

*Town of Atkinson  
Board of Selectmen  
Meeting Minutes  
November 19, 2012*

**F. Childs opened the Regular Meeting of Monday, November 19, 2012 at 7:34pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.**

**Members Present:**

T. Barbera  
F. Childs, Jr, Chairman  
W. Friel

**Others Present:**

P. Consentino, Chief, Atkinson Police Department  
P. Caggiano, Sergeant, Atkinson Police Department  
K. Delfino, Member, Timberlane School Board  
B. Innes, Town Administrator  
M. Mascola, Member, Timberlane School Board  
E. Metzler, Superintendent of Schools

**Approvals:**

*Non-Public Meeting Minutes – 11/12/12*

**T. Barbera made a motion to approve the minutes from Non-Public Meeting 11/12/12 as presented. Second: W. Friel. 3/0/0**

*Regular Meeting Minutes – 11/12/12*

**T. Barbera made a motion to approve the minutes from Regular Meeting 11/12/12 as presented. Second: W. Friel. 3/0/0**

*Payroll Manifest for 11/20/12 - \$24,897.26*

**T. Barbera made a motion to approve the Payroll Manifest for 11/20/12 in the amount of \$24,897.26. Second: W. Friel. 3/0/0**

*Accounts Payable Manifest for 11/14/12 - \$18,804.95*

**T. Barbera made a motion to approve the Accounts Payable Manifest for 11/14/12 in the amount of \$18,804.95. Second: W. Friel. 3/0/0**

**Appearances:**

*Introduction – Dr. Metzler, Superintendent of Schools*

Ms. Delfino, Mr. Mascola, and Dr. Metzler appeared before the Board of Selectmen to introduce Dr. Earl F. Metzler, II as the new Superintendent of Schools. The group reviewed Dr. Metzler's background where he has served over 25 years in public education. The Timberlane School Board expects Dr. Metzler's leadership abilities and commitment to success to be a great asset to the school district. Dr. Metzler is currently working with the Board to put together a district action plan and has a goal for the Timberlane school district to move towards a peak performing school district. Dr. Metzler's top priority will be to get a collective bargaining agreement finalized with the teachers and will be looking at the advanced placement scores and NECAP scores and ways to improve the transition from high school. The budget is on its 5<sup>th</sup> version but seems to be level funded. The School Board will not be moving forward with a warrant article similar to the one that was submitted and rejected last year. There is some potential for restructuring. There is a slight decline in enrollment. The School Board is allowed to hold up to 2% in their budget as an allocated fund balance. Dr. Metzler also announced he has an open door policy and welcomes anyone with questions to stop by or give him a call. Moving forward, the School Board will meet with the Board of Selectmen on a quarterly basis to provide regular updates.

## Appointments:

*Zoning Board of Adjustment – David Farris, Term to End 12/1/15*

**T. Barbera made a motion to appoint David Farris as a regular member of the Zoning Board of Adjustment for a term to end 12/1/15. Second: W. Friel. 3/0/0**

## Bids:

*Server Room and Town Hall Rewiring*

Mr. Innes explained he expects to have input on cost this week and will bring before the Board next week for approval.

*East Road Access Bid*

Mr. Innes explained Galloway Trucking is being recommended for the East Road Access Bid in the amount of \$10,750.

**T. Barbera made a motion to award the East Road Parking and Driveway project to Galloway Trucking in the amount of \$10,750 which should come out of the warrant article funds. Second: W. Friel. 3/0/0**

## Old Business:

*Police Department Over-expenditure – Chief Consentino*

Chief Consentino and Sergeant Caggiano presented the following over-expenditure requests to the Board of Selectmen:

Line Number	Description	Amount	Reason	Notes
42101.110.01	Chiefs Salary	\$4,500.00	Pay rate approved by the BOS	This amount will be made up from other lines in the budget
42101.110.06	Sgt's Salary	\$7,680.00	Payroll Department was paying his over-time out of this line and not the over-time line	Take all of his over-time pay out of my over-time line
42101.110.08	Over-time Line	\$8,000.00	Sgt's pay was not taken out of this line, and I am short 3 of our 6 full-time officers	This amount will be made up from other lines
42101.230.00	NH Retirement	\$30,000.00	A budgeting mistake was made in calculating this amount. Over-time, out-side detail and training funds were not added into the fit officers retirement budget line	This will be an amount that I do not believe I can make up from other lines
421004.220.00	FICA	\$2,000.00	A budgeting mistake was made in calculating this line	I may be able to absorb this amount, but I am not sure
42104.225.00	MEDI	\$350.00	This is also an error in budgeting	This amount should be absorbed from other lines
42104.230.00	Retirement	\$350.00	This is also an error in the budgeting	I should be able to absorb from other lines
42106.230.00	Town Detail Retirement	\$650.00	This is also an error in the budgeting	I hope I can cover this amount from other lines

Selectmen approved these requests but would like to go back and fix the accounting and move all overtime into budget line 42101.110.08.

***Animal Control – Rabies Shots***

Mr. Innes explained that Animal Control has requested three shots for one person and a booster for another. There is enough money in the budget to pay for the shots. The cost will be \$1,600 for this year and \$1,600 to cover the shots for next year. Selectmen approved this request.

**Future Agenda:**

- 11/25/12 – Tree Lighting on Dow Common at 5pm
- 11/28/12 – Simon Thomson (K. Ayotte) – 11AM to 12 Noon Selectmen’s Office
- 11/28/12 – 1,4 Dioxane Information Session – 7PM 2 Performing Arts Center
- 12/12/12 – Area Selectmen’s Meeting 7PM 157 Main Street, Epping
- 1/4/12 – Recreation trip to the Celtics Game

**T. Barbera made a motion to adjourn the Regular Meeting of November 19, 2012 at 8:15pm. Second: W. Friel. 3/0/0.**

Respectfully Submitted,  
Amanda Lueders

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Fred Childs, Jr, Chairman

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William Friel

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Todd Barbera