

*Town of Atkinson  
Board of Selectmen  
Meeting Minutes  
October 28, 2013*

**W. Friel opened the Regular Meeting of Monday, October 28, 2013 at 7:35pm in the Atkinson Town Hall and led all present in a moment of silence on behalf of the passing of Todd Barbera.**

**Members Present:**

W. Baldwin  
W. Friel, Chairman

**Others Present:**

M. Murphy, Atkinson Fire Chief  
B. Snicer, Administrative Assistant  
P. Wainwright, Conservation Committee  
D. Weymouth, General Government Buildings  
D. Williams, ACTV

**Webelos**

*Pledge of Allegiance*

Webelos appeared before the Board of Selectmen to introduce themselves and to lead all present in the pledge of Allegiance.

**Approvals:**

*Regular Meeting Minutes – 10/7/2013*

**W. Baldwin made a motion to accept the Regular Meeting Minutes of 10/7/2013 as revised. Second: W. Friel. 2/0/0.**

*Non-Public Meeting Minutes – 10/7/2013*

**W. Baldwin made a motion to accept the Non-Public Meeting Minutes of 10/7/2013 as submitted. Second: W. Friel. 2/0/0.**

*Special Meeting Minutes – 10/14/2013*

**W. Baldwin made a motion to accept the Special Meeting Minutes of 10/14/2013 as submitted. Second: W. Friel. 2/0/0.**

*Public Hearing Meeting Minutes – 10/21/2013*

**W. Baldwin made a motion to accept the Public Hearing Meeting Minutes of 10/21/2013 as submitted. Second: W. Friel. Vote: 1/0/1. W. Friel abstained from the motion.**

**Bids:**

*Heating Oil and Service – Ermer Oil \$3.379 per gallon*

*Propane Gas/Service – Palmer Gas \$1.74 per gallon*

Ms. Snicer explained she has only received one bid for Heating Oil and Service and one bid for propane gas/service. Selectmen instructed Ms. Snicer to compile a list of bidders and resend the RFP out.

## Budget Reviews:

### 2014 General Government Buildings – Dave Weymouth

Mr. Weymouth appeared before the Board of Selectmen to present the following 2014 General Government Buildings budget:

<b>BUILDINGS</b>						
<b>Town Hall Repairs &amp; Maint</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
41941.110.00	Maintenance Supervisor	16,493	14,949		19,823	Mr. Innes made changes to this budget that Mr. Weymouth was not part of, therefore cannot explain every line in detail
41941.210.00	Health Insurance					
41941.220.00	Fica	1,023	927		1,043	
41941.225.00	Medicare	239	217		239	
41941.341.00	Telephone	400	324		400	
41941.360.00	Cleaning Service	8,320	6,930		8,736	
41941.390.00	O.P.S. – Pest Control/Alarm/Sprinkler	1,200	603		1,200	
41941.410.00	Electricity	12,000	11,799		12,000	
41941.411.00	Heat	500	24		800	
41941.413.00	Septic System	260			260	
41941.430.00	General Maintenance	58,241	41,578		24,400	Down due to recent mold mitigation
41941.430.01	Equipment Repairs	1	317		1	
41941.640.00	Household Supplies	500	383		500	
41941.690.00	Miscellaneous	400	221		400	
41941.720.00	Mechanical	300			300	
41941.740.00	New Equipment	150			150	
41941.810.00	Food/bottled water	700	759		800	
41941.820.00	Mileage	2,200	1,838		2,200	
	Other/New				5,000	
	<b>Totals</b>	<b>102,927</b>	<b>80,869</b>		<b>78,252</b>	
<b>Town Garage</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
41942.412.00	Well Test & Alarm System	400	192		400	
41942.430.00	General Maintenance	1,725	1,318		5,500	
	<b>Totals</b>	<b>2,125</b>	<b>1,510</b>		<b>5,900</b>	
<b>Police Station</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
41943.390.00	Other Professional Services	1,500	992		6,500	
41943.430.00	General Maintenance	2,200	6,611		5,000	
	<b>Totals</b>	<b>3,700</b>	<b>7,603</b>		<b>11,500</b>	
<b>Fire Station</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
41944.390.00	O.P.S. – Alarm System	3,100	3,848		3,500	
41944.413.00	Septic System	260			260	
41944.430.00	General Maintenance	5,000	5,447		30,000	
	<b>Totals</b>	<b>8,360</b>	<b>9,294</b>		<b>33,760</b>	

<b>Library</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
41945.390.00	Other Professional Services	1,200	4,266		1,500	
41945.413.00	Septic System	260			260	
41945.430.00	General Maintenance	2,100	3,665		13,500	
	<b>Totals</b>	<b>3,560</b>	<b>7,931</b>		<b>15,260</b>	
<b>Kimball House</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
41946.390.00	O.P.S – Alarm/Pest Control/Mechanical	560	555		560	
41946.410.00	Electricity	600	475		600	
41946.411.00	Heat	2,600	1,963		2,600	
41946.412.00	Water line usage/fire protection	360	305		1,300	
41946.430.00	General Maintenance	1,761	3,650		2,500	
	<b>Totals</b>	<b>5,881</b>	<b>6,949</b>		<b>7,560</b>	
<b>Wdpc-Hearse House</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
41947.413.00	Septic System/Wdpc – Pavilion	260			260	
41947.430.00	General Maintenance/Wdpc – Pope	1,200	475		1,200	
41947.430.01	General Maintenance/Hearse House	500	129		2,500	
	<b>Totals</b>	<b>1,960</b>	<b>604</b>		<b>3,960</b>	
<b>Community Center</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
41948.390.00	O.P.S/Alarm/Pest/Mech/Repairs	1,000	1,899		1,000	
41948.413.00	Septic System	580	150		580	
41948.430.00	General Maintenance	9,830	7,446		42,704	
	<b>Totals</b>	<b>11,410</b>	<b>9,495</b>		<b>44,284</b>	
<b>Family Mediation</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
41949.390.00	Other Professional Services	700	676		700	
41949.430.00	General Maintenance	1,750	1,250		3,750	
	<b>Totals</b>	<b>2,450</b>	<b>1,926</b>		<b>4,450</b>	
<b>Conservation – East Road Building</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
41950.430.00	General Maintenance	1,000	11		1,000	
	<b>Totals</b>	<b>1,000</b>	<b>11</b>		<b>1,000</b>	
<b>UNIT TOTAL - BUILDINGS</b>		<b>14,3373</b>	<b>126,193</b>		<b>205,926</b>	

**Proposed 2014 Maintenance Projects**

Mr. Weymouth also presented the following proposed 2014 maintenance projects:

<b>Building</b>	<b>Work to be Done</b>	<b>Performed by</b>	<b>Estimated Cost</b>	<b>Quote</b>
<b>Town Hall</b>	Re-key buildings	Contractor	1,000	
	Clean Carpets	Contractor	1,500	Yes
	Clean tile/grout – seal grout	Contractor	750	
	Replace carpet at front and rear doors	Contractor	698	Yes
	Circulator/frequency motor for heat pump	Contractor	4,000	Yes
	Replace out sconces – front and rear	Contractor	1,400	
	Replace stained glass light fixtures	Contractor	1,000	
	Paint interior walls – public areas only	Contractor	3,450	Yes
	Paint interior walls – other offices	Contractor	1,875	Yes
	Replace water conditioner	Contractor	4,400	Yes
<b>Town Hall Projects</b>			<b>20,073</b>	
<b>Town Garage</b>	Install gutters on rear of buildings	Contractor	500	Verbal
	Clean and paint inside of walls	Serve-pro	3,089	
	Install awning over entry door	Maintenance	200	
	Install “air scrubber” – health/safety issue	Contractor		In process
	Pressure wash back of buildings		450	Yes
<b>Town Garage Projects</b>			<b>4,239</b>	
<b>Police Station</b>	Re-point and caulk side of building	Contractor	1,000	
	Paint overhang	Maintenance	250	
	Remove existing radon system	Maintenance		
	Update holding cell			
<b>Police Station Projects</b>			<b>1,250</b>	
<b>Fire Station</b>	Replace HVAC unit (recommend both)	Contractor	9,500	Yes
	Repair outside east wall	Contractor	2,500	Yes
	Pressure wash building	Contractor	950	Yes
	Re-tile first floor – replace subfloor	Contractor	11,500	Yes
<b>Fire Station Projects</b>			<b>24,450</b>	
<b>Library</b>	Pressure wash building	Contractor	950	Yes
	Replace #2 compressor in condensing unit	Contractor	7,350	Yes
<b>Library Projects</b>			<b>8,300</b>	
<b>Kimball House</b>	Paint interior walls	Trustee		
	Replace carpet	Contractor	2,500	
<b>Kimball House Projects</b>			<b>2,500</b>	
<b>Cemetery</b>	Re-side two buildings	Contractor	2,500	2012
	Repair Hearse House structure and roof	Contractor	1,250	2012
<b>Cemetery Projects</b>			<b>3,750</b>	
<b>Woodlock Park</b>	Pain stanchions on scoreboard	Trustee	150	
	Replace peak vents on Pavilion	Maintenance	150	
	Paint Pavilion T-111	Trustee	75	
	Replace section of fascia board	Maintenance	250	

<b>Woodlock Park Projects</b>			<b>625</b>	
<b>Collins' Park</b>	Wall protection of barn	TBD		
	Replace siding by garage door	TBD		
	Inside barn lighting	TBD		
<b>Collins' Park Projects</b>				
<b>Community Center</b>	Repair/replace siding in several areas	Contractor	2,000	
	Lally column/joist replacement	Contractor	4,090	Yes
	Replace decking beside pond – safety issue	Contractor	16,000	Yes
	Install suspended ceiling (hall, office, rooms 1& 2)	Maintenance	2,500	
	Repair railing on ramp – safety issue	Contractor		In process*
	Repair concrete skirting around building	Contractor	5,000	Based on Pricing for Kimball House
	Repoint basement walls	Contractor		
	Purchase dehumidifier for basement	Maintenance	500	
	Pressure wash building	Contractor	775	Yes
	Replace bulkhead	Contractor		In process*
	Repair/replace back porch posts and fencing	Maintenance		
	Replace porch screen door	Maintenance		
	Replace basement door by bulkhead	Contractor	754	Yes
	Replace basement windows	Contractor	2,710	Yes
	Install lighting in parking lot (safety/security issue)	Contractor	2,610	Yes
*Bulkhead & ramp all railings		*3,265*		
<b>Community Center Projects</b>			<b>40,204</b>	
<b>Family Mediation</b>	Replace toilet	Maintenance	300	Verbal
	Replace back door	Contractor	1,500	Verbal
<b>Family Mediation Projects</b>			<b>1,800</b>	
<b>General</b>	Restripe parking lots TH, FS, PS, Lib, FM	Contractor		
	<b>General Projects</b>			
<b>Flagpoles</b>	Replace flagpole at Woodlock Park	Contractor	1,000	Verbal
	Paint flagpole at Dow Common	Contractor	500	
	General maintenance required on all poles	Maintenance		
	Adjust cleat on Collins Park flagpole	Maintenance	1,500	
	Remove old flagpole at Police Station Safety issue	Maintenance		
<b>Flagpole Projects</b>			<b>3,000</b>	

**W. Friel made a motion to take the Government Buildings budget (A/C #40.41941-41950) under advisement in the amount of \$205,926. Second: W. Baldwin. 2/0/0.**

***Community Center and Town Hall Update***

Mr. Weymouth gave an update on the Community Center floor project and on the Town Hall heating system. Mr. Weymouth explained the flooring in the Community Center has been replaced and is waiting for the Structural Engineer to approve it. The Town Hall heating units have been replaced but need to be regulated. The Denron is scheduled to come in on Tuesday, October 29<sup>th</sup> to replace the valves on the new Town Hall units.

***2014 Ambulance Budget – Chief Mike Murphy***

Chief Murphy appeared before the Board of Selectmen to present the following 2014 Ambulance budget:

<b>AMBULANCE</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
	Ambulance Contract	1			1	Chief Murphy spoke to Trinity about reviewing an agreement with a \$5,000 revenue
<b>Totals</b>		<b>1</b>			<b>1</b>	

**W. Friel made a motion to approve the Ambulance Budget in the amount of \$1.00. Second: W. Baldwin. 2/0/0.**

***2014 Ambulance Budget – Chief Mike Murphy***

Chief Murphy appeared before the Board of Selectmen to present the following 2014 Ambulance budget:

<b>HOMELAND SECURITY</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
<b>42901.560.00</b>	Dues/Subs/Memberships	100			100	
<b>42901.740.00</b>	New Equipment	500			500	
<b>42901.820.00</b>	Mileage	50			50	
<b>Totals</b>		<b>650</b>			<b>650</b>	

**W. Friel made a motion to approve the Homeland Security (40.42901) in the amount of \$650.00. Second: W. Baldwin. 2/0/0.**

**Announcement**

***2% Raises***

The Board of Selectmen announced that all Department Directors are allowed to incorporate a 2% raise throughout their budgets for all Town Employees.

## Budget Reviews

### 2014 Fire Department Budget – Chief Mike Murphy

Chief Murphy appeared before the Board of Selectmen to present the following 2014 Fire Department budget:

<b>FIRE DEPARTMENT</b>						
<b>Fire Admin</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
42201.110.01	FD Chief's Salary	15,168	12,771	17,028	16,000	Have not added the 2% increase yet. This is increased due to an increase in call volumes
42201.110.02	FD Officers/Other Personnel	116,294	83,000	110,665	116,294	Will add in 2% increase
42201.110.03	FD Clerk	11,326	7,772	11,658	11,500	Will add in 2% increase
42201.210.00	Insurance (AD&D)	2,000	1,857	1,857	2,000	
42201.220.00	Fica	8,642	4,550	8,640	8,700	
42201.225.00	Medicare	1,979	1,064	2,090	2,000	
42201.230.00	State Retirement	1,000	968	968	1,000	
42201.341.00	Telephone	4,500	3,257	4,385	5,800	Up due to a new contract. Going with a commercial package. Also taking grant to allow electronic delivery of EKG's to Parkland Medical Center
42201.360.00	Cleaning Service	2,860	2,365	3,300	3,500	Number given by Mr. Innes
42201.410.00	Electricity	9,000	8,774	13,574	13,500	Numbers will be reconfigured based on new contract
42201.411.00	Heat	8,000	6,343	7,500	9,000	
42201.430.00	Hydrants/Water Contract	14,000	13,800	13,800	14,000	
42201.560.00	Dues/Subs/Memberships	1,000	606	906	1,000	
42201.560.01	Has Mat District	1			1	
42201.620.00	Office Supplies	3,000	2,119	3,112	3,500	
42201.625.00	Postage	500	327	427	500	
42201.850.00	Education/Conferences	10,000	3,814	8,300	10,000	
	<b>Totals</b>	<b>209,270</b>	<b>153,387</b>	<b>208,210</b>	<b>218,295</b>	
<b>Fire Fighting</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
42202.110.01	Truck Maintenance/Labor	500	105	105	500	
42202.412.00	Water Line/Fire Protection	1,500	728	1348	1,500	
42202.430.00	Hydrant Maintenance	1,500			3,000	Anticipating a repair on Hydrant
42202.630.00	Minor Equipment	2,500	580	1,000	2,000	
42202.635.00	Gas & Oil	5,000	2,428	4,028	5,000	
42202.660.00	Truck Maintenance	18,000	8,372	9,872	18,000	
42202.680.00	Chemicals/Hazmat	500			500	
42202.740.00	New Equipment	12,500	7,873	7,873	12,500	
42202.810.00	Food	1,000	554	705	1,000	
42202.870.00	Uniforms	13,000	12,984	12,984	13,000	
	<b>Totals</b>	<b>56,000</b>	<b>33,624</b>	<b>37,915</b>	<b>57,000</b>	
<b>Fire Prevention &amp; Inspections</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
42203.110.00	Fire Inspectors	5,000	2,024	4,000	5,000	
42203.220.00	FICA	310	125	250	310	

42203.225.00	Medicare	73	29	89	73	
42203.550.00	Printing & Bindings	500	407	407	500	
	<b>Totals</b>	<b>5,883</b>	<b>2,585</b>	<b>4,746</b>	<b>5,883</b>	
<b>Training</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
42204.850.00	Instructional Materials	750	442	442	750	
	<b>Totals</b>	<b>750</b>	<b>442</b>	<b>442</b>	<b>750</b>	
<b>Communications</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
42205.630.00	Minor Equipment/Other Repairs	750	442	442	750	Need repairs on minor equipment
	<b>Totals</b>	<b>750</b>	<b>442</b>	<b>442</b>	<b>750</b>	
<b>Medical Services</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
42207.350.00	Physicals	3,000	862	1,862	3,000	
42207.390.00	Professional Services (Contracts)	1,800	1,369	1,369	1,800	
42207.680.00	Medical Supplies	4,000	3,352	4,500	4,500	Up for maintenance of all the defibs in town
	<b>Totals</b>	<b>8,800</b>	<b>5,583</b>	<b>7,731</b>	<b>9,300</b>	
<b>UNIT TOTAL: FIRE DEPARTMENT</b>		<b>287,203</b>	<b>198,220</b>	<b>265,544</b>	<b>298,228</b>	

W. Baldwin made a motion to accept the Fire Department Budget (A/C #40.42201-42207) in the amount of \$298,228, as presented by Chief Murphy with an increase of 2% on all wages. Second: W. Friel. 2/0/0.

#### *Workshop – Warrant Articles*

A workshop will be scheduled to discuss warrant articles. Chief Murphy will attend the workshop to discuss putting a new pumper through a warrant article.

#### *2014 Conservation Budget – Paul Wainwright*

Mr. Wainwright appeared before the Board of Selectmen to present the following 2014 Conservation budget:

<b>CONSERVATION</b>						
<b>Account No.</b>	<b>Description</b>	<b>Budget</b>	<b>Expended</b>	<b>Forecast</b>	<b>Proposed</b>	<b>Notes</b>
46111.110.00	Recording Clerk	500	83	353	900	Just hired a new recording clerk
46111.220.00	Fica					
46111.225.00	Medicare					
46111.390.00	Other Prof Services	3,000		1,200	3,000	
46111.550.00	Printing/Binding	100	28	98	100	
46111.560.00	Dues/Subs/Memberships	400		340	400	
46111.620.00	Supplies	100			100	
46111.625.00	Postage	1			1	
46111.650.00	Care of Grounds/Field Mowing	1,500	574	1,174	2,500	Up due to the need to repair a floating dock on Big Island Pond which is on conservation land with public access. Selectmen suggested using Collins Park Barn since it is empty.
46111.740.00	New Equipment/Maintenance	1,000		700	1,000	
46111.820.00	Mileage	1			1	

46111.840.00	Special Programs	725		725
46111.850.00	Education/Conferences	100	90	100
46111.875.00	Signs	400	283	398
	<b>Totals</b>	<b>7,827</b>	<b>968</b>	<b>4,353</b>
				<b>9,227</b>

W. Baldwin made a motion to accept the Conservation Budget (A/C #40.46111) in the amount of \$9,227, as presented by Paul Wainwright. Second: W. Friel. 2/0/0.

## Over-expenditures

*Cable TV-A/C #40.45892.00 Mileage Anticipates \$120 over-expenditure – only has \$34.00 remaining*

W. Baldwin made a motion to accept the over-expenditure request submitted by Dave Williams for mileage on budget line 40.45892.00 in the amount of \$120.00. Second: W. Friel. 2/0/0.

## New Business

*ACTV Equipment Quotation/Recommendation – David Williams*

Mr. Williams appeared before the Board of Selectmen to request approval to expend \$3,900 from Warrant Article #2013-8, to install an upgrade to the ACTV equipment. Mr. Williams will do the installation, which should take no more than 1 hour to complete.

W. Friel made a motion to approve the ACTV equipment upgrade in the amount of \$3,900 to be installed by David Williams with the understanding that labor will be charged to the warrant article, not to exceed \$500. Second: W. Baldwin. 2/0/0.

*Mosquito Control Update*

Ms. Snicer gave an update on 2013 mosquito control effort. Testing has been completed for the year and there were no human cases in the area testing positive for EEE or WNV. There were some animals that tested positive, but not in Atkinson. Ms. Snicer will post on the web.

*Atkinson Lions' Club request permission to place 2 memorial benches*

Ms. Snicer explained the Lions Club submitted a request to place two memorial benches on town property. One bench will be in front of the Town Hall in honor of 2013 Citizens of the Year – Heidi and David Shikes, and the other at Dow Commons to honor former Electrical Inspector Jim Miller.

W. Baldwin made a motion to approve the Lion's Club request to place two benches on town property, one in front of the Town Hall to honor citizens of the year 2013 Heidi and David Shikes and the other at Dow Commons honoring Jim Miller. Second: W. Friel. 2/0/0.

*E-911 Renaming/Renumbering Decision*

No decision has made on this issue. Mr. Friel needs to watch the Public Meeting via DVD. Issue will be put on the agenda for next Monday.

*2013 Hazard Mitigation Plan*

The Board of Selectmen will accept public comment concerning the proposed *2013 Hazard Mitigation Plan*, at 7:15 PM on Monday, November 4, 2013. The full text of the proposed *Hazard Mitigation Plan* has been on the Town's web site, on the Selectmen's page.

## Future Agenda:

10/31/2013 – Trick or Treat 6pm to 8pm

11/2/2013 – Peddlers Market @ the Atkinson Academy 9:00 – 3:00

11/4/2013 – Conversation on Energy Session 2 @ Kimball Library 7pm to 8:30pm

12/5/2013 – Light the Tree Celebration @ Atkinson Country Club – volunteers needed & appreciated – Contact Kristin 489-0201 or [kperry@atkinsoncc.com](mailto:kperry@atkinsoncc.com)

**Scouts - Troop 9 –Pack 95**

Scouts were present to observe the process of town government and introduced themselves to the Board of Selectmen.. They will be assisting in collecting food for the local food banks.

**W. Friel made a motion to adjourn the Regular Meeting of Monday, October 29, 2013 at 8:40pm and to go into a non-public session under RSA 91-A:3 (e) for consideration of a legal claim. Second: W. Baldwin. 2/0/0.**

Respectfully Submitted,  
Amanda Lueders

---

Williams Friel, Chairman

---

William Baldwin