

*Town of Atkinson  
Board of Selectmen  
Meeting Minutes  
November 12, 2012*

**F. Childs opened the Regular Meeting of Monday, November 12, 2012 at 8:10pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.**

**Members Present:**

T. Barbera  
F. Childs, Jr, Chairman  
W. Friel

**Others Present:**

B. Innes, Town Administrator

**Approvals:**

*Non-Public Meeting Minutes – 11/5/12*

**T. Barbera made a motion to approve the minutes from Non-Public Meeting 11/5/12 as presented. Second: W. Friel. 3/0/0**

*Workshop Meeting Minutes – 11/5/12*

**T. Barbera made a motion to approve the minutes from Workshop Meeting 11/5/12 as amended. Second: W. Friel. 3/0/0**

*Regular Meeting Minutes – 11/5/12*

**T. Barbera made a motion to approve the minutes from Regular Meeting 11/5/12 as presented. Second: W. Friel. 3/0/0**

*Payroll Manifest for 11/13/12 - \$16,385.11*

**W. Friel made a motion to approve the Payroll Manifest for 11/13/12 in the amount of \$16,385.11. Second: T. Barbera. 3/0/0**

*Accounts Payable Manifest for 11/17/12 - \$91,453.93*

**W. Friel made a motion to approve the Accounts Payable Manifest for 11/17/12 in the amount of \$91,453.93. Second: T. Barbera. 3/0/0**

**Budget Presentations:**

*Treasury*

Mr. Innes presented the following 2013 budgets to the Board of Selectmen:

<b>Group</b>	<b>2012 Budget</b>	<b>Proposed</b>	<b>Note</b>
Executive	\$145,396	\$150,368	Increase of 3.42%
Financial Administration	\$60,895	\$104,962	Increase of 72.37%
Legal Services	\$80,000	\$80,000	Level Funded
General Assistance	\$14,000	\$14,000	Level Funded
Health Agencies	\$39,244	\$37,389	Decrease of 4.73%
Long-Term Debt Services	\$64,388	\$58,969	Decrease of 8.42%
Long-Term Debt Principal	\$85,000	\$85,000	Level Funded

- Selectmen's salaries – up because they have not had a raise in a while
- Prof & Tech. services – up due to past spending
- Printing/town services – down don't use
- Telephone – seeing decrease in cost of phones
- Office supplies – went up due to spending amounts in past
- Education/conferences – planning 500
- Financial administration - Up due to salary increases – Fica Medicare
- Assessing - Up due to cost of assessor
- Bill will check on auditing
- Sad café has asked for 5000
- Rockingham community action – asked for 5,000 this year
- American red cross requested less
- Rockingham Nutrition has requested this

**T. Barbera made a motion to take the 2013 budgets presented by Mr. Innes under consideration. Second: W. Friel. 3/0/0**

### **Donation:**

***Kimball House – Storm Windows by Historical Society - \$2,080***

The Historical Society would like to donate \$2,084 to have 11 (eleven) storm windows installed at the Kimball House. This will complete this project.

**W. Friel made a motion to accept the donation from the Historical Society in the amount of \$2,084 to have 11 (eleven) storm windows installed at the Kimball House. Second: T. Barbera. 3/0/0**

### **Bids:**

***Server Room and Town Hall Rewiring***

Mr. Innes explained there will be new bids received within the next week which should allow for completion of the bid process within the next couple of weeks.

### **New Business:**

***Over-expenditure – Line Item 43122.890.01 – Tree Removal - \$1,000***

Mr. Innes presented Mr. Stewart's request to over-expend line item 43122.890.01 in the amount of \$1,000 for tree removal. There is enough room in Mr. Stewart's budget to cover this cost.

**T. Barbera made a motion to approve an over-expenditure on line item 43122.890.01 in the amount of \$1,000 for tree removal. Second: W. Friel. 3/0/0**

***Department Heads – save 5% of remaining budget***

**F. Childs made a motion to ask all Department Heads to save 5% of their remaining budget as of 11/12/12. Second: T. Barbera. 3/0/0**

### **Old Business:**

***Over-Expenditure Requests***

Mr. Innes presented multiple over-expenditure requests submitted by Elderly Affairs and the Police Department. The Board of Selectmen asked Mr. Innes to invite Chief Consentino and/or Sergeant Caggiano to appear before the Board to present and explain these requests.

***Dioxane Support Letter – US Senator Jean Shaheen***

Mr. Innes announced that US Senator Jean Shaheen recently wrote a support letter to the EPA urging them to support the Dioxane issue.

**Future Agenda:**

- 11/28/12 – Simon Thomson (K. Ayotte) – 11AM to 12 Noon Selectmen’s Office
- 11/28/12 – 1,4 Dioxane Information Session – 7PM Timberlane Performing Arts Center
- 12/12/12 – Area Selectmen’s Meeting 7PM 157 Main Street, Epping
- 1/4/13 – Recreation trip to the Celtics Game

**F. Childs made a motion to adjourn the Regular Meeting of November 12, 2012 at 8:45pm. Second: W. Friel. 3/0/0.**

Respectfully Submitted,  
Amanda Lueders

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Fred Childs, Jr, Chairman

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William Friel

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Todd Barbera