

*Town of Atkinson
Board of Selectmen
Meeting Minutes
October 7, 2013*

W. Friel opened the Regular Meeting of Monday, October 7, 2013 at 7:30pm in the Atkinson Town Hall and led all present in the Pledge of Allegiance.

Members Present:

W. Baldwin
W. Friel

Others Present:

R. Cavalear, Town Clerk
K. Friel – Cemetery Trustee
B. Innes, Town Administrator
D. Paquette, Director Elderly Affairs
T. Stewart, Road Agent
N. Yoshida-Travers, Community Center/Recreation

Approvals:

Regular Meeting Minutes – 9/23/2013

W. Baldwin made a motion to accept the Regular Meeting Minutes of 9/23/2013 as submitted. Second: W. Friel. 2/0/0.

New Business:

2014 Cemetery Budget Review – Kathleen Friel

Ms. Friel appeared before the Board of Selectmen to present the following 2014 Cemetery budget:

CEMETERIES						
Account No.	Description	Budget	Expended	Forecast	Proposed	Notes
41951.110.00	Wages	10,113	3,657	4,500	10,113	
41951.220.00	Fica	627	227	279	627	
41951.225.00	Medicare	147	53	65	147	
41951.320.00	Cemetery Deeds	300	87	87	300	
41951.390.00	Other Professional Services	15,000	2,100	3600	15,000	
41951.630.00	Minor Equipment	2,000	151	151	2,000	
41951.650.00	Care of Grounds	20,000	5,441	14,441	20,000	
41951.820.00	Mileage	100			100	
	Other/New					Ms. Friel would like to add a phone – Mr. Innes will figure out what the cost will be
	Totals	48,287	11,716	23,123	48,287	

Mr. Friel recused himself from any motion pertaining to this budget. The 2014 Cemetery budget will be taken under consideration by Mr. Baldwin and Mr. Barbera.

2014 Town Clerk Budget Review – Rose Cavalear

Ms. Cavalear appeared before the Board of Selectmen to present the following 2014 Town Clerk budget:

TOWN CLERK						
Account No.	Description	Budget	Expended	Forecast	Proposed	Notes
41401.110.00	Town Clerk Assistants	43,322	27,337	43,322	43,322	
41401.130.00	Town Clerk Salary	45,581	29,374	45,581	45,740	Up 2% per longevity
41401.210.00	Health Insurance	18,096	11,872	18,096	19,779	Project to be a 9.3% increase
41401.220.00	Fica	5,512	3,470	5,512	5,522	
41401.225.00	Medicare	1,289	812	1,289	1,291	
41401.230.00	Retirement	4,460	2,739	4,460	4,666	Went from 8.67% to 10%
41401.341.00	Telephone	1,200	746	1,172	1,279	Up due to contract
41401.355.00	Microfilm	125	125	125	125	
41401.390.00	Other Professional Services	2,610	2,223	2,483	500	Down due to Interware Service for online services doing direct deposit now
41401.430.00	Equipment Repairs	1	1	1	1	
41401.440.00	Service Contracts	216		216	234	Up per contract
41401.550.00	Printing & Binding	4,468	4,468	4,468	4,391	
41401.560.00	Dues/Subs/Memberships	195	45	195	195	
41401.620.00	Office Supplies	2,800	2,289	2,789	2,800	
41401.625.00	Postage	5,666	2,953	5,553	5,666	
41401.740.00	New Equipment	2,675	2,115	2,115	500	Down – last year needed file cabinet – don’t need as much this year
41401.820.00	Mileage	1,000	716	1,000	1,250	Up because last year line was over-expended to attend special trainings – this amount should cover mileage for this year
41401.850.00	Education/Conferences	661	661	661	786	Up because this is the last year for the Town Clerk Deputy to get certification
Totals		139,877	91,946	139,038	138,047	

W. Friel made a motion to preliminarily approve the Town Clerk budget as presented by Ms. Cavalear. Second: W. Baldwin. 2/0/0.

2014 Elderly Affairs Budget Review – Dave Paquette

Mr. Paquette appeared before the Board of Selectmen to present the following 2014 Elderly Affairs budget:

ELDERLY AFFAIRS						
Account No.	Description	Budget	Expended	Forecast	Proposed	Notes
42151.110.01	Elderly Affairs – Payroll	34731	25127	38950	44793	Appropriate amount after review of salaries over the past few years
42151.220.00	Fica	2153	1540	2415	2777	
42151.225.00	Medicare	504	360	565	650	
42151.341.00	Telephone				100	Added line – Mr. Innes will figure out the cost
42151.390.00	Other Prof Services				1500	New line – includes putting together mail outs and a professional brochure for marketing purposes
42151.620.00	Office Supplies				250	New line for office supplies
42151.625.00	Postage				100	New line for mail outs
42151.635.00	Vehicle Gas	6000	5774	9450	11880	Increase in number of rides – based on a 3.60 per gallon rate. Dept. uses about 275 gallons per month. Mr. Innes will look into obtaining a regular vendor for gas.
42151.650.00	Education/Conferences Other/New				100	Need a new car – Mr. Innes will put together the cost of leasing a car
	Totals	43388	32801	51380	62150	

W. Friel made a motion to preliminarily approve the Elderly Affairs budget as presented by Mr. Paquette with the understanding the phone line will be adjusted and a new line for a new vehicle and vehicle maintenance will be added. Second: W. Baldwin. 2/0/0.

2014 Community Center and Recreation Budget Review – Noriko Yoshida-Travers

Ms. Yoshida-Travers appeared before the Board of Selectmen to present the following 2014 Community Center/Recreation budget:

COMMUNITY CENTER						
Account No.	Description	Budget	Expended	Forecast	Proposed	Notes
45208.110.01	Senior Rec Coordinator	26,596	16,247	25,000	27,000	Noriko brought this up 3% but was asked to bring it back down to level funded because the Selectmen have not made any decisions on raises yet.
45208.220.00	Fica	1,649	1,007	1,500	1,674	
45208.225.00	Medicare	386	236	362	391	
45208.341.00	Telephone	1,800	1,208	1,830	1,850	Includes phone and

						internet access
45208.360.00	Cleaning Service	4,784	2,517	4,100	4,784	
45208.390.00	Other Prof Services – Pope	500	500	500	500	
45208.410.00	Electricity	3,200	2,488	3,700	3,900	Will have new rates for next year – Mr. Innes is still unclear on usage amount so will determine amount after that is clear.
45208.411.00	Heat	5,000	4,048	5,000	5,000	
45208.412.00	Water	950	541	800	950	
45208.412.01	Gas	300	363	450	300	
45208.620.00	Office Supplies	550	423	550	600	Up due to need of more supplies
45208.625.00	Postage	200	105	180	200	
45208.640.00	Custodial Supplies	1,000	780	780	1,000	
45208.740.00	Minor Equipment	500	462	462	500	
	Other/New					Mr. Innes will look into the cost of a cell phone for Noriko to have for her job
	Totals	47,415	30,925	45,214	48,649	

W. Friel made a motion to preliminarily approve the Community Center budget in the amount of \$48,245 which is the total amount minus the increase in the Senior Rec Coordinator salary. Second: W. Baldwin. 2/0/0.

RECREATION						
Account No.	Description	Budget	Expended	Forecast	Proposed	Notes
45201.120.01	Sun & Fun Director	3,500	3,645	3,645	3,755	Increased 3% but will bring back down because Selectmen have not made any decision on raises yet
45201.120.02	S&F Assist Director	5,000	5,144	5,144	5,298	Increased 3% but will bring back down because Selectmen have not made any decision on raises yet
45201.120.03	S&F Counselors	29,000	29,157	29,159	31,824	
45201.220.00	S&F Fica	2,325	2,353	2,353	2,653	
45201.225.00	S&F Medicare	544	550	550	592	
45201.641.00	S&F Telephone	130	33	100	100	
45201.390.00	Other Prof Services – Pope	1,500	1,335	1,447	1,500	
45201.410.00	Supplies & Electricity – Pope	1,650	1,479	1,800	1,900	Will have new rates for next year – Mr. Innes is still unclear on usage amount so will determine amount after that is clear.
45201.412.00	Water Utility	400	154	320	400	
45201.430.00	Equipment Maintenance	1,800	18	500	1,800	
45201.610.00	S&F Supplies	800	808	808	800	
45201.740.00	Minor Equipment	4,000	651	4,000	4,000	
45201.810.00	S&F – Food	1,000	1,010	1,010	1,000	
45201.820.00	S&F Buses	1,800	430	1,600	1,800	
45201.840.00	Programs, Recreation and Senior Citizen	14,500	5,500	14,500	14,500	
45201.850.00	Sponsorship	2,500	360	2,360	2,500	

45201.870.00	S&F Uniforms (Appreciation T-Shirts)	650	290	290	600
45201.890.00	Contract Labor/Equipment	3,000			3,000
	Totals	74,099	52,915	69,586	78,022

Discussion occurred around the possibility of raising the registration fee for Sun & Fun by \$35.00 as well as the possibility of increasing the hours. Ms. Yoshida-Travers explained this change would save the Town money each year. Ms. Yoshida-Travers would also like residents to be required to pay all fees in one payment rather than in several payments because it is difficult to chase people down for monies owed. Mr. Friel expressed concern in losing campers if the cost of the program was raised due to some families not being able to afford the new cost. Selectmen would like to see a break out of the numbers. Mr. Innes and Ms. Yoshida-Travers will work on creating a formal breakout to present to the Selectmen at the next meeting.

Mr. Baldwin asked about the possibility of opening up the program to non-Atkinson residents and to charge a non-resident fee for those folks. Mr. Friel explained there isn't a facility large enough in Atkinson to hold a large amount of campers, but the idea of holding the program at a different location central to Atkinson and outside Towns could be looked into at a later time.

W. Friel made a motion to take the Recreation Budget under advisement. Second: W. Baldwin. 3/0/0.

Increase in the Community Center Rental Fee

Ms. Yoshida-Travers also asked about the possibility of increasing the Community Center rental fee. Selectmen are in favor of the increase. Ms. Yoshida-Travers will bring in the history of the Community Center rentals over the past three years along with a recommendation from the Recreation Committee on the increase of fees to the Selectmen at the next meeting.

Community Center – Grand Opening

Mr. Innes will coordinate a Grand Opening of the Community Center.

Highway Department Motion

W. Friel made a motion under NH RSA 41:8 and RSA 231:62 to make the current Atkinson positions of part-time Road Agent and part-time Assistant Road Agent to full-time positions and that such funds required to support this full-time position, including benefits as described in the Atkinson Town Policy for full-time employment and as required by law, be added to the current 2014 budget to be raised an appropriated accordingly at Town Meeting. This position would not commence until after the approval of the 2014 budget. In addition, that the title of the Assistant Road Agent be changed to the title of Deputy Road Agent. Second: W. Baldwin. 2/0/0.

2014 Highway Department Budget Review – Ted Stewart

Mr. Stewart appeared before the Board of Selectmen to present the following 2014 Highway Department budget:

HIGHWAY DEPARTMENT						
Superintendent's Office						
Account No.	Description	Budget	Expended	Forecast	Proposed	Notes
43111.130.01	Road Agent – Summer	21,003	15,578	21,003	21,003	Increased entire budget by 2% to cover cost of living expenses
43111.130.02	Road Agent – Winter	21,003	12,129	21,003	21,003	
43111.210.00	Health Insurance	20,771	16,446	20,771	20,771	
43111.220.00	Fica	2,604	1,681	2,604	2,604	

43111.225.00	Medicare	609	393	609	609	
	Other/New					
	Totals	65,990	46,227	65,990	65,990	
Engineering						
Account No.	Description	Budget	Expended	Forecast	Proposed	Notes
43112.341.00	Telephone	1,000	579	900	1,020	
43112.390.00	Other Professional Services – Engineer	8,000	55	55	8,160	
43112.410.00	Electricity/General	1,350	942	1,350	1,377	
43112.411.00	Heating Oil/General	3,300	2,238	3,300	3,366	
43112.850.00	Educational Conferences	600	100	600	612	
43112.860.00	Legal Notices	2,000		1,800	2,040	
	Totals	16,250	3,914	8,005	16,575	
Cleaning and Maint						
Account No.	Description	Budget	Expended	Forecast	Proposed	Notes
43122.110.01	Labor – Summer	32,444	21,920	32,444	32,444	
43122.110.02	Labor – Winter	25,538	18,261	25,538	25,538	
43122.220.00	FICA	3,595	2,483	3,595	3,595	
43122.225.00	Medicare	841	580	841	841	
43122.341.00	Radio Maintenance	500	146	300	510	
43122.430.00	Equipment Repairs	5,000	6,266	6,400	5,100	
43122.630.00	Minor Equipment/Small Tools	1,500	896	1,300	1,530	
43122.635.00	Gas & Oil	9,500	7,114	9,500	9,690	
43122.660.00	Truck Lease					Road Agent needs a new truck. He will pick out the truck he needs. The truck shall be leased. Mr. Innes will work up the numbers and put amount in the budget.
43122.680.01	Gravel/Summer	8,000	2,878	4,000	8,160	
43122.680.02	Loam/Summer	1,000	52	250	1,020	
43122.680.03	Patch Material/Summer & Winter	5,000	2,783	3,800	5,100	
43122.680.04	Culverts	2,000	1,250	2,000	2,040	
43122.680.05	Sealers	15,000	13,115	13,115	15,300	
43122.680.06	Other Materials/Summer	2,000	1,074	1,600	2,040	
43122.680.07	Catch Basins	3,000	1,276	2,700	3,060	
43122.680.09	Stone	2,000		800	2,040	
43122.740.00	New Equipment/Summer	1,200	1,080	1,200	1,224	
43122.740.01	Equipment Rental/Summer	5,000	1,991	3,000	5,100	
43122.820.00	Mileage	500	29	500	510	
43122.875.00	Signs/Line Painting	12,000	10,193	11,250	12,240	
43122.890.00	Contract	26,000	19,153	26,000	26,520	
43122.890.01	Labor/Equipment/Summer Tree Removal	15,000	15,549	15,549	15,300	
	Totals	176,618	128,089	150,133	178,902	

Snow and Ice Removal						
Account No.	Description	Budget	Expended	Forecast	Proposed	Notes
43125.630.00	Minor Equipment/Winter	2,000	1,622	2,000	2,040	
43125.680.01	Salt/Winter	50,000	37,298	50,000	51,000	
43125.680.02	Sand/Winter	1,000	897	1,000	1,020	
43125.740.00	Cutting Edges/Winter	3,000	1,811	2,500	3,060	
43125.890.00	Contract Labor/Equipment/Winter	105,000	86,777	105,000	107,100	
	Totals	161,000	128,405	160,500	164,220	
	Grant Totals	419,858	306,635	384,628	425,687	

W. Friel made a motion to preliminarily approve the Highway Department budget with the understanding that the lines for Road Agent and Deputy Road Agent will increase as well as the truck lease line. Second: W. Baldwin. 2/0/0.

STREET LIGHTING						
Account No.	Description	Budget	Expended	Forecast	Proposed	Notes
43163.410.00	Street Lighting	38,500	18,687	38,500	39,270	
	Totals	38,500	18,687	38,500	39,270	

W. Friel made a motion to preliminarily approve the Street Lighting (A/C #40.43163.410.00) in the amount of \$39,270.00. Second: W. Baldwin. 2/0/0.

RECYCLING						
Account No.	Description	Budget	Expended	Forecast	Proposed	Notes
43234.120.00	Custodial	8,990	3,574	8,990	8,990	
43234.220.00	Fica	551	341	551	551	
43234.225.00	Medicare	130	79	130	130	
43234.210.00	Health Insurance	1		1	1	
43234.390.00	Other Prof Services	24,000	2,561	24,000	12,000	
43234.625.00	Postage	1		1	1	
43234.740.00	Equipment	100		100	102	
43234.850.00	Education/Conf	100		100	102	
43234.875.00	Signs/Decals	250		250	255	
43234.890.00	Contract Labor/Equipment	13,000	4,469	10,000	13,260	
	Totals	47,123	11,024	44,123	35,392	

W. Friel made a motion to preliminarily approve the Recycling budget (A/C #40.43234.120.00) in the amount of \$35,392.00. Second: W. Baldwin. 2/0/0.

SOLID WASTE DISPOSAL						
Account No.	Description	Budget	Expended	Forecast	Proposed	Notes
43241.390.00	Disposal Contract	450,134	246,869	431,500	440,000	Trash pick-up. Average cost is \$35,340 per month at 73.50 per ton and no charge for recycling
43241.560.00	Dues/Subs/Memberships	500	125	300	510	Other lines is because it is a combo of trash – recycling and solid waste
43241.740.00	New Equipment	200			204	

43241.875.00	Signs		1		1	1
	Totals	450,835	246,994	431,801	440,715	

W. Friel made a motion to preliminarily approve the Solid Waste Disposal budget (A/C #40.43241.875.00) in the amount of \$440,715.00. Second: W. Baldwin. 2/0/0.

GROUNDS MAINTENANCE						
Account No.	Description	Budget	Expended	Forecast	Proposed	Notes
45202.390.00	Professional Services: Care of Grounds	16,900	8,842		17,238	All level funded until contracts have been awarded
45202.412.00	Water line usage/fire protection	600	554		612	
45202.730.00	Plantings: Care of Grounds	6,200	2,000		6,324	
45202.890.00	Contract C of G	23,050	9,000		23,511	
	Totals	46,750	20,396		47,685	

W. Friel made a motion to take the Grounds Maintenance budget under advisement until contracts have been awarded. Second: W. Baldwin. 2/0/0.

Community Center Boiler – Contract Award

W. Friel made a motion to void all bids submitted on 9/27/13 for the Community Center Boiler due to wrong specifications. Second: W. Baldwin. 2/0/0.

Community Center Boiler – Contract Award

Mr. Innes presented the following Community Center Boiler bids to the Board of Selectmen with a recommendation to award the bid to Denron Plumbing in the amount of \$10,600.

Company	Contact	Bid	Comments
Angelo Sassi & Son Plumbing & Heat	603-755-3985	\$16,464	
Palmer Gas Ermer Oil	Steven Francis 603-328-7986	\$12,950	
Mechanical Construction Services	Keith Lemay 978-994-6712	\$11,045	
Denron Plumbing and HVAC	Dan Couturier 603-627-4186	\$10,600	

W. Friel made a motion to award the Community Center Boiler bid to Denron Plumbing and HVAC in the amount of \$10,600 per the revised specifications. Second: W. Baldwin. 2/0/0.

Community Center Roof and Gutters – Contract Award

Mr. Innes presented the following Community Center Roof and Gutters bids to the Board of Selectmen with a recommendation to award the bid to Lambert Roofing Co. in the amount of \$9,185.

Company	Contact	Bid	Comments
Lambert Roofing Co.	Richard Lambert 978-374-9224	\$9,185	Includes removing chimney to roofline and removal of access panel
S&W Roofing, LLC	Walter Jensen 603-225-7506	\$10,800	Roof Only

W. Friel made a motion to award the Community Center Roof and Gutters bid to Lambert Roofing Co. in the amount of \$9,185 using shingles that match those in Town. Second: W. Baldwin. 2/0/0.

2014 Mowing – Contract Award

Mr. Innes presented the following 2014 Mowing bids to the Board of Selectmen with a recommendation to award the bid to Grover & Son Landscaping in the amount of \$20,000.

Company	Contact	Bid	Comments
G.S. Oliveira Landscaping	Danny Oliveria 603-508-2449	\$57,740	
Grover & Son Landscaping	Kevin Grovwe 603-793-1375	\$20,000	

W. Friel made a motion to award the 2014 Mowing bid to Grover & Son Landscaping in the amount of \$20,000. Second: W. Baldwin. 2/0/0.

2014 Tree Removal – Contract Award

Mr. Innes presented the following 2014 Tree Removal bids to the Board of Selectmen with a recommendation to award the bid to Urban Tree Service.

Company	Contact	Bid	Comments
Mayer Tree Service	Jeff Thomas 978-768-6999	\$180.00/hour	50’-65’ Boom Forestry pkg
		\$1,440.00/day	Chipper w/ 2 men
		\$250.00/hour	Grove all-terrain 60-ton crane, 150’
		\$2,000.00/day	Boom with operator
Tip Top Tree Service, LLC	603-886-4581	\$300/hour	75’ Bucket Truck, Chip Truck w/ 18”
		\$2,400.00/day	Chipper & 2 men
		\$110/hour	100’ Crane
		\$160.00/hour	150’ Crane
Urban Tree Service	Alan R. Anderson	\$135.00/hour	Bucket truck w/65’ reach,

	603-332-1246	(4hr min) \$1,080.00/day \$145.00/hour	2-man crew Crane Work
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W. Friel made a motion to award the 2014 Tree Removal bid to Urban Tree Service in the amount of \$135.00 per hour with a 4 hr min or \$1,080.00 per day for bucket truck w/65' reach, 2-man crew and \$145.00 per hour for crane work. Second: W. Baldwin. 2/0/0.

2014 Fertilization Bid – Contract Award

Mr. Innes presented the following 2014 Fertilization bids to the Board of Selectmen with a recommendation to award the bid to Truly Green Lawns.

Company	Contact	Bid	Comments
Pro-Tech Lawn Care	Courtney Carace 603-382-9644	\$14,700	
TruGreen	Glenn Fitzpatrick	\$14,093	
Truly Green Lawns	978-469-0068	\$12,000	
Urban Tree Service	Alan Anderson 603-332-1246	\$12,375	

W. Friel made a motion to award the 2014 Fertilization bid to Truly Green Lawns in the amount of \$12,000 with a lime option of \$2.64 per 1,000 sq. ft and a tick control option of \$2.64 per 1,000 sq ft, and a weed killer option of \$25.00 per 1,000 sq ft. Second: W. Baldwin. 2/0/0.

2014 Catch Basin Cleaning – Contract Award

Mr. Innes presented the following 2014 Catch Basin Cleaning bids to the Board of Selectmen with a recommendation to award the bid to Felix Septic Service in the amount of \$99.00/hour or \$792.00/8 hour day.

Company	Contact	Bid	Comments
Felix Septic Service	Ryan Bedard 603-623-7907	\$99.00/hour \$792.00/8-hour day	

W. Friel made a motion to award the 2014 Catch Basin Cleaning bid to Felix Septic Service in the amount of \$99.00 per hour or \$792.00 per 8-hour day. Second: W. Baldwin. 2/0/0.

2014 Crack Sealing – Contract Award

Mr. Innes presented the following 2014 Crack Sealing bids to the Board of Selectmen with a recommendation to award the bid to Sealcoating, Inc. in the amount of \$17,736.

Company	Contact	Bid	Comments
AnnSeal, Inc.	Nancy O'Brien 607-797-3737	\$29,800.00	
Hartigan Wastewater Services	Michael Melanson 802-323-3452	\$132.50/hour \$1060.00/8-hour day	
Sealcoating, Inc.	Elizabeth Wuori 781-428-3400	\$17,736	
Superior Sealcoat, Inc.	978-988-5555	\$24,025.00	

W. Friel made a motion to award the 2014 Crack Sealing bid to Sealcoating Inc. in the amount of \$17,736. Second: W. Baldwin. 2/0/0.

2014 Road Striping – Contract Award

Mr. Innes presented the following 2014 Road Striping bids to the Board of Selectmen with a recommendation to award the bid to Property Innovation in the amount of \$8,866.88.

Company	Contact	Bid	Comments
Highway Safety Systems	Cheryl McCormack 781-982-9229	\$9,289.10	
Property Innovation	Jason Piette	\$8,866.88	
Seal-Tec Asphalt Coatings, Inc	Scott Mason	\$10,310.00	

W. Friel made a motion to award the 2014 Road Striping bid to Property Innovation in the amount of \$8,866.88. Second: W. Baldwin. 2/0/0.

Approval of Over-Expenditures

Mr. Innes presented the following over-expenditure requests to the Board of Selectmen for approval:

Account Number	Description	Department	Budget	Over-Expenditure	Issue
40.41404.820.00	Mileage	Town Clerk	\$1,000	\$272	
40.42107.411.00	Heating Oil	Police Dept.	\$4,000	\$1,800	
40.42207.680.00	Medical Supplies	Fire Dept.	\$4,000	\$500	Usage/requirements
40.45201.410.00	Electricity	Recreation-Park	\$1,650	\$150	Electricity rates – January – April
40.45202.412.00	Water Line Usage	Care of Grounds	\$600	\$200	
40.43122.660.04	Culvert Work	Culvert Cleaning	\$2,000	\$66	Required work
40.42401.110.01	Code Enforc. Officer	Build. Inspect.	\$5,000	\$2,000	Hours required
40.43111.210.00	Health Insurance	Highway	\$22,771	\$2,200	Budgeting issue
40.41301.341	Telephone	Executive	\$5,000	\$1,250	Rate increases/additional phones
40.41503.625.00	Postage	Assessing	\$350	\$125	Required Mailings
40.40941810.00	Food/Water	TH Rep/Maint	\$700	\$175	Trustee Lunches
40.41944.430.00	Ground Maintenance	Fire Dept.	\$5,000	\$2,500	Leak in Cupola
Total				\$11,238	

W. Friel made a motion to award the over-expenditure requests as presented by Mr. Innes in the amount of \$11,238. Second: W. Baldwin. 2/0/0.

Permit to Atkinson Youth Baseball and Softball

W. Friel made a motion under NH RSA 287 A:7 to permit Atkinson Youth Baseball and Softball to hold a charitable raffle on October 26, 2013 at the Atkinson Country Club. Such permit shall expire at the time of the drawings and is not transferable. Second: W. Baldwin. 2/0/0.

Full Time Police Chief

W. Friel made a motion under NH RSA 41:8 and RSA 105:1 to make the current Atkinson position of part-time Police Chief to a full-time position and that such funds required to support this full-time position, including benefits as described in the Atkinson Town Policy for full-time employees and as required by law, be added to the current 2014 budget to be raised and appropriated accordingly at Town Meeting. This position would not commence until after the approval of the 2014 budget. This motion does not change or affect the current Acting Chief position currently active. Second: W. Baldwin. 2/0/0.

Future Agenda:

10/9/2013 – Flu Clinic 8 Commerce Drive, Atkinson 10am – 2pm
10/26/2013 – Household Hazardous Waste collection at Woodlock Park 9am to 12pm
10/26/2013 – Atkinson Congregational Church Harvest Supper @4:30 – 7:00pm
10/31/2013 – Trick or Treat 6pm to 8pm
11/2/13 – Peddlers Market @ the Atkinson Academy 9:00 – 3:00

Announcements:

Energy Commission – Kimball Library

Mr. Innes announced there is going to be two meetings sponsored by the Energy Commission at the Kimball Library on October 21st and November 4th from 7pm – 8:30pm on the topic “powering a bright future”. The cost to attend the meeting will be \$20.00. Interested folks can register at the Kimball Library.

Thank You to Volunteer Fire Fighters

Mr. Baldwin announced a letter has been received from Patricia Goodrich thanking some volunteer fire fighters for recently assisting her. In her letter she mentioned specifically David Holligan, Andy Murphy, and Dave Weymouth. The Board of Selectmen commended the volunteer fire fighters for a job well done.

W. Friel made a motion to adjourn the Regular Meeting of Monday, October 7, 2013 at 9:27pm. Second: W. Baldwin. 2/0/0.

Respectfully Submitted,
Amanda Lueders

Todd Barbera, Acting Chairman

William Baldwin

William Friel