

*Town of Atkinson
Board of Selectmen
Meeting Minutes
September 10, 2012*

F. Childs opened the Regular Meeting of Monday, September 10, 2012 at 7:30pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Members Present:

T. Barbera

F. Childs, Jr, Chairman

W. Friel

Others Present:

K. Bluemel, 29 Hemlock Shore Drive

L. Bluemel, 29 Hemlock Shore Drive

B. Innes, Town Administrator

Approvals:

Non-Public Meeting Minutes – 8/27/12

T. Barbera made a motion to approve the minutes from Non-Public Meeting 8/27/12 as presented. Second: W. Friel. 3/0/0.

Regular Meeting Minutes – 8/27/12

T. Barbera made a motion to approve the minutes from Regular Meeting 8/27/12 as amended. Second: W. Friel. 3/0/0.

Accounts Payable Manifest for 8/29/12 - \$29,040.41

W. Friel made a motion to approve the 8/29/12 Accounts Payable Manifest in the amount of \$29,040.41. Second: T. Barbera. 3/0/0.

Accounts Payable Manifest for 9/6/12 - \$32,805.36

W. Friel made a motion to approve the 9/6/12 Accounts Payable Manifest 9/6/12 in the amount of \$32,805.36. Second: T. Barbera. 3/0/0.

Payroll Manifest for 9/4/12 - \$14,922.22

W. Friel made a motion to approve the minutes from Payable Manifest 9/6/12 in the amount of \$14,922.22. Second: T. Barbera. 3/0/0.

Payroll Manifest for 9/11/12 - \$24,358.82

W. Friel made a motion to approve the minutes from Payable Manifest 9/11/12 in the amount of \$24,358.82. Second: T. Barbera. 3/0/0.

Appointment:

Technology Committee – Philip Green, term to end April 2014

T. Barbera made a motion to appoint Philip Green to the Technology Committee with a term to end April 2013. Second: W. Friel. 3/0/0.

Old Business:

Work on 25 Maple Avenue

Mr. Innes explained he has not heard from Mr. Stewart as to whether or not he started the work yet.

New Business:

Record Duplication Policy/Form Update Approval

Mr. Innes presented an updated Record Duplication Policy/Form to the Board of Selectmen for approval.

W. Friel made a motion to accept the updated Record Duplication Policy/Form as submitted. Second: T. Barbera. 3/0/0.

Job Description Approval

Mr. Innes presented the following job descriptions to the Board of Selectmen for approval:

- Town Accountant
- Animal Control Officer
- ACTV Peg Access Studio Coordinator
- Recycling Center Custodian

W. Friel made a motion to accept the four job descriptions presented along with the changes Mr. Barbera made to the PE Access Studio Coordinator job description. Second: T. Barbera. 3/0/0.

Comcast/xfinity Removing WGBH TV – Channel 2 Boston

Mr. Innes announced Comcast is removing WGBH TV, Channel 2 Boston from its NH lineup.

Appearances:

Lacey Bluemel, 29 Hemlock Shore Drive – Year Round Status

Ms. Bluemel appeared before the Board of Selectmen regarding the status of her home at 29 Hemlock Shore Drive. Ms. Karen Bluemel applied for abatement with the Town in 2007 to obtain a seasonal status on her home. She claims her home meets the criteria required for year round status, including maintaining her septic system on a regular basis, since she purchased the home in 1998. She also claims that the home was inadvertently listed as a seasonal on the application for abatement, stating the request for seasonal status was done in error and on bad advice from a friend. She recently received a letter from the Town stating she will be required to vacate the property within 60 days because the Town does not consider her home “year round.” In order to rectify the situation, the Board of Selectmen instructed Ms. Bluemel to fill out an application to appear before the Zoning Board of Adjustment for a special exception to convert to year round classification. In the meantime, the order to vacate the property within 60 days will be put on hold until Ms. Bluemel can straighten the situation out with the Zoning Board.

Future Agenda:

9/13/12 – Timberlane Regional School District – Annual Facility Tours 9/18 – Atkinson Academy – 9/27 – Sandown and Danville

9/15/12 – Trip to Foxwoods – seats are still available - \$20.00 for Atkinson Residents - \$25.00 for non-residents

9/28/12 – Senior Pizza Party Community Center Noon to 2PM

9/29/12 – Police Department Drug Kickback – 10 – 2 – Police Department

10/27/12 – Hazardous Waste Collection 9:00 – Noon @ 178 Main Street in Kingston

Announcements:

Timberlane Regional School District – Annual Facility Tours

- 9/13/12 – Timberlane Middle School
- 9/18/12 – Atkinson Academy
- 9/27/12 – Sandown, Danville, and Plaistow

Trip to Foxwoods –9/15/12

Seats are still available - \$20.00 for Atkinson Residents - \$25.00 for non-residents

Mr. Barbera made a motion to adjourn the Regular Meeting of September 10, 2012 at 8:55pm. Second: W. Friel. 3/0/0.

Respectfully Submitted,
Amanda Lueders

Fred Childs, Jr, Chairman

William Friel

Todd Barbera