

*Town of Atkinson
Board of Selectmen
BOS Workshop Meeting Minutes
September 17, 2012*

F. Childs opened the Selectmen's Workshop of Monday September 17, 2012 at 6:30 pm in the Atkinson Town Hall.

Members Present:

F. Childs
B. Friel
T. Barbera

Others Present:

B. Innes, Town Administrator

Discussion: Budget for salary increases for 2013

A budget salary analysis was presented by Mr. Innes and various aspects were discussed by the Board. This was an informational discussion and no action was taken on this matter.

Discussion: Non-Standard Addressing

Mr. Innes stated that the Highway Safety Committee/E-911 Commission met during the previous week and had recommendations on three properties in Town. A brief discussion about the E-911 portion of the meeting ensued. The three properties will be discussed and voted on during the Regular meeting.

Discussion: Code Enforcement Officer

Discussion centered on the need for the Town's code enforcement officer to be available during the winter and summer months. It was decided that the Town would advertise for a code enforcement officer that would be available on a part time basis year round.

Discussion: BoS Budget Meetings

Discussion centered on moving two of the Department Head budget presentations to the BoS to the 9/24 and 10/1 Regular BoS meetings. Mr. Innes will work to schedule the Highway Department and Planning/Zoning/Inspection budgets for the 9/24 and the Police Department/Elderly Affairs for 10/1.

Discussion: Town Hall Security

Discussion on security in the Town Clerk's and the Tax Collector's offices was discussed and new solutions entertained. Mr. Innes will discuss these potential solutions with both Office Department Heads.

Discussion: Extension of Natural Gas Lines within the Town.

Mr. Innes was tasked to look into the possibility of obtaining a federal grant for the purpose of extending natural gas lines to Town Buildings on Academy Ave. State grants are not available for this purpose.

**B. Friel made a motion to adjourn the Selectmen’s Workshop of September 10, 2012 at 7:05 pm.
Second: T. Barbera. 3/0/0**

Respectfully Submitted,
Bill Innes

Fred Childs, Chair

Bill Friel

Todd Barbera