

*Town of Atkinson
Board of Selectmen
Special Meeting Minutes
October 14, 2013*

W. Friel opened the Special Meeting of Monday, October 14, 2013 at 7:33 PM in the Atkinson Town Hall.

Members Present:

W. Baldwin
W. Friel, Acting Chairman

Others Present:

B. Innes, Town Administrator

New Business:

Commemorating Todd Barbera

Bill Baldwin is designing a plaque in memory of Todd Barbera to be placed on a wall in Town Hall. A duplicate plaque will be created and presented to Leslie Barbera. Mr. Innes was asked to determine, from the fire department, which company created their “patch” with the Town logo to have it duplicated for the plaque.

Mr. Innes to contact the Governor’s Office and make them aware that flags in Town will be flown at half-staff through Friday October 18, 2013.

Appointing an Interim Selectman

Discussion centered on moving forward with the process to appoint an interim Selectman to replace Todd Barbera. Resumes will be accepted and a public meeting may be held for further discussion. Residents are encouraged to bring/send their letters of interest or resumes to Barbera Snicer at Town Hall. The position will be advertised on ACTV, the Town website and in the Eagle Tribune.

W. Friel made a motion under NH RSA 669:61 to appoint an interim Selectman to replace Todd Barbera; to accept resumes for the position through 4:00 PM on October 28; to advertise the position as appropriate. The Selectmen will then review the resumes and select a replacement candidate(s) to be interviewed. Second: W. Baldwin. 2/0/0.

Budget Presentations to the Budget Committee

Mr. Innes was asked to contact Harold Morse, Chair of the Budget Committee, and request a postponement of the October 22, 2013 budget presentations to the week of November 4, 2013 due to current circumstances.

Wage and Salary Structure:

W. Baldwin made a motion to accept the 2014 Atkinson Wage and Salary Structure as submitted and to require an annual update of the structure. Second: W. Friel. 2/0/0.

W. Friel made a motion to provide a 2% COLA increase to Town employees as part of the 2014 budget. Second: W. Baldwin. 2/0/0.

W. Friel made a motion to include 1% of total salary dollars (\$6,102) in the 2014 budget in the merit increase line to adjust salaries as appropriate. Second: W. Baldwin. 2/0/0.

Permits for Charitable Raffles

W. Baldwin made a motion under NH RSA 287 A:7 to permit Atkinson PTA to hold a charitable raffle on November 9, 2013 at the Fall Festival to be held at Atkinson Academy. Such permit shall expire at the time of the drawings and is not transferable. Second: W. Friel. 2/0/0.

W. Baldwin made a motion under NH RSA 287 A:7 to permit Family Promise of Greater Rockingham County to hold a charitable raffle on November 9, 2013 at the Atkinson Country Club. Such permit shall expire at the time of the drawings and is not transferable. Second: W. Friel. 2/0/0.

Administrative Abatements

W. Baldwin made a motion to grant an administrative abatement on Map/Lot 17/37, 9 Brookside Terrace in the amount of \$203.91 per the recommendation of Tax Collector, Debra DeSimone. Second: W. Friel. 2/0/0.

W. Baldwin made a motion to grant an administrative abatement on Map/Lot 13/75, 20 Academy Avenue in the amount of \$35,559.50 per the recommendation of Tax Collector, Debra DeSimone. Second: W. Friel. 2/0/0.

Other Items

W. Baldwin made a motion under RSA 41:9-b to require all employee candidates to submit to a background investigation and criminal history records check for employment in a position in town that requires employees to work with or around children or elderly persons, enter the houses of residents or collect or manage money prior to a final offer of employment. Second: W. Friel. 2/0/0

W. Friel made a motion to authorize Town Counsel to proceed to the next step with Ruby Holdings based on non-response to a Notice of Violation sent on August 16, 2013 for a code violation. Second: W. Baldwin 2/0/0

W. Friel made a motion to approve the request from the residents of 5 Boylan Terrace to place a trailer on their property to reside in for the period of 120 days while gutting and refinishing their home. After 120 days, beginning on the 91st day, the resident shall be charged an amount of \$500.00 per day for every day the trailer remains on the property unless an extension is approved by the Board of Selectmen. Second: W. Baldwin. 2/0/0.

W. Friel made a motion to authorize the Police Department to outfit another cruiser with a laptop, lap top mount and hardware at a cost not to exceed \$3,500. Second: W. Baldwin 2/0/0

W. Baldwin made a motion to adjourn the special meeting of October 14, 2013 at 9:05 PM . Second: W. Friel. 2/0/0.

Respectfully Submitted,
Bill Innes

William Baldwin

William Friel, Acting Chair