

*Town of Atkinson
Board of Selectmen
Meeting Minutes
November 18, 2013*

W. Friel opened the Regular Meeting of Monday, November 18, 2013 at 8:38pm in the Atkinson Town Hall and led all present in the pledge of allegiance.

Members Present:

W. Baldwin
W. Friel

Others Present:

B. Innes, Town Administrator

Approvals:

Regular Meeting Minutes – 11/11/2013

W. Baldwin made a motion to accept the Regular Meeting Minutes of 11/11/2013 as submitted. Second: W. Friel. 2/0/0.

Old Business:

Cable Contract Update

Mr. Innes explained there will be a public comment session on this matter which will be scheduled for the week after Thanksgiving. Mr. Innes will also provide the Selectmen with a list of names from the Town Attorney.

New Business:

Interim Selectman Appointment

The interim Selectman appointment will occur at the meeting on Monday, November 25th.

Elderly Affairs Name Change

Mr. Innes explained the members of the Elderly Affairs department have requested approval from the Selectmen to change their name to the Atkinson Department of Elder Services.

W. Baldwin made a motion to approve the request submitted by members of the Elderly Affairs Department to change their name to the Atkinson Department of Elder Services. Second: W. Friel. 2/0/0.

Atkinson Department of Elder Services Brochure

Mr. Innes explained the Director of the Atkinson Department of Elder Services would like to send out a professional brochure to market the department and its services. The cost of the brochure will be between \$750 and \$950. Money for this project will come out of the Town Administrator's budget. The Selectmen would like to wait until the new budget season for this project.

2013 Tax Rate

Mr. Friel announced the 2013 tax rate will be increasing from \$18.80 to \$19.42. The Selectmen would like to lower the tax rate to \$19.00, by taking \$355,202 from the Undesignated Fund Balance (UFB).

W. Baldwin made a motion to take \$355,202 from the Undesignated Fund Balance to reduce the proposed tax rate to \$19.00 per \$1,000 valuation. Second: W. Friel. 2/0/0.

Road Improvement Contract Renewal

Mr. Innes explained that the Road Agent would like the 2013 Roadway Improvement Contract with Busby Construction to be extended in order to cover the upcoming 2014 roadway improvement projects.

W. Baldwin made a motion to extend the Roadway Improvement Contract with Busby Construction through the entire year of 2014 in order to cover the upcoming roadway improvement projects as per the request of Mr. Stewart. Second: W. Friel. 2/0/0.

Final Mosquito Control Report

Mr. Innes announced that due to the warrant article voted on to cover mosquito mitigation, the town of Atkinson had a very successful year with no cases of EEE or WNV. Mr. Innes has received a new contract proposal with a couple of interesting options associated with it.

Rt. 111 School Bus Stop

Mr. Innes explained there have been issues on the corner of Rt. 111 and Waters Edge surrounding cars unlawfully passing a stopped school bus with the stop sign out and flashes on. Mr. Baldwin has met with the Superintendent to look over some options on how to resolve this issue. Mr. Baldwin explained that discussion has occurred around widening the area by either paving a shoulder or cutting down some trees, but would like to hold off on making any decisions on this matter in order to see if the State would be willing to fund this project.

Wage Increase – Officer Fiset

Mr. Innes explained a memo has been submitted by Sgt. Patrick Caggiano concerning the wage increase of Officer Fiset from \$23.70 per hour to \$24.05 per hour per the Collective Bargaining Agreement.

W. Baldwin made a motion to increase Officer Fiset’s rate of pay from \$23.70 per hour to \$24.05 per hour per the Collective Bargaining Agreement. Second: W. Friel. 2/0/0.

Future Agenda:

12/21 – 1,4 – Dioxane Meeting – Community Center @7:00pm

11/28 & 11/29 – Thanksgiving Town Offices Closed

12/5/13 – Light the Tree Celebration @ Atkinson Country Club – volunteers needed and appreciated – contract Kristin 489-0202 or kperry@atkinsoncc.com

12/14 – Community Center Grant Opening

12/14/13 – Women’s Civic Club’s Winter Market Community Center

W. Baldwin made a motion to adjourn the Regular Meeting of Monday, November 18, 2013 at 9:20pm. Second: W. Friel. 2/0/0.

Respectfully Submitted,
Amanda Lueders

William Friel, Chair

William Baldwin