-Time Police Officer per Article #2012-24 – Sean Wilson

Chief Consentino and Sergeant Caggiano appeared before the Board of Selectmen to obtain approval to hire candidate Sean Wilson, as the sixth full-time police officer per warrant article #2012-24. Mr. Wilson was also present and was introduced as a highly recommended candidate for the position based on his extensive resume and background check. The Chief and Sgt. Caggiano went on to explain that upon hire, Mr. Wilson will receive \$20.00 per hour and attend a 14-week training class at the police academy. The police academy will cost the town around \$11,000 and begins September, 2012. Mr. Wilson would be hired beginning July, 2012 and receive training from the Atkinson Police Department until the Police Academy begins in September. Upon completion of the police academy, Mr. Wilson will receive \$.50

more per hour, then another increase of \$.50 per hour 6 months after graduation from the academy. Mr. Wilson will also be required to sign a 3-year contract with the town and if he should terminate his position within those 3 years, he will be required to pay the balance of his contract on a prorated basis. Sgt. Caggiano also explained he will be overseeing Mr. Wilson's progress during his attendance at the police academy and will assist Mr. Wilson should he have any problems in school. Mr. Wilson stated he has zero concerns with passing the police academy.

W. Friel made a motion to hire Sean Wilson as the 6th full-time police officer for the Town of Atkinson at the rate of pay of \$20.00 per hour with an increase of \$.50 per hour upon graduation from the police academy and another increase of \$.50 per hour 6 months after graduation. Second: T. Barbera. 2/1/0. F. Childs is against this motion because he doesn't want to risk hiring an uncertified officer and spend the town's money to send the him to the police academy when the police department really is not desperate for another full-time officer.

Speed Bumps

The Board of Selectmen asked Chief Consentino about the speed bumps on Chase Island and how they are affecting emergency responses. The Chief expressed concern about the speed bumps affecting emergency response time. Chief Murphy is scheduled to appear before the Board of Selectmen at the next meeting to address this issue. Ms. Snicer will also invite the Road Agent to be part of the discussion.

Appointment:

Scenic Byway Committee – Linda Fredrickson

T. Barbera made a motion to appoint Linda Frederickson to the Scenic Byway Committee, such term to expire April, 2013. Second: W. Friel. 3/0/0.

Announcement

Patriot Front Porch Sing Along

Mr. Childs announced there will be a Patriot-Front-Porch-Sing-Along on July 4th at 7pm on the front lawn of Pentucket Baptist Church. The sing-along will begin at 7pm followed by a free ice-cream social at 8pm, then there will be fireworks, weather permitting, at 9pm.

Old Business:

Police Department Standard Operating Procedure (SOP) Document – Status

Mr. Friel explained the document is still being tweaked and will send to Mr. Innes upon completion.

New Business:

Sidewalk Proposals

Ms. Snicer presented the following proposals to the Board of Selectmen:

Company	Contact	Base Bid	Add	Deduct	Comments
Concrete Work	Ron Mills	\$20,040	\$1,800		Remove curb, pour concrete sidewalks with parking lot side 12" deep
Fisette Excavation	Jim Fisette	\$18,625	\$2,890 \$10,500		Pour new concrete curb Remove existing, Hottop 2-inch binder & 2-inch finish pavement
GMI Asphalt, LLC	Ron Vaillancour	\$15,575	\$1,450		Reset remaining vertical

				\$2,800 \$3,200	granite curb & mortar joints Use 4,000 psi concrete Asphalt @ 3.0 in compacted instead of 4.0 concrete in back
				\$10,548	Supply & install street print stamping on asphalt
Horne Construction Co.	Don Provost	\$14,120	\$400		Performance Bond

Mr. Innes will review these bids with the Board of Selectmen at the next meeting.

Updates:

Police Department Roof

Mr. Weymouth has inspected the roof of the Police Station and there are no leaks inside or out.

Kimball House Painting

Windows are incomplete. The Historical society has asked if they can replace all of the front steps. Ms. Snicer has received a quote from the current contractor in the amount of \$250. Ms. Snicer will find out exactly what will be done for that amount of money.

W. Friel made a motion to spend \$250.00 on repairing the front steps of the Kimball House which should include the repair of the trends and risers, if the stringers are all right. Second: T. Barbera. 3/0/0.

Appearances:

John Valvanis, Atkinson Resident

Mr. Valvanis appeared before the Board of Selectmen to inquire about the Town's participation in the Regional Planning Board. Mr. Barbera explained he was under the impression if the Town decided to participate, there would be nothing binding and it may be a good opportunity for the Town of Atkinson to be heard. Ms. Snicer will follow up with Ms. Killam on the Town's involvement and get back to Mr. Valvanis.

Future Agenda:

- 7/4/12 – Independence Day Town Offices Closed
- 7/24/12 – J. Shaheen's Rep Selectmen's Office 1pm to 3pm
- 8/21/12 – Tickets for Red Sox vs. LA Angels Available
- 9/21/2012 to 9/25/2012 – 5-day Washington, DC and Gettysburg Trip

W. Friel made a motion to adjourn the Regular Meeting of July 2, 2012 at 8:17pm. Second: T. Barbera. 3/0/0.

Respectfully Submitted,
Amanda Lueders

Fred Childs, Jr, Chairman

William Friel

Todd Barbera