

*Town of Atkinson  
Board of Selectmen  
BOS Workshop Meeting Minutes  
Monday September 9, 2013*

**Todd Barbera opened the Selectmen's Workshop of Monday September 9, 2013 at 8:15 pm in the Atkinson Town Hall.**

**Members Present:**

W. Baldwin  
B. Friel  
T. Barbera, Chairman

**Others Present:**

B. Innes, Town Administrator  
T. Stewart

This Workshop was held to discuss the capitalization of the Highway Department and the transition of the Road Agent position from an elected to an appointed Road Agent position.

T. Stewart and B. Innes lead the presentation and discussion of the above topic. Mr. Innes reviewed a capitalization plan and related that saving over the current plan would equate to approximately \$21,000 annual savings in equipment, contract labor and other expenses.

Mr. Stewart explained that there were important non-financial benefits as well including increased quality and reliability of service to the Town, reduced risk to the Town should something happen to the Road Agent or his business and being in control of the capital equipment that the town depends on.

The Selectmen were in favor of capitalizing the Town's equipment and will determine how this will be done during the 2014 budget process.

Discussion also centered on moving to a full time Road Agent and a full time Assistant Road Agent. The Selectmen were also in favor of this proposal and will discuss further during the 2014 budget process.

The Selectmen took the question of transitioning the Road Agent position from elected to appointed under advisement.

Respectfully Submitted,  
Bill Innes

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Todd Barbera, Chairman

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William Friel

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William Baldwin