

*Town of Atkinson
Board of Selectmen
Meeting Minutes
July 8, 2013*

T. Barbera opened the Regular Meeting of Monday, July 8, 2013 at 7:30pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Members Present:

W. Baldwin
T. Barbera, Acting Chair
W. Friel

Others Present:

B. Innes, Town Administrator

Approvals:

Regular Meeting Minutes – 6/24/2013

W. Baldwin made a motion to accept the Regular Meeting Minutes of 6/24/2013 as submitted. Second: W. Friel. 3/0/0.

Non-Public Meeting Minutes – 6/24/2013

W. Baldwin made a motion to accept the Non-Public Meeting Minutes of 6/24/2013 as submitted. Second: W. Friel. 3/0/0.

Payroll Manifest for 7/2/13 - \$25,527.25

W. Baldwin made a motion to approve the Payroll Manifest of 7/2/13 in the amount of \$25,527.25. Second: W. Friel. 3/0/0.

Accounts Payable Manifest for 6/26/2013 - \$1,494,113.45

W. Baldwin made a motion to approve the Accounts Payable Manifest of 6/26/2013 in the amount of \$1,494,113.45. Second: W. Friel. 3/0/0.

Payroll Manifest for 7/7/13 - \$17,942.40

W. Baldwin made a motion to approve the Payroll Manifest of 7/7/13 in the amount of \$17,942.40. Second: W. Friel. 3/0/0.

Accounts Payable Manifest for 7/3/2013 - \$321,440.57

W. Baldwin made a motion to approve the Accounts Payable Manifest of 7/3/2013 in the amount of \$321,440.57. Second: W. Friel. 3/0/0.

Appointments:

Elderly Affairs Advisory Council

- Linda Jette – April 2016
- David Harrigan – April 2016
- Recreation Director - Permanent
- Robert Cote – April 2015
- Thomas Mealey – April 2014
- Eleanore Harrison – April 2014
- Alfreda Ferguson – Alternate – April 2014

W. Baldwin made a motion to appoint all the names listed above to the Elderly Affairs Advisory Committee. Second: W. Friel. 3/0/0.

Abatement:

Reconsideration of an Administrative Abatement

Mr. Innes presented a request for an Administrative Abatement on Map/Lot 000016-000004-000000 in the amount of \$87.91 to cover interest the Property Tax bill. Mr. Innes explained the town had the wrong zip code; therefore the resident did not receive the bill. The Tax Collector is not in support of this abatement.

W. Baldwin made a motion to grant an administrative abatement on Map/Lot 00016-000004-000000 in the amount of \$87.91. Second: W. Friel. 3/0/0.

Old Business:

Animal Control Discussion – Continuation

Postponed to a non-public meeting re: personnel

New Business:

Police Department Policy Approval

Postponed to next meeting

PD Job Description Approval

Postponed to next meeting

Budget Status Update and Over Expenditures

Mr. Innes reviewed the 2013 pending budget over-expenditures totaling an amount of \$13,481 and asked the Selectmen to approve each over-expenditure request. Selectmen would like to hold off on approving these over-expenditure requests until the money has actually been spent, with the exception of budget code: 40.41505.340.00 in the amount of \$175.00.

W. Baldwin made a motion to approve the over expenditure request for budget code 40.41505.340.00 (Bank Services) in the amount of \$175.00. Second: W. Friel. 3/0/0.

Community Center Update

Mr. Innes gave an update on the Community Center. The floor in the function room needs to be supported which will cost approximately \$45,000. The heating system also needs to be replaced. The total cost of these repairs will be in the amount of about \$89,300. Mr. Innes has created a letter to be sent to the New Hampshire Department of Revenue Administration (DRA) asking permission for the town to spend \$89,300 out of the undesignated tax fund. The letter was signed by the Selectmen and a majority of the Budget Committee. Mr. Innes will mail the letter in the morning.

Proposal from ENH

Mr. Innes presented a proposal to the Board of Selectmen from ENH Power out of Maine. The proposal gave a 24 month quote at a fixed rate in the amount of 0.7159 cents per kilowatt. The Selectmen instructed Mr. Innes to find out what the taxes are going to be before accepting the proposal.

Future Agenda:

7/25/13 – Trip to Red Sox Boston, Ma 4PM to 11:30PM

7/30/13 – Representative from Congresswoman Kuster's office in Town Hall from 2:00 – 4:00pm

7/31/13 – Senior Luncheon – Atkinson Country Club – 12 Noon to 2 PM

8/1/13 – Ice Cream Social and Summer Concert – Atkinson Town Hall 6PM

9/22 – 25/2013 – Autumn in Canada Quebec City leave from Community Center – PASSPORT REQUIRED

W. Baldwin made a motion to adjourn the Regular Meeting of July 8, 2013 at 8:07pm. Second: W. Friel. 3/0/0.

Respectfully Submitted,
Amanda Lueders

Todd Barbera, Acting Chairman

William Baldwin

William Friel