

*Town of Atkinson  
Board of Selectmen  
Meeting Minutes  
December 3, 2012*

**Chairman F. Childs opened the Workshop of the Atkinson Board of Selectmen at 7:15 PM on Monday, December 3, 2012, in the Atkinson Town Hall.**

**T. Barbera made the motion to go into Non-Public Session under RDS 91-A:3 II. (b) Hiring of a Public Employee. Second: W. Friel. Vote: T. Barbera – yes, F. Childs – yes, W. Friel – yes.**

**F. Childs opened the Regular Meeting of Monday, December 3, 2012 at 7:30pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.**

**Members Present:**

T. Barbera  
F. Childs, Jr, Chairman  
W. Friel

**Others Present:**

P. Consentino, Police Chief, Atkinson Police Department  
J. George, Wireless Consultant  
B. Innes, Town Administrator  
M. Puyan, Convenient MC Urgent Care  
T. Stewart, Road Agent

**Appearances:**

***Ted Stewart – New Hire Jared Kohler***

Mr. Stewart appeared before the Board to request permission to hire Jared Kohler for the open Highway Laborer and Recycling Attendant positions at a rate of pay of \$10.50 per hour.

**W. Friel made a motion to authorize the Highway Department to hire Jared Kohler to fill the Highway Laborer and Recycling Attendant positions at the rate of pay of \$10.50 per hour. Second: T. Barbera. 3/0/0**

***Public Hearing RE: Emergency Lanes***

Chairman F. Childs opened the Public Hearing to consider designating the following as emergency lanes for plowing during the 2012-2013 winter:

- Boulder Cove Road Extension
- Chase Island Road
- High Hill Road
- Lippold Road
- Rocky Point Lane

Chairman F. Childs asked if there were any public questions or input. Hearing none, he closed the Public Hearing.

**W. Friel made a motion to approve the roads submitted as emergency lanes to be plowed during the 2012-2013 winter season. Second: T. Barbera. Vote: 3/0/0.**

## **Approvals:**

### *Workshop Meeting Minutes – 11/19/12*

**W. Friel made a motion to accept the Workshop Meeting Minutes of 11/19/12 as submitted. Second: T. Barbera. 3/0/0**

### *Regular Meeting Minutes – 11/19/12*

**W. Friel made a motion to accept the Regular Meeting Minutes of 11/19/12 as submitted. Second: T. Barbera. 3/0/0**

### *Non-Public Meeting Minutes – 11/26/12*

**W. Friel made a motion to accept the Non-Public Meeting Minutes of 11/26/12 as submitted. Second: T. Barbera. 3/0/0**

### *Regular Meeting Minutes – 11/26/12*

**W. Friel made a motion to accept the Regular Meeting Minutes of 11/26/12 as submitted. Second: T. Barbera. 3/0/0**

### *Payroll Manifest for 12/4/12 - \$25,516.00*

**W. Friel made a motion to approve the Payroll Manifest of 12/4/12 in the amount of \$25,516.00. Second: T. Barbera. 3/0/0**

### *Accounts Payable Manifest for 11/28/12 - \$2,050,872.12 (School \$ Country Taxes)*

**W. Friel made a motion to approve the Accounts Payable Manifest of 11/28/12 in the amount of \$2,050,872.12. Second: T. Barbera. 3/0/0**

## **Appearances:**

### *Chief Consentino – Updates*

Chief Consentino appeared before the Board of Selectmen to provide an update on some recent Police Department activity. The Chief will begin presenting this information to the Board on a regular basis. The Chief also warned residents of telephone scams recently reported. There have also been some recent break-ins and the Chief urges all residents to report any unusual activity. The recently-hired full-time Police Officer Sean E. Wilson will be graduating from the Police Academy very soon.

### *Introduction: Convenient MC Urgent Care – Max Puyanik*

Mr. Puyanik appeared before the Board of Selectmen to announce the newly opened Convenient MC Urgent Care Center located in Windham, NH, off of Exit 3 of Route 93 on the corner of 111 and 111a. Mr. Puyanik went on to explain the center is staffed by highly qualified doctors and nurses and will be accepting patients who present with non-emergent situations. The center will be open from 9am – 9pm every day and accepts all insurances including Medicare and Medicaid. The goal of the center is to provide high quality care at a low rate. The center will also be offering free sports physicals and free flu shots to local students.

### *Cell Tower – James George*

Mr. George appeared before the Board of Selectmen to ask for their approval to lease the area to the rear of the Fire Station Parcel for a Wireless Telecommunications Facility (Tower). Mr. George explained he was involved in 2006 – 2007 in the original Public Safety Tower Proposal and RFP for the same location with Lt. Baldwin and the original Atkinson Emergency Communications Committee. The proposed tower should be about 180 feet high which can hold up to 4 carriers. The tower would mainly benefit residents closer to the center of

Town, but another tower would need to be put up somewhere near the country club in order to service that area. The Tower Developer will cover all costs thus the Town will not incur any costs expect maybe to have an attorney review and discuss the lease. The Selectmen asked Mr. George to bring Mr. Innes information on Global Towers including a proposal and financial information.

**Bids:**

***Town Hall Front Entrance***

Mr. Innes presented the following bids for the Town Hall Front Entrance with a recommendation to award the bid to Hantzis Home Improvement in the amount of \$4,300. Mr. Innes explained he did not recommend the low bidder because there was missing information in their proposal. The Selectmen would like Mr. Innes to contact Antczak Building and request the missing information before making a final decision on which company to hire for this project.

Company	Contact	Bid
Hantzis Home Improvement	Nick Hantzis: 781-405-4319	\$4,300
Antczak Building	Nathan Antczak: 603-235-9779	\$2,950

***Family Mediation Carpet***

Mr. Innes presented the following bids for the Family Mediation Carpet with a recommendation to award the bid to Rugs, Rolls and More in the amount of \$664:

Company	Contact	Bid
Rugs, Rolls, and More	Claire McCoy – 603-382-7884	\$664
Ed’s Flooring America	Sam Locher – 603-382-3801	\$1,040.60

**T. Barbera made a motion to award the bid for the Family Mediation Carpet to Rugs, Rolls, and More in the amount of \$664. Second: F. Childs. 2/0/1. W. Friel recused himself from the motion.**

**New Business:**

***Effectiveness of Radio Transmission***

Mr. Innes explained the Fire Department and Police Department would like to revisit the radio transmission issues. Mr. Barbera recommended they start with the Communications Committee.

***Grievance from the Atkinson Police Union***

Mr. Innes announced the Atkinson Police Union has filed a grievance for working overtime during the holiday. The Arbitrator would like to meet with the Selectmen on April 30<sup>th</sup> or May 2<sup>nd</sup>. Mr. Innes will send these dates via email to the Selectmen to determine their availability.

***Warrant Article Carryover***

***2012 Cruiser***

Mr. Innes will get clarification from Department of Revenue Auditor Jeane Samms, regarding whether or not the remaining \$3,000 from Article #2012-23 New Cruiser, may be carried over to equip a new cruiser in 2013, since the 2012 cruiser was less expensive than first estimated and came fully equipped.

**T. Barbera made a motion that the following warrant articles in the following amounts be carried over from the 2012 budget to the 2013 budget as of this date, December 3, 2012. Second: W. Friel. 3/0/0**

<b>40.46111.650.00</b>	<b>Conservation – Care of Grounds</b> <b>Purpose: Matching funds to improve trails</b>	<b>\$1,240.03</b>
<b>40.49012.212.00</b>	<b>Town Hall Rewiring – Article #2012-27</b>	<b>\$8,100</b>
<b>40.49151.211.02</b>	<b>ACC Repairs – Article #2011-5</b>	<b>\$8,200</b>
<b>40.49151.210.01</b>	<b>East Road Rec. Area – Article #2010-2</b>	<b>\$11,609.41</b>
<b>40.49151.210.08</b>	<b>Cable/Tech Room – Article #2010-08</b>	<b>\$18,000</b>

***Over-expenditure – Highway Department***

Mr. Stewart submitted an over-expenditure request in the amount of \$7,500 to replace the well pump and line on budget code# 40.45202.890.00. Selectmen would like Mr. Innes to bring all the numbers involved with this budget line before approving this request.

***Over-expenditure – Fire Department***

Chief Murphy has submitted an over-expenditure request in the amount of \$14,000 on his uniform line. The Chief is in need of 15 more suits which will cost \$24,000. The Chief is able to turn \$10,000 back into the budget. Selectmen will take this request under consideration.

***RFP for Tanker***

Chief Murphy submitted a request to put out an RFP for the tanker. The grant is still pending.

**W. Friel made a motion to authorize Chief Murphy to move forward with the RFP for the tanker with the understanding we are not buying it – just looking for costs. Second: T. Barbera. 3/0/0**

***Inspectors – getting paid for inspections on town properties***

Mr. Innes explained Ms. Killam is looking to modify the current policy to allow for inspectors to be paid for inspections made on town properties. Topic will be revisited next week to allow for Mr. Barbera to learn more about the history on inspectors being paid for inspections.

***Town Clerk –Update***

Mr. Innes explained the Town Clerk has reported the Motor Vehicle revenues through November 30, 2012 are more than projected. The use of credit cards in the Town Clerk’s office is up and running and all credit cards including Visa are being accepted in the office.

***House Numbering Project***

Mr. Innes announced the House Numbering Project is complete. All inspections are done and there are 3-4 houses not in compliance. These addresses have been turned over to the Fire Department to pursue compliance.

**Future Agenda:**

- 12/12/12 – Area Selectmen’s Meeting 7PM 157 Main Street, Epping
- 12/15-16/2012 – Shoeboxes from Santa
- 1/4/12 – Recreation trip to the Celtics Game

**T. Barbera made a motion to adjourn the Regular Meeting of December 3, 2012 at 8:51pm. Second: W. Friel. 3/0/0.**

Respectfully Submitted,  
Amanda Lueders

---

Fred Childs, Jr, Chairman

---

William Friel

---

Todd Barbera