

*Town of Atkinson  
Board of Selectmen  
Meeting Minutes  
October 15, 2012*

F. Childs opened the Regular Meeting of Monday, October 15, 2012 at 7:30pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

**Members Present:**

T. Barbera  
F. Childs, Jr, Chairman  
W. Friel

**Others Present:**

B. Snicer, Administrative Assistant  
E. Stewart, Road Agent

**Approvals:**

*Workshop Minutes – 10/1/12*

T. Barbera made a motion to approve the minutes from Workshop 10/1/12 as presented. Second: W. Friel. 3/0/0.

*Regular Meeting Minutes – 10/1/12*

T. Barbera made a motion to approve the minutes from Regular Meeting 10/1/12 as presented. Second: W. Friel. 3/0/0.

*Payroll Manifest for 10/9/12 - \$29,701.61*

W. Friel made a motion to approve the 10/9/12 Payroll Manifest in the amount of \$29,701.61. Second: T. Barbera. 3/0/0.

*Accounts Payable Manifest for 10/3/12 - \$16,494.24*

W. Friel made a motion to approve the 10/3/12 Accounts Payable Manifest in the amount of \$16,494.24. Second: T. Barbera. 3/0/0.

*Payroll Manifest for 10/16/12 - \$15,426.01*

W. Friel made a motion to approve the 10/16/12 Payroll Manifest in the amount of \$15,426.01. Second: T. Barbera. 3/0/0.

*Accounts Payable Manifest for 10/10/12 - \$63,858.18*

W. Friel made a motion to approve the 10/10/12 Accounts Payable Manifest in the amount of \$63,858.18. Second: T. Barbera. 3/0/0.

**Award Bids:**

*2013 Heating Oil and Propane*

Ms. Snicer presented the following Heating Oil and Propane bids to the Selectmen

<b>Vendor</b>	<b>Heating Oil – based on 4,500 gallons</b>	<b>Propane – based on 18,000 gallons</b>
Palmer Gas and Ermer Oil	\$3.499 per gallon  Burner maintenance = \$169 per building  Emergency Service = \$85 per hour	\$1.99 per gallon  Service = \$85 per our during the day and \$127.50 after hours
RC Nighelli, LLC	Not able to provide a fixed cost. Cost will be based on “Irving Revere Rack Cost” + \$.25 per gallon.  No cost for annual tune-ups  Emergency Service = \$85.00 during the day and \$135 after hours	No Propane Available

**T. Barbera made a motion to accept the Heating Oil and Propane bid from Palmer Gas and Ermer Oil in the amount of \$3.499 per gallon for heating oil and \$1.99 per gallon for propane along with a burner maintenance fee in the amount of \$169 and a service fee in the amount of \$85 per hour during the day and \$127.50 after hours. Second: W. Friel. 3/0/0.**

**Department Heads:**

*Highway Department – E. Stewart, Road Agent*

**Disturbing Drainage in Right-of-Way**

Mr. Stewart appeared before the Board of Selectmen to bring forth a long-standing issue concerning the driveway at 4 Hawthorne Drive. The resident has recently asked Petra Paving about having the driveway raised because of an excessive amount of water building up causes the water to turn into a sheet of ice in the winter. Petra Paving recommended cutting the shoulders and will do the work for an amount between \$500 and \$700. The resident believes this is a drainage issue and feels the town should be held responsible for the work. Mr. Stewart has the money in his budget to cover this work.

**W. Friel made a motion to authorize the Road Agent to hire Petra Paving to fix the issue on the driveway of 4 Hawthorne Drive in an amount ranging between \$500 - \$700. Second: T. Barbera. 3/0/0.**

**Driveway Permit – 49 Old Coach Road**

Mr. Friel asked Mr. Stewart about a driveway permit he recently declined on 49 Old Coach Road. Mr. Stewart explained he needs to be able to see both ends of the culvert pipe located under the driveway. Currently, the pipe is 10” on one end and 4” on the other. Petra Paving has agreed to fix the pipe and dig a trench on both sides of the driveway in the amount of \$750.00. The Board of Selectmen agreed the resident should be responsible for this money.

**Future Agenda:**

10/24/12 – Flu Shot Clinic @ Community Center 10AM to 2PM

10/27/12 – Hazardous Waste Collection 9:00 – Noon @ 178 Main Street in Kingston

10/31/12 – Trick or Treat 6PM to 8PM (No snow date yet)

11/14/12 – 1,4 Dioxane Meeting 7PM @ Community Center

**Mr. Barbera made a motion to adjourn the Regular Meeting of October 15, 2012 at 7:54pm. Second: W. Friel. 3/0/0.**

Respectfully Submitted,  
Amanda Lueders

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Fred Childs, Jr, Chairman

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William Friel

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Todd Barbera