

*Town of Atkinson
Board of Selectmen
Meeting Minutes
November 25, 2013*

W. Friel opened the Regular Meeting of Monday, November 25, 2013 at 7:36pm in the Atkinson Town Hall and led all present in the pledge of allegiance.

Members Present:

W. Baldwin
W. Friel

Others Present:

B. Innes, Town Administrator
G. Saba, Atkinson Resident
T. Stewart, Road Agent

W. Friel made a motion to open the Public Hearing regarding the designation of emergency lanes for snow removal during the 2013-2014 winter season. Second: W. Baldwin. 2/0/0.

Public Hearing

Designate the following as Emergency Lanes for snow removal during the 2013-2014 winter season

- Boulder Cove Road Extension
- Chase Island Road
- High Hill Road
- Lippold Road
- Rocky Point Lane

Mr. Stewart appeared before the Board of Selectmen to request the above roads be named as emergency lanes for snow removal during the 2013-2014 winter season. No comments were made by the audience.

W. Baldwin made a motion to accept the roads listed above as emergency lanes for snow removal during the 2013-2014 winter season and to also designate these roads as passable for emergency services. Second: W. Friel. 2/0/0.

W. Friel made a motion to return to the regular meeting as scheduled on Monday, November 25th at 7:46pm. Second: W. Baldwin. 2/0/0.

Approvals:

Regular Meeting Minutes – 11/18/2013

W. Baldwin made a motion to accept the Regular Meeting Minutes of 11/18/2013 as submitted. Second: W. Friel. 2/0/0.

Non-Public Meeting Minutes – 11/18/2013

W. Baldwin made a motion to accept the Non-Public Meeting Minutes of 11/18/2013 as submitted. Second: W. Friel. 2/0/0.

Old Business:

E-911 Renaming/Re numbering Decision

No decisions have been made on this topic. Matter was postponed until next meeting. Mr. Innes will follow up with the Town Attorney.

Old Business:

Interim Selectman Appointment

There are a number of candidates for the position. The Selectmen are awaiting answers from the Secretary of State on making appointments. Topic has been postponed until next week.

Driveway Permitting/Installation Issue – Glen Saba

Mr. Saba appeared before the Board of Selectmen to address a driveway permitting/installation issue. Mr. Saba explained he recently arranged to have his and two neighbors' driveways top coated, which ended up failing inspection by the Road Agent. Mr. Saba would like to dispute the failed inspection and asked the Selectmen for a pardon on this matter. The cost to repair the driveways as per the request of the Road Agent would be at a great cost to himself and his two neighbors. Mr. Saba explained he did not fill out a driveway permit prior to the commencement of the shim and overlay because he did not realize one needed to be filled out, however did fill them out after the fact. Mr. Saba expressed his concern with the application for a permit because the application refers to new construction and the work Mr. Saba and his neighbors received did not amount to new construction. Mr. Saba claims the work he and his neighbors received was simply a 1-inch overlay on the driveway and that there is appropriate drainage for water.

Mr. Stewart also appeared before the Board of Selectmen on this issue and explained he failed the inspection because the driveways did not meet code per the Town of Atkinson. Mr. Stewart claims the driveways actually measure 3 inches off the roadway. Mr. Stewart suggested the reconstruction of the driveway(s) is doable and fixable. The Board of Selectmen will take this matter under consideration and will review the applications and inspect the driveways.

Accept Gifts for the Town

Mr. Innes explained the following gifts have been donated to the Town and need to be accepted by the Board of Selectmen:

- \$25.00 to Atkinson Department of Elder Affairs from Dan Schmit
- \$100.00 to Police Department from Conception Pakulski
- \$100.00 to Knights of Columbus from Friend of Atkinson Recreation for installation of convection oven

W. Baldwin made a motion to accept the gifts as presented by Mr. Innes. Second: W. Friel. 2/0/0.

Thanksgiving

Mr. Baldwin reminded folks to not forget about Military folks during the holiday week.

Future Agenda:

11/28 & 11/29 – Thanksgiving Town Offices Closed

12/5/13 – Light the Tree Celebration @ Atkinson Country Club – volunteers needed and appreciated – contact Kristin 489-0202 or kperry@atkinsoncc.com

12/14 – Community Center Grant Opening

12/14/13 – Women's Civic Club's Winter Market Community Center

W. Friel made a motion to adjourn the Regular Meeting of Monday, November 25, 2013 at 8:17pm. Second: W. Baldwin. 2/0/0.

Respectfully Submitted,
Amanda Lueders

Williams Friel, Chair

William Baldwin