

*Town of Atkinson
Board of Selectmen
Meeting Minutes
March 25, 2013*

W. Friel opened the Regular Meeting of Monday, March 25, 2013 at 7:30pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Members Present:

W. Baldwin
T. Barbera
W. Friel, Chair

Others Present:

N. Fiset, Detective, Atkinson Police Department/Union Steward
B. Innes, Town Administrator
J. Padellaro, Business Agent, Teamsters Local 633

Announcement:

Welcome New Selectman – William Baldwin

Mr. Friel welcomed Mr. William Baldwin as a new Selectman. Mr. Friel went on to express gratitude for the past 12 years of service Mr. Childs gave as a Selectman for the Town of Atkinson.

Approvals:

Regular Meeting Minutes – 3/4/2013

T. Barbera made a motion to accept the Regular Meeting Minutes of 3/2/2013 as presented. Second: W. Friel. 2/0/1. W. Baldwin abstained from the motion.

Non-Public Meeting Minutes – 3/4/2013

T. Barbera made a motion to accept the Non-Public Meeting Minutes of 3/4/2013 as presented and sealed indefinitely with the note included in and regarding such. Second: W. Friel. Vote: W. Friel – yes, T. Barbera – yes, W. Baldwin – abstain.

Re-organization Meeting Minutes – 3/20/2013

T. Barbera made a motion to accept the Re-organization Meeting Minutes of 3/20/2013 as presented. Second: W. Friel. Vote: 3/0/0.

Payroll Manifest for 3/12/2013 - \$46,948.94

T. Barbera made a motion to approve the Payroll Manifest of 3/12/13 in the amount of \$46,948.94. Second: W. Baldwin. 3/0/0

Accounts Payable Manifest for 3/12/2013 - \$44,436.03

T. Barbera made a motion to approve the Accounts Payable Manifest of 3/12/13 in the amount of \$44,436.03. Second: W. Baldwin. 3/0/0

Payroll Manifest for 3/19/2013 - \$16,046.88

T. Barbera made a motion to approve the Payroll Manifest of 3/19/13 in the amount of \$16,046.88. Second: W. Baldwin. 3/0/0

Accounts Payable Manifest for 3/13/2013 - \$97,669.68

T. Barbera made a motion to approve the Accounts Payable Manifest of 3/13/13 in the amount of \$97,669.68. Second: W. Baldwin. 3/0/0

Payroll Manifest for 3/26/2013 - \$32,022.24

T. Barbera made a motion to approve the Payroll Manifest of 3/26/13 in the amount of \$32,022.24. Second: W. Baldwin. 3/0/0

Accounts Payable Manifest for 3/20/2013 - \$195,132.24

T. Barbera made a motion to approve the Accounts Payable Manifest of 3/20/13 in the amount of \$195,132.24. Second: W. Baldwin. 3/0/0

Assessing:

Abatement – Map/Lot 000007-000202-000000 (Utilities)

T. Barbera made a motion to deny the request for abatement on Map/Lot 000007-000202-000000 per the recommendation of the Assessor. Second: W. Baldwin. 3/0/0

Abatement – Map/Lot 000013-000002-000002 Right of Way)

T. Barbera made a motion to deny the request for abatement on Map/Lot 000013-000002-000000 per the recommendation of the Assessor. Second: W. Baldwin. 3/0/0

Veteran’s Tax Credit – Map/Lot 000017-000023-000024

T. Barbera made a motion to grant the request for a Veteran’s Tax Credit on Map/Lot 000017-000023-000024 per the recommendation of the Assessor. Second: W. Baldwin. 3/0/0

Appearances:

Police Department Union – Insurance – Postponed Until 3/25/13

Officer Fiset and Mr. Padellaro appeared before the Board of Selectmen to advance the idea of changing the Police Department’s current health plan from LGC to Northern New England Benefit Trust (NNEBT). This change offers a significant savings to the Town as well as better benefits to employees. The Union supports the change. There would be no negative impact to the Town. This health plan (NNEBT) could also be offered to other Town Employees outside of the Police Department. Rates will still need to be negotiated but will be capped at a certain percentage. The Selectmen agreed to move forward with negotiations on this contract. Officer Fiset and Mr. Padellaro will follow up with Mr. Innes.

Old Business:

No Old Business

New Business:

Maintenance Line Over-Expenditure – Police Department Septic System

Mr. Innes presented an over-expenditure request for the Police Department in the amount of \$2,650, budget line 41943.430.00 for septic system repairs. One of the pipes had collapsed and filled in with dirt, obstructing the flow of water, and repair work had to be done.

T. Barbera made a motion to approve the over-expenditure request on budget line 41943.430.00 in the amount of \$2,650 for work done on the Septic System at the Police Department. Second: W. Baldwin. 3/0/0

Maintenance Line Over-expenditure – Kimball House Basement

Mr. Innes presented an over-expenditure request for the Kimball House in the amount of \$1,889, budget line 41946-430 for basement repairs. The basement walls were deteriorating and joints need to be re-pointed.

T. Barbera made a motion to approve the over-expenditure request on budget line 41946-430 in the amount of \$1,889 for work done in the basement at the Kimball House. Second: W. Baldwin. 3/0/0

Kimball Library – personnel – Resignation and Hire

Mr. Innes presented a memo submitted by the Trustees of the Kimball Library informing the Selectmen of a recent resignation and a new hire. Judy Marden has resigned effective March 5, 2013. Gabriella Desmond has been hired at a rate of pay of \$8.50 per hour.

Police Department Grants

Mr. Innes informed the Selectmen of some federal funds Acting Chief Caggiano recently applied for and received. Two grants in the amount of \$8,500 for Highway Safety Project #315-13A-165 have been awarded to the Atkinson/Plaistow area. Mr. Baldwin described the project to consist of two different categories. The first category is Speed Enforcement where officers will spend extra time through the end of September focusing on speeding and will look at commuter hours in the morning and afternoon and educate the public on responsible driving and safety. The other category is for DWI patrols and will be more regulated in terms of times focusing on late evening into early morning.

Comcast Price Decrease

Mr. Innes announced Comcast will be decreasing their installation prices. Comcast will be sending notices to residents.

Mosquito Control Permits Granted

Mr. Innes announced the Town has received approval for mosquito control permits and will be using the same companies as last year, Municipal Pest Management, Inc. and Swamp, Inc..

Selectmen's Committee Assignments

Mr. Innes reviewed the Selectmen's Committee assignments for 2013 (copy attached).

Vehicle Reassignment

Mr. Barbera announced there will be a 1995 Marquis returning to the Police Department which will be reassigned to the Elderly Affairs Department effective immediately.

T. Barbera made a motion to reassign a 1995 Mercury Marquis from the Police Department to the Elderly Affairs Department. Second: W. Baldwin. 3/0/0

Vacancies

Mr. Innes reviewed the open Committee positions for 2013. Residents are encouraged to apply or sign up for an open position.

Bi-Weekly Selectmen's Meeting

Mr. Innes announced the Selectmen's Regular Meetings will continue on a bi-weekly basis effective immediately.

Future Agenda:

3/30 – Easter Egg Hunt – Woodlock Park 11AM

4/14 – Big Band Jazz Festival – Timberlane PAC

2012 Annual Reports are available at the Community Center, Library and Town Hall

W. Friel made a motion to enter into a Non-Public Session under RSA 91-A:3 II. Roll Call Vote: W. Baldwin: Yes, T. Barbera: Yes, W. Friel: Yes.

Respectfully Submitted,
Amanda Lueders

William Friel, Chairman

Todd Barbera

William Baldwin

Selectmen's Committee Assignments for 2013

Critical Issues and Items:

| | | |
|-----------------------|----------------|--------------|
| Policies & Procedures | Officer | Bill Baldwin |
| Welfare | Officer | Bill Friel |
| Right to Know | Officer | Todd Barbera |
| Street Numbering | Representative | Bill Baldwin |

Boards:

| | | |
|---------------------|------------|--------------|
| Budget | Ex-Officio | Bill Baldwin |
| Planning | Ex-Officio | Todd Barbera |
| Capital Improvement | Liaison | Bill Baldwin |
| Zoning | Liaison | Bill Baldwin |

Ad-Hoc Committees:

| | | |
|----------------------------|---------|--------------|
| Commuter Rail Committee | Liaison | Todd Barbera |
| Heritage Committee | Liaison | Bill Baldwin |
| Joint Loss Management Comm | Liaison | Bill Baldwin |

Departments:

| | | |
|---------------------------|---------|--------------|
| Building/Code Enforcement | Liaison | Todd Barbera |
| Cemetery | Liaison | Todd Barbera |
| Conservation | Liaison | Todd Barbera |
| Elderly Affairs | Liaison | Bill Friel |
| Energy Commission | Liaison | Bill Baldwin |
| Fire | Liaison | Bill Friel |
| Highway | Liaison | Todd Barbera |
| Library | Liaison | Bill Baldwin |
| Maintenance | Liaison | Bill Baldwin |
| Police | Liaison | Bill Friel |
| Recreation | Liaison | Bill Baldwin |
| Tax Collector | Liaison | Todd Barbera |
| Technology | Liaison | Todd Barbera |
| Town Clerk | Liaison | Bill Baldwin |

Other:

| | | |
|----------------------------|---------|--------------|
| Atkinson Academy | Liaison | Bill Friel |
| Family Mediation | Liaison | Todd Barbera |
| Historical Society | Liaison | Todd Barbera |
| Timberlane School District | Liaison | Bill Baldwin |