

*Town of Atkinson
Board of Selectmen
Meeting Minutes
December 8, 2013*

W. Friel opened the Selectmen's Meeting of Sunday, December 8, 2013 at 10:00 AM in Town Hall

Members Present:

W. Baldwin
W. Friel, Chairman
F. Thomson

Others Present:

B. Innes, Town Administrator
M. Murphy, Fire Chief

Discussion 1: Hiring a Full Time Police Chief

Discussion centered on the prudential responsibilities of the Board of Selectmen and whether the Board has the authority to move the Police Chief to full time status. Several options were discussed and RSAs 48 and 105 were reviewed. Size of the force in relation to population was also considered. Mr. Baldwin will check recommendations from the NH Police Chief's Association and the FBI regarding number of police officers per thousand residents. Mr. Innes will check with legal counsel for clarification on selectmen's authority in this matter.

Discussion 2: Requests form the Budget Committee member Sue Carroll

Mr. Innes was asked to respond to Ms. Carroll's budget request for information in writing.

Discussion 3: Code Issue

A handrail code issue at 8 Industrial Way was discussed. Mr. Innes was asked to discuss with the code officer and send a letter to the owner of 8 Industrial Way stating that code must be met or no occupancy permit will be issued.

Discussion 4: Driveway Permit Update

Discussion centered on the driveway permitting process and permit. It was determined that the driveway permit should be updated to include a section for top coating or shimming/overlaying a driveway to ensure that the resultant work meets Town code. Mr. Innes will work with the planning administrator to create the updated permit.

Discussion 5: Road Agent Budget Carryover

Mr. Innes was asked to determine if there was a past warrant article authorizing the Road Agent to carry over unexpended winter budget funds to the following year or to a reserve fund.

Discussion 6: Shoveling of Facilities After a Snow Storm

Mr. Innes was asked to review and sent the Selectmen a copy of the Town ordinance regarding snow shoveling.

Discussion 7: Police and Fire Department Dispatching

Mr. Innes was asked to schedule presentation from the Rockingham Sherriff's Department regarding their dispatching capabilities. The meeting is to be scheduled in January or February.

Discussion 8: E-911

Discussion was to bring Mr. Thompson up to speed on the issue, its history and to discuss alternatives to renumbering. Chief Murphy joined the conversation and was asked if all lots in Town had assigned numbers, even those without buildings. Mr. Murphy answered in the affirmative with a caveat. That being, if a lot owner with a currently unbuildable lot due to lot size or frontage were to make an agreement with an adjacent lot owner a non-standard addressing issue could occur. A recommendation was made by Chief Murphy, that as part of the notification of public hearing, impacted neighbors would be told that their house numbers would change as a result of this action.

**W. Baldwin made a motion to adjourn the Workshop of Saturday, December 7, 2013 at 12:30 PM.
Second: F. Thompson. 3/0/0.**

Respectfully Submitted,
Bill Innes

Williams Friel, Chairman

William Baldwin

Fred Thompson