

*Town of Atkinson  
Board of Selectmen  
Meeting Minutes  
August 5, 2013*

W. Baldwin opened the Regular Meeting of Monday, August 5, 2013 at 7:30pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

**Members Present:**

W. Baldwin  
W. Friel

**Others Present:**

B. Innes, Town Administrator

**Approvals:**

*Regular Meeting Minutes – 7/22/2013*

W. Friel made a motion to accept the Regular Meeting Minutes of 7/22/2013 as submitted. Second: W. Baldwin. 2/0/0.

*Non-Public Meeting Minutes – 7/22/2013*

W. Friel made a motion to accept the Non-Public Meeting Minutes of 7/22/2013 as submitted. Second: W. Baldwin. 2/0/0.

*Payroll Manifest for 7/30/13 - \$50,898.19*

W. Friel made a motion to approve the Payroll Manifest of 7/30/13 in the amount of \$50,898.19. Second: W. Baldwin. 2/0/0.

*Accounts Payable Manifest for 7/24/2013 - \$563,736.27*

W. Friel made a motion to approve the Accounts Payable Manifest of 7/24/2013 in the amount of \$563,736.27. Second: W. Baldwin. 2/0/0.

*Payroll Manifest for 8/6/13 - \$22,230.43*

W. Friel made a motion to approve the Payroll Manifest of 8/6/13 in the amount of \$22,230.43. Second: W. Baldwin. 2/0/0.

*Accounts Payable Manifest for 8/1/13 - \$26,169.60*

W. Friel made a motion to approve the Accounts Payable Manifest of 8/1/13 in the amount of \$26,169.60. Second: W. Baldwin. 2/0/0.

**Old Business:**

*E-911 Discussion*

Topic postponed until next meeting.

**New Business:**

*Request for Temporary Housing During Construction*

Mr. Innes presented a request from residents of 17 Island Pond Road to place a trailer on their property to reside in, while gutting and refinishing their house for a period of 90 days.

**W. Friel made a motion to approve the request from the residents of 17 Island Pond Road to place a trailer on their property to reside in for the period of 90 days while gutting and refinishing their home. After 90 days, beginning on the 91<sup>st</sup> day, the resident shall be charged an amount of \$500.00 per day for every day the trailer remains on the property. Second: W. Baldwin. 2/0/0.**

***Mosquito Control Update***

Mr. Innes gave an update on some recent mosquito testing in the town of Atkinson. So far, no pools have tested positive for EEE or West Nile Virus.

***Budget Over-Expenditures***

Mr. Innes presented the following budget over expenditure requests to the Board of Selectmen for approval:

Department	Budget Code	Description	Amount	Reason
Tax Collector	40.41504.390.00	Professional and Technical Services	\$764	Estimated budget – tax liens – mortgage search services (budget = \$1,800)
Financing	40.41552.260.00	Workers Comp	\$7,852	Estimated budget – varies each year (budget = \$35,000)
Police Department	40.42104.230.00	Retirement	\$100	Training instructor budget only – won't affect category bottom line (budget = \$1033)
Inspections	40.42401.390.00	Prof & Tech Svs	\$25.00	Undetermined (budget = \$1)
Inspections	40.42401.625.00	Postage	\$25.00	More mailings than expected (Budget = \$25.00)
Highway	40.43122.890.00	Tree Removal	\$550.00	Required tree removal. Over-expenditure offset by sale of logs - \$ to general fund. (Budget = \$15,000)
Recreation	40.45201.610.00	Sun 'N' Fun Supplies	\$8.00	Needed supplies – no other expenditures against this line for remainder of year

**W. Friel made a motion to approve the requests for over-expenditures as presented by Mr. Innes on each item above. Second: W. Baldwin. 2/0/0.**

***Coyote Watch***

Mr. Innes announced there have been several coyotes spotted in town in a number of different places. An attack occurred recently near the country club on a small animal. Residents are encouraged to keep an eye on small children and animals. Coyotes are typically active between the hours of dusk through dawn.

**Future Agenda:**

- 8/10/13 – Lions Club Triathlon – Kings State Park
- 8/29/13 – Atkinson Road Race – 6:00PM @ Woodlock Park
- 9/22/2013 – Plaistow Commuter Rail Extension Listening Session – 7:00PM
- 9/22 – 25/2013 – Autumn in Canada Quebec City leave from Community Center – PASSPORT REQUIRED

**W. Baldwin made a motion to recess until the meeting scheduled on Tuesday, August 6, 2013 at 7:45pm. Second: W. Friel. 2/0/0.**

Respectfully Submitted,  
Amanda Lueders

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Todd Barbera, Acting Chairman

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William Baldwin

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William Friel